



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 2 June 2026

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

Table of Contents

ITEM	PAGE
G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE	3
G/0.3.3. MESSAGES OF CONDOLENCE	4
G/0.3.4. DECLARATION OF INTERESTS	6
G/1. MAYORAL STATEMENT OF CURRENT ISSUES.....	7
G/2. CONFIRMATION OF MINUTES	8
G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 19 MAY 2026.....	8
G/3. DEPUTATIONS	9
G/3.1. OX2 HOLDINGS PTY LTD.....	9
G/4. OFFICERS' REPORTS	10
G/4.1. COMMUNITY INVESTMENT PROGRAM - CONNECTED COMMUNITIES FUND.....	10
G/4.2. CONTRACT AND EXPENDITURE APPROVAL TENDER 20-26 PSA & RPQS CONCRETE CRUSHING	11
G/4.3. STATUTORY DELEGATION UPDATES - COUNCIL TO CHIEF EXECUTIVE OFFICER	12
G/4.4. INTERIM MANAGEMENT REPORT 2026.....	13
G/5. COUNCILLORS REPORT.....	14
G/5.1. AFFORDABLE HOUSING SUMMIT 2026.....	14
G/6. URGENT BUSINESS.....	16
G/7. NOTICE OF MOTION	16
G/8. CONFIDENTIAL ITEMS	17
G/8.1. POTENTIAL PROPERTY ACQUISITION	17

Elected Members

Councillor - Mayor M Burnett
Councillor G Churchill
Councillor K Davis
Councillor M Wagner
Councillor M Holzheimer
Councillor N Muszkat
Councillor S McClintock
Councillor C Cameron

Officers

L Dowling (Chief Executive Officer)
R Millett (Executive Secretary)
S Penrose (Manager Governance and Risk, Acting)
T Whalley (General Manager Finance Governance and Risk, Acting)
C Quinn (General Manager People and Strategy)
K Lee (General Manager Community and Lifestyle)
M Holmes (General Manager Operations, Acting)
M Francis (General Manager Assets and Environment)
K Wilson (General Manager Customer Experience)
B Janson (Manager Community Partnerships)
A Layton (Manager Contracts and Procurement, Acting)
L Giles (Manager Waste Program Delivery)

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

GM/26/5673 Council Resolution:

Moved Cr Holzheimer
Seconded Cr Muszkat

That an apology for Councillor Patrick be received.

CARRIED

G/0.3.3. MESSAGES OF CONDOLENCE

Councillor Michelle Wagner provided the following message of condolence:

There's people who enter your life for different reasons or chances and Allyn John Thorburn is one of those. Al, as he was affectionately known, became known to me a couple of years ago through his volunteering at Boyne Island Tannum Sands (BITS) Bowls Club. Al was unwell for most of the time I knew him, yet he forged on gallantly; and, until the end of last year, he volunteered preparing food and cooking up a treat for patrons and guests at BITS Bowls Club during the weekly fund-raising Burger and Bowls nights.

Despite his health challenges, he was always positive and endearing. He was a man of the salt, looking you in the eyes intently or empathetically, depending on what you were discussing, but always with genuine interest. He valued people and life and was a true gentleman - a rare breed these days. I never heard anyone speak of him in any way other than with affection, appreciation and with warmth for such a loving and caring man.

Al passed on Tuesday 19 May 2026, aged 83 years. He leaves behind his wonderful wife, Vicki, his father Wally and his late mother Alison Thorburn of New Zealand; his children Shane, Kristan and the late Rodney Thorburn; his grandchildren Hunter, Rylan, Bowie, Cooper and Ivy; his brothers Ray (who pre-deceased him) and Barry, sister Joye, a loving extended family in New Zealand, and his fur baby Marley, who was always by his side.

His life and memory will be celebrated at a memorial get together at BITS Bowls Club this Saturday (6 June 2026) for family, friends and for club members.

Forever remembered. Rest in peace Al.

Councillor Glenn Churchill passed on a message of condolence for the passing of Delma Letitia Lawrie (nee Phillips). Daughter of David and Pearl Phillips with a large extended family. Adored wife of George Andrew Lawrie; much loved mum and mother-in-law of Geordie Lawrie of Gladstone; Greg Realf and Phillipa Realf of Miriam Vale; and many others of the Lawrie Clan, not only here in the Gladstone Region, but throughout the world. Respectfully laid to rest yesterday (Monday 1 June 2026) amid the Celtic sounds from the Gladstone Thistle and Pipe Band pipe major Mark Munro. 96 years young and as a resident of Blue Care Edenvale Aged Care Centre. A wonderful long life, in particular the performing arts, Celtic gatherings, ceilidhs and leaving so many fond legacies.....and for a wonderful Highland Gathering in the Heavenly Cathedral. Rest in peace.

Mayor Matt Burnett provided the following message of condolence:

I'd like to move a message of condolence for Adrian John (Tex) Newberry. We have a photo of Tex in the gallery with his wife Roslyn. Tex attended many, many Council Meetings, in fact, he attended more Council Meetings than the overwhelming majority of people in this room, including at the table. He was the third child born to Stanley and Alice Newberry on 21 October 1934 in Proserpine. He had two brothers and three sisters. He was schooled in Proserpine and Charters Towers and one of his favourite subjects was physics. However, Tex also believed it was important to learn the history of Australia.

His first job was as a clerk for the railway in Mackay while he waited for a fitter and turner apprenticeship later in Townsville. His next job then was as a fitter and turner, and he was paid five pounds and sixpence a week. Then in 1964, working for a Swedish company, many would know Atlas Copco, Tex moved to Gladstone to service the machinery during the Queensland Alumina Limited construction boom. Tex married Roslyn in Gladstone on 13 of January 1968. They have two children, Mark and Leith and two grandchildren Sofia and Celeste.

A man full of positive thoughts. Anyone who knows Tex knows that he believes it's the only way of thinking. To be positive not to be negative. He featured in Our Priceless Past as one of our fantastic Gladstone seniors and one of our most amazing local humans.

I'm sure Councillors and many of the Gladstone Regional Council officers would be very sad today and we hold a chair especially for Tex today. As mentioned, he's attended more Council Meetings than many and for most of us, we recognised him as the 10th Councillor.

As mentioned, he featured in Our Priceless Past, which was written by Tannum Sands students Hayden Shewan and Jeff Buckle and I encourage everyone to read, not just Tex's story, but all those featured in Our Priceless Past.

Sincere condolences to Tex's family. Tex passed away on Thursday 28 May 2026. His son, Mark, is currently writing his eulogy, and I don't have a date for his funeral service, but I'm sure it will be attended by many.

Tex provided free advice to all who would listen and to those who showed potential. Rest in peace Tex Newberry.

G/0.3.4. DECLARATION OF INTERESTS

Mayor Burnett

Mayor Matt Burnett advised that he has a previously declared declarable conflict of interest in relation to Agenda Item G/8.1. POTENTIAL PROPERTY ACQUISITION as he owns property in close proximity to the land owned by Clava Limited, which is Yaralla.

Mayor Burnett advised that in accordance with his prior declaration, he will remain in the meeting room and participate in the discussion but will not vote on the matter.

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

In the last few weeks, we've had many events happening in the Gladstone Region. Starting with the 1770 Festival, which was held from Friday 22 May 2026 to Sunday 24 May 2026, celebrating history, culture and community spirit of the Discovery Coast. Thank you, Councillor Natalia Muszkat, for attending that event and officially opening the festival on behalf of Council. Congratulations to all the organisers, the volunteers, local businesses and everyone involved in the 1770 Festival. What an amazing festival that is.

On Thursday 21 May 2026 we also had the 1770 Art Show gala opening night, which a number of Councillors attended that. Congratulations again to the volunteers who organised that event.

On Thursday 21 May 2026, Council was proud to partner with the Gladstone Chamber of Commerce and Industry (GCCl) for their monthly coffee catchup as part of Queensland Small Business Month. It's a great opportunity to bring local businesses together for meaningful conversations, networking, and connection. Thank you to all who attended that event.

It was National Volunteers Week from Tuesday 19 May 2026 to Monday 25 May 2026, recognising the incredible contribution volunteers make across the Gladstone Region. I've said it many times before, and I'll say it again, the volunteers in our community are definitely the backbone of the region for many events, services, clubs, community groups and sporting clubs, who would not be possible without the time and effort of our local volunteers.

National Reconciliation Week is happening from Wednesday 27 May 2026 to tomorrow, Wednesday 3 June 2026, and it is an important opportunity to reflect our shared histories, cultures and achievements.

Rainbow on the Reef Pride Festival was held on Friday 29 May 2026 and Saturday 30 May 2026, celebrating inclusion and diversity across the Gladstone Region.

Coming up in our region, we have Ecofest happening on Sunday 7 June 2026 at the Gladstone Tondoon Botanic Gardens from 9am to 3pm. This is a free event and includes interactive workshops, eco market stalls, food trucks, live music, guest speakers and family friendly activities. You can find more information about Ecofest on our website.

Saturday 6 June 2026 is Queensland Day, marking the very smart decision by Queen Victoria to separate us from New South Wales.

Our Fire Smart Community Workshops are being held across the region to help residents better understand fire, land management, and disaster preparedness. Last weekend we held two Fire Smart Community workshops in Miriam Vale and Mount Larcom and upcoming workshops will be held in Rosedale on Saturday 13 June 2026 and in Baffle Creek on Sunday 14 June 2026. The workshops are free, but registration is required and I encourage residents in those communities to participate.

Mount Larcom Show is happening on Saturday 20 June 2026. Another big event in the Gladstone Region.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 19 MAY 2026

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 2 June 2026

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 19 May 2026.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 19 May 2026 be confirmed.

GM/26/5674 Council Resolution:

Moved Cr Davis

Seconded Cr Churchill

That the Officer's Recommendation be adopted.

CARRIED

G/3. DEPUTATIONS

G/3.1. OX2 HOLDINGS PTY LTD

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 2 June 2026

File Ref: CM7.6

Purpose:

For OX2 Holdings Pty Ltd to provide information regarding the Euleilah Solar Farm and Battery Energy Storage System (BESS) project.

Officer's Recommendation:

That the deputation from OX2 Holdings Pty Ltd be received.

GM/26/5675 Council Resolution:

Moved Cr Cameron

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

CARRIED

G/4. OFFICERS' REPORTS

G/4.1. COMMUNITY INVESTMENT PROGRAM - CONNECTED COMMUNITIES FUND

Responsible Officer: General Manager Community and Lifestyle

Prepared By: Manager Community Partnerships

Council Meeting Date: 2 June 2026

File Ref: GS3.1

Purpose:

To consider the recommendation of the Community Investment Panel on applications received under the Connected Communities Funding Stream (Round 2) for 2025/26.

Officer's Recommendation:

That Council:

1. Adopt the Community Investment Panel's recommendation of funding for the applications received as detailed in the table below:

Applicant	Project	Amount
Gladstone Netball Association Inc	Memorial Park Evening Safety & Community Wellbeing Initiative	\$140,000.00

GM/26/5676 Council Resolution:

Moved Cr Holzheimer

Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/4.2. CONTRACT AND EXPENDITURE APPROVAL TENDER 20-26 PSA & RPQS CONCRETE CRUSHING

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Manager Contracts and Procurement (Acting) (Tender Process) and Manager Waste
Program Delivery (Technical Review)

Council Meeting Date: 2 June 2026

File Ref: FM21.1

Purpose:

This report seeks resolution from Council to enter into agreements for the provision of Concrete Crushing under a Preferred Supply Agreement (PSA) and Register of Pre-qualified Suppliers (RPQS) with Aestec Services Pty Ltd, and to resolve expenditure approval in accordance with Council's Register of Financial Delegations.

Officer's Recommendation:

That Council:

1. Endorse the Tender Evaluation Panel's recommendation to appoint Aestec Services Pty Ltd on a Preferred Supplier Agreement (PSA) and a Register of Prequalified Suppliers (RPQS) 20-26 Concrete Crushing;
2. Authorises the estimated total cumulative expenditure of \$1,524,100.52 ex GST with Aestec Services Pty Ltd for under PSA 20-26 in accordance with Council's Register of Financial Delegations for the five-year term; and
3. Authorise the Chief Executive Officer to enter into the PSA and RPQS panel arrangement for an initial term of two years with the provision to extend a further three periods of one year each with Aestec Services Pty Ltd.

GM/26/5677 Council Resolution:

Moved Mayor Burnett
Seconded Cr Churchill

That the Officer's Recommendation be adopted.

CARRIED

G/4.3. STATUTORY DELEGATION UPDATES - COUNCIL TO CHIEF EXECUTIVE OFFICER

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Governance Business Partner

Council Meeting Date: 2 June 2026

File Ref: CM9.2

Purpose:

This report presents the Statutory Delegation updates as released by the Local Government Association of Queensland since the last release in late 2025. It proposes that Council share in the exercise of legislative powers with the Chief Executive Officer (CEO) which will also allow the CEO to sub-delegate to other Officers within the organisation where appropriate.

Officer's Recommendation:

That the legislative powers listed in Attachment 1 (Statutory Delegations Updates – Council to the CEO) be delegated to the Chief Executive Officer pursuant to Section 257 of the *Local Government Act 2009*.

GM/26/5678 Council Resolution:

Moved Cr McClintock
Seconded Cr Churchill

That the Officer's Recommendation be adopted.

CARRIED

G/4.4. INTERIM MANAGEMENT REPORT 2026

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: General Manager Finance Governance & Risk (Acting)

Council Meeting Date: 2 June 2026

File Ref: FM4.4

Purpose:

To present a copy of the Interim Management Letter and Report to ensure transparency and accountability of Council regarding audit findings.

Officer's Recommendation:

That Council note the Interim Management Letter and Report in accordance with s213 of the Local Government Regulation 2012.

GM/26/5679 Council Resolution:

Moved Cr Muszkat

Seconded Cr Davis

That the Officer's Recommendation be adopted.

CARRIED

G/5. COUNCILLORS REPORT

G/5.1. AFFORDABLE HOUSING SUMMIT 2026

Responsible Officer: Chief Executive Officer

Prepared By: Cr Michelle Wagner

Council Meeting Date: 2 June 2026

File Ref: CM6.1

Purpose:

Councillor Michelle Wagner submits the following report on the Affordable Housing Summit held on Wednesday 11 March 2026 – Thursday 12 March 2026.

Councillor's Recommendation:

That the report from Councillor Wagner regarding the Affordable Housing Summit be received.

GM/26/5680 Council Resolution:

Moved Cr Holzheimer

Seconded Cr Muszkat

That the Councillor's Recommendation be adopted.

CARRIED

GLADSTONE REGIONAL COUNCIL GENERAL MEETING MINUTES - 2 JUNE 2026

Councillor Glenn Churchill mentioned the 1770 Art Show and gave a shout out to the President of the 1770 Art Show, Prue Brown, and all their wonderful volunteers. Cr Churchill congratulated all the winners and highlighted that the overall first prize was awarded to Roslyn Head, who is one of the regions very active locals in the art industry.

Councillor Chris Cameron mentioned that he attended the State Emergency Service (SES) awards held in Rockhampton on Sunday 31 May 2026. Cr Cameron noted that the awards were very well received and that there were awards for years of service. Cr Cameron highlighted that one of the awards was for 50 years of service by a member from Rockhampton SES and that as Rockhampton SES were celebrating 50 years of service, this member has been there since the inauguration of SES in Rockhampton, which was great to see. Cr Cameron mentioned that years of service awards were presented to Gladstone members for up to 20 years of service. Cr Cameron acknowledged that there is a lot of volunteer work being undertaken with the SES and it is alive and well across the region.

The meeting was adjourned for morning tea at 10.23am and reconvened at 11.02am.

G/6. URGENT BUSINESS

Nil

G/7. NOTICE OF MOTION

Nil

GM/26/5681 Procedural Motion:

Moved Cr Churchill

Seconded Cr Cameron

That the meeting be closed in accordance with Section 254J(g) of the Local Government Regulation 2012 to discussion G/8.1. POTENTIAL PROPERTY ACQUISITION as the report will discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

CARRIED

Deputy Mayor Natalia Muszkat chaired the meeting for the discussion and voting of Agenda Item G/8.1.

The item was discussed, with consideration given to the opportunities and risks presented by different options related to the potential purchase of strategic land.

GM/26/5682 Procedural Motion:

Moved Cr Wagner

Seconded Cr Davis

That Council re-open the meeting to the public.

CARRIED

G/8. CONFIDENTIAL ITEMS

G/8.1. POTENTIAL PROPERTY ACQUISITION

Responsible Officer: General Manager People and Strategy

Prepared By: Land Management Officer

Council Meeting Date: 2 June 2026

File Ref: CP2.1

Mayor Burnett (declarable conflict of interest)
participated in the discussion for Agenda Item G/8.1. but did not vote on the decision.
(refer G/0.3.4. Declaration of Interest section of the minutes - page 6)

Deputy Mayor Muszkat chaired the meeting for Agenda Item G/8.1.

GM/26/5683 Council Resolution:

Moved Cr Holzheimer

Seconded Cr Wagner

That Council does not proceed with the proposed acquisition of Lot 2 on RP613530, Lot 2 on RP859452 and Lot 128 on SP148359 at the current negotiated price; however, authorises the Chief Executive Officer to continue negotiations on some or all of the land.

CARRIED

In Favour of the Motion: Cr Muszkat, Cr Holzheimer, Cr Cameron, Cr McClintock, Cr Wagner, Cr Churchill

Against the Motion: Cr Davis

Ineligible: Mayor Burnett

Absent: Cr Patrick

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 12.20pm.