



GENERAL MEETING NOTICE AND AGENDA

**TO BE HELD AT THE COUNCIL CHAMBERS – CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 3 February 2026

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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G/1. MAYORAL STATEMENT OF CURRENT ISSUES

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 20 JANUARY 2026

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 3 February 2026

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 20 January 2026.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 20 January 2026 be confirmed.

Attachments:

1. Minutes of the General Meeting of Council held on 20 January 2026.

G/3. DEPUTATIONS

G/3.1. BEYOND ZERO EMISSIONS

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 3 February 2026

File Ref: CM7.6

Purpose:

For Beyond Zero Emissions to present Beyond Zero Emissions' findings of their National Action Plan assessment for the Gladstone Region.

Officer's Recommendation:

That the deputation from Beyond Zero Emissions be received.

Background:

Deputation details are as follows:

Time of Presentation	9.10am
Duration of Presentation plus question time	15 mins
Speakers to present	Matt McKee, Chief Researcher Heidi Edmonds, Senior Researcher

Attachments:

1. Beyond Zero Emissions Presentation

G/4. OFFICERS' REPORTS

G/4.1. LEGISLATIVE DELEGATIONS - COUNCIL TO THE CHIEF EXECUTIVE OFFICER

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Governance Business Partner

Council Meeting Date: 3 February 2026

File Ref: CM9.2

Purpose:

This report seeks Council's consideration of the delegation of legislative power to the Chief Executive Officer resulting from recent changes to Acts and Regulations.

Officer's Recommendation:

That the legislative powers listed in Attachment 1 'Statutory Delegations Register – Council to CEO' excluding those identified as 'Remains with Council', be delegated to the Chief Executive Officer pursuant to Section 257 of the *Local Government Act 2009*.

Summary:

Section 257 of the *Local Government Act 2009* allows Council to delegate legislative powers to the Chief Executive Officer who may further sub-delegate the powers under Section 259 with the exception of those powers that legislatively cannot be delegated or sub-delegated.

Attachment 1 contains a list of delegable powers which the Local Government Association of Queensland (LGAQ) has requested King and Company Solicitors to prepare a 'special release' outside of the usual six-monthly review. The delegations presented in Attachment 1 are limited to updates in the *Planning Act 2016*, *Development Assessment Rules*, minor inclusions to the *Information Privacy Act 2009* and a new register being the *Property Law Act 2023*.

Link to Corporate Plan:

Accountable Council - We are providing good stewardship built on a foundation of trust.

Background:

Council has an obligation to administer or enforce a wide range of State legislation either in whole or in part. Most of the power to make decisions under legislation is given to 'Local Government' or 'Council' or 'the entity'. Where a power is given in this way, it is expected that the power is to be exercised by the elected body of Council (i.e. via Council resolution at a Council General Meeting) unless delegated. Council can share in the exercise of its powers through delegation to the Chief Executive Officer who may further sub-delegate to other positions within the organisation (except where legislation specifically prohibits delegation and sub-delegation).

The delegation of a power by Council, as an elected body, to the Chief Executive Officer does not limit Council's ability to exercise the power. Delegation and sub-delegation allows officers to administer Council's responsibilities and make operational decisions efficiently without the need for a Council resolution.

LGAQ has developed a delegation register service for member Councils with the assistance of King and Company Solicitors, who comprehensively review State legislation impacting Local Government. The delegations register service covers all possible delegations from Council to the CEO and from the CEO to employees or contractors for legislation that Councils may have a role in administering, enforcing, monitoring, or have other powers/obligations under.

The delegations register is updated by King and Co and provided to member Councils twice yearly. At times where there are legislative updates that Council has a major role in administering, 'special release' delegation updates are provided.

This 'special release' establishes delegations for:

1. *Planning Act 2016* regarding community benefit agreements associated with proposed Renewable Energy Projects. As these provisions are very new, Officers recommend that the decision-making powers for these projects initially remain with Council, which can be reviewed and delegated by Council at any time.
2. *Information Privacy Act 2009* – which introduced a new set of Queensland Privacy Principles incorporates the recent *Information Privacy and Other Legislation Amendment Act 2023*. Council's commitment to the Queensland Privacy Principles are reflected in Council's Privacy Policy.
3. *Property Law Act 2023* - The new Property Law Act replaces the previous 1975 Act and aims to modernise Queensland's property legislation, to better facilitate e-conveyancing and electronic transactions and remove outdated provisions. The legislation is relevant to Council's operations when it is dealing with land transactions and includes laws relating to general rules affecting property; the creation and disposition of interests in land; coownership; deeds; covenants; mortgages; leases; the rule against perpetuities; and old system land. Those powers associated with long-term land trusts are proposed to remain with Council.

Councillors seeking additional information on individual delegations can obtain the context of the power by looking at the relevant Act and/or Regulation. All Queensland legislation can be found on the Queensland Government's website.

Risk Management Summary:

The delegation of power to the Chief Executive Officer ensures that Council has legally shared relevant decision-making power and obligations with the Chief Executive Officer to facilitate timely and responsible decision-making which maintains Council's measured approach to regulatory and compliance risk.

Options and Opportunity Analysis:

Option 1 – Adopt the Recommendation

The delegation of legislative powers to the CEO provides the opportunity for decision-making in a timely manner. Not sharing legislative power through delegation would result in Council having to make all decisions (by resolution) and meet all obligations under the broad range of Acts and Regulations that Council has responsibilities under.

Option 2 – Amend the Delegations presented in Attachment 1

Should Council elect to change the delegation of particular powers in Attachment 1, it can pass an alternative resolution which excludes/includes revised delegable powers. The resolution could be as follows:

‘That the legislative powers listed in Attachment 1 ‘Statutory Delegations Register – Council to CEO’ excluding those identified as ‘Remain with Council’, be delegated to the Chief Executive Officer pursuant to Section 257 of the Local Government Act 2009, subject to the following amendments:

1. *Insert proposed change*
2. *Insert proposed change.’*

Stakeholder Engagement:

Council’s Governance and Risk Team review legislative delegation updates as produced by King and Company. The Manager Governance and Risk and Executive Leadership Team review the delegations as part of the agenda review process, before being tabled at Council’s General Meeting.

Legal and Regulatory Implications:

Section 257 of the *Local Government Act 2009* allows Council to delegate powers to the Chief Executive Officer, who may further sub-delegate under Section 259 with the exception of those powers that legislatively cannot be delegated or further sub-delegated, or that Council has requested not be further sub-delegated.

The *Local Government Act 2009* (Section 260) requires the Chief Executive Officer of a Local Government to establish a register(s) of delegations that records all delegations held by Council, the Mayor, or Chief Executive Officer. This register(s) is open for public inspection / access upon request.

Financial and Resource Implications:

There are no direct costs to Council in delegating statutory powers to the Chief Executive Officer. Delegating powers to the Chief Executive Officer results in time and resource savings in the operations of Council.

Anticipated Resolution Completion Date:

10 February 2026

Attachments:

1. Statutory Delegations Register – Council to CEO

G/5. COUNCILLORS REPORT

G/6. URGENT BUSINESS

G/7. NOTICE OF MOTION

G/8. CONFIDENTIAL ITEMS