



## WORKS AND TRAFFIC COMMITTEE



# MINUTES

**9 May 2017**

**Commencing at 12.13pm**

**Held at the Mt Larcom Hall,  
47 Raglan Street, Mt Larcom**

**Please note:** These minutes are to be read in conjunction with the preceding General Meeting Minutes.

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## **WTC/1. OPENING AND APOLOGIES**

### **Committee Members**

Councillor P J Masters (Chair)  
Mayor M J Burnett  
Councillor C T Bush  
Councillor G G Churchill  
Councillor K Goodluck  
Councillor R A Hansen  
Councillor D V O'Grady  
Councillor P J Sobhanian  
Councillor C A Trevor

### **Officers**

Mr P J Keech (Director Engineering Services)  
Ms R L Kerr (Senior Administration Officer)

## **APOLOGIES**

Nil.

## **WTC/2. DISCLOSURE OF INTEREST**

Nil.

## **WTC/3. CONFIRMATION OF MINUTES**

### **WTC/3.1. CONFIRMATION OF MINUTES FOR 11 APRIL 2017**

**File Ref:** CM7.2

**Purpose:**

Confirmation of the minutes of the Works and Traffic Committee held on 11 April 2017.

**Officer's Recommendation:**

That the minutes of the Works and Traffic Committee of Council held on 11 April 2017 be confirmed.

**WTC/17/0086 Committee Recommendation:**

Moved Cr Goodluck  
Seconded Cr Sobhanian

That the Officer's Recommendation be adopted.

**CARRIED**

## **WTC/4. DEPUTATIONS**

Nil.

## **WTC/5. OFFICERS' REPORTS**

### **WTC/5.1. ROAD SERVICES CAPITAL REPORT - APRIL 2017**

**File Ref:** RD1.8

**Purpose:**

The purpose of this report is to update Councillors on the status of the 2016-2017 Road Services Capital and Operational budgets and works program, in particular covering the noteworthy issues from the previous month and the plans for the coming month. The report provides a basis to discuss the performance of the Department (including staff, consultants, contractors and customer feedback).

This is an information only report, and is not provided for the purpose of Council exercising its powers as a Local Government.

**Officer's Recommendation:**

That the Road Services Monthly Briefing Report – April 2017 be received for information.

**WTC/17/0087 Committee Recommendation:**

Moved Cr Churchill  
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

**CARRIED**

## **WTC/5.2. ASSET MANAGEMENT PLANS - URBAN AND RURAL ROADS**

**File Ref:** RM1.8; FM18.1

### **Purpose:**

This report seeks Council to endorse the proposed Urban and Rural Roads Asset Management Plans, and the Stormwater "urban" Asset Management Plan.

### **Officer's Recommendation:**

That Council:-

Resolves to adopt and replace the existing Transport Asset Management Plan (with the exception of bridges) and Drainage and Stormwater Infrastructure Asset Management Plans with:-

1. Gladstone Regional Council – Urban Roads Asset Management Plan;
2. Gladstone Regional Council – Rural Roads Asset Management Plan; and
3. Gladstone Regional Council – Stormwater Asset Management Plan.

That Council:-

Notes the Plans identifying the following increase in its renewal allocations to be considered in the 2018/19 budget process:-

1. Urban Roads on average per annum by \$1,750,000 as detailed within the Urban Roads Asset Management Plan.
2. Rural Roads on average per annum by \$1,694,000 as detailed within the Rural Roads Asset Management Plan.
3. Urban Stormwater on average per annum by \$310,000 as detailed within the Stormwater Asset Management Plan.

### **WTC/17/0088 Committee Recommendation:**

Moved Cr Goodluck  
Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

**CARRIED**

**The meeting adjourned for lunch at 12.46pm and reconvened at 1.13pm.**

### **WTC/5.3. CBD CAR PARKING AND WI-FI APPLICATION PROPOSAL FOR SMART CITIES AND SUBURBS PROGRAM**

**Cr Trevor and Cr Hansen declared potential conflicts of interest in Item WTC/17/0089 as they are business owners within the Gladstone CBD precinct. Cr Trevor and Cr Hansen left the room during consideration of Item WTC/17/0089.**

**File Ref:** GS3.2

**Purpose:**

The purpose of this report is to allow Council to consider a `proposal to submit a funding application to the 'Smart Cities and Suburbs' Program to install and operate Smart Parking Infrastructure within the Gladstone Central Business District.

**Officer's Recommendation:**

That Council;

1. Make a funding application to the Smart Cities and Suburbs Program (Department of Industry, Innovation and Science) for the Smart Parking Infrastructure Project (Stage 1) at an estimated total cost of \$473,680 (exc. GST) which includes the following:
  - a. Installing Wi-Fi access within the Gladstone CBD as per Drawing No. 17-042-003.
  - b. Installing Smart Parking Technology (including sensors and gateways) in On-Street Parking Bays within the Gladstone CBD as per Drawing No. 17-042-000.
  - c. Installing Smart Parking Technology (including sensors and gateways) in Off-Street Council Owned parking lots as per Drawing No.17-042-000.
2. Seeks funding of 45% for the Smart Parking Infrastructure Project (Stage 1) costs, equivalent to \$213,156 (exc. GST) , in its application to the Smart Cities and Suburbs Program and allocates the remaining 55% of the costs in the 2017/18 budget allocations.
3. Allocates funds estimated at approximately \$29,172 - \$46,272 (exc. GST) per annum for ongoing maintenance of the Smart Parking Technology and associated Wifi from its operational maintenance budget.
4. Authorise the Chief Executive Officer (or delegate) to prepare and implement a strategy (including review of Stage 1, refinement of costs and proposed implementation year) to progress with Stage 2 & 3 in future Council budgets.

**WTC/17/0089 Committee Recommendation:**

Moved Cr Goodluck  
Seconded Cr Churchill

That Council;

1. Make a funding application to the Smart Cities and Suburbs Program (Department of Industry, Innovation and Science) for the Smart Parking Infrastructure Project (Stage 1) at an estimated total cost of \$520,680 (exc. GST) which includes the following:

- a. Installing Wi-Fi access within the Gladstone CBD as per Drawing No. 17-042-003.
  - b. Installing Smart Parking Technology (including signage, sensors and gateways) in On-Street Parking Bays within the Gladstone CBD as per Drawing No. 17-042-000.
  - c. Installing Smart Parking Technology (including signage, sensors and gateways) in Off-Street Council Owned parking lots as per Drawing No.17-042-000.
2. Seeks funding of 45% for the Smart Parking Infrastructure Project (Stage 1) costs, equivalent to \$234,306 (exc. GST) , in its application to the Smart Cities and Suburbs Program and allocates the remaining 55% of the costs in the 2017/18 budget allocations.
  3. Allocates funds estimated at approximately \$29,172 - \$46,272 (exc. GST) per annum for ongoing maintenance of the Smart Parking Technology and associated Wifi from its operational maintenance budget.
  4. Authorise the Chief Executive Officer (or delegate) to prepare and implement a strategy (including review of Stage 1, refinement of costs and proposed implementation year) to progress with Stage 2 & 3 in future Council budgets.

**CARRIED**



## **WTC/5.4. SIDE STREET, GLADSTONE - STREET LIGHTING IMPROVEMENTS**

**Cr Churchill declared a potential conflict of interest in Item WTC/17/0090 as he is the Chairman of the PCYC. Cr Churchill remained in the room during consideration of item WTC/17/0090.**

**File Ref:** RD1.9

### **Purpose:**

The purpose of this report is to allow Council to consider street lighting improvements on Side Street, between Railway Street and Yarroon Street, Gladstone to address public security and safety.

### **Officer's Recommendation:**

To address the current security and safety concerns on Side Street, between Railway Street and Yarroon Street, and upgrade to current AS1158 standards, that Council:-

1. Engage consultants to undertake a detailed lighting and electrical design to upgrade the existing lighting to meet current Australian Standards (AS1158 Lighting Standards).
2. Allocate \$15,000 for this design project in Council's 2017/18 long term financial plan.

### **WTC/17/0090 Committee Recommendation:**

Moved Mayor Burnett  
Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED**

**WTC/6. URGENT BUSINESS**

Nil.

**WTC/7. NOTICE OF MOTION**

Nil.

**WTC/8. CONFIDENTIAL ITEMS**

Nil.

## **WTC/9. MEETING CLOSE**

There being no further business the Chair formally closed the meeting.

**THE MEETING CLOSED AT 2.06pm**

### **CERTIFICATION**

I hereby confirm that I have read the minutes and they are a true and correct record of the proceedings of the meeting. I certify that these 12 pages form the official copy of Gladstone Regional Council Works and Traffic Committee Minutes of the 9 May 2017.

.....  
Cr Peter Masters

...../...../.....  
Date

## **ATTACHMENTS**