

2026 LIVING WITH FLYING-FOXES (LWFF) GRANTS PROGRAM GUIDELINES

WHAT IS THE LIVING WITH FLYING-FOXES GRANTS PROGRAM?

Flying-foxes have lived alongside humans for thousands of years, but their presence in urban areas is becoming increasingly common. Communities living near flying-fox camps often experience impacts such as noise, odour, droppings, and vegetation damage caused by roosting and foraging activities.

Gladstone Regional Council recognises the need to balance public amenity, community expectations, and the long-term conservation of these important protected species. To support this, Council has secured funding through the State Government's Flying-Fox Roost Management Local Government Grants Program. The Living with Flying-Foxes (LWFF) Grants Program provides financial assistance to residents affected by flying-foxes within the Gladstone Region. The program helps cover the cost of products or services that reduce the impacts of flying-fox activity. Eligible items and services may include:

- Car covers and clothesline covers
- High-pressure washers
- Marquees and shade structures
- Solar panel cleaning
- Trimming or removal of foraging trees

WHO CAN APPLY?

The second round of the 2026 Living with Flying-Foxes (LWFF) Grants Program is open to any resident, property owner or business within the Gladstone Region who is impacted by actively roosting flying-foxes and has not received funding during the first round. Only one application per property is permitted and the property must be located within 1km of an active flying-fox roost (refer to maps in Appendix 1). This may be submitted by the owner, the tenant, or jointly by both parties. Tenants are responsible for obtaining any necessary permissions from property owners for proposed modifications.

Applicants must submit their application directly to Council by completing and returning:

- Grant application form;
- Quotes for proposed purchases or services;
- Any other required supporting documents (e.g. landowner permission).

ASSESSMENT PROCESS

Applicants will be assessed against the eligibility criteria detailed in **Table 1** below.

Successful applications will be awarded according to the order they are received until funding has been exhausted. If additional funding becomes available, Council may contact applicants who were not initially successful to offer support.

TABLE 1: ELIGIBILITY CRITERIA FOR 2026 LIVING WITH FLYING-FOXES GRANTS PROGRAM

Criteria	Detail
Lives in the Gladstone region	<i>An applicant can be a tenant, property owner or business owner but must live within the Gladstone region.</i>
Has not already submitted an application	<i>Only one application can be submitted per property and per resident.</i>
Is not a previous recipient of associated funding	<i>Residents who have previously received funding through the Living with Flying-foxes Grants Program or the Cocos Palm Removal & Replacement Program will not be eligible for this funding round.</i>
Resides within 1km of an active flying-fox roost	<i>A roost refers to trees where flying-foxes breed and rest during the day for extended periods and does not refer to temporary congregations or foraging activity at night. Active roosts are considered roosts that are currently occupied by flying-foxes.</i> <i>Refer to Appendix 1 for maps of currently active flying-fox roosts in the Gladstone region.</i>

HOW MUCH CAN I APPLY FOR?

The maximum funding amount available under the second round of the 2026 LWFF Program is **\$1500** per property. Applicants may apply for any amount up to this maximum. Quotes are required for all items or services sought; screen clips of product pricing are also sufficient. Where a project exceeds the maximum amount, the applicant will be responsible for paying the remaining amount as a co-payment. Funding cannot be used for items or services that have been pre-purchased.

Funding will be provided on a once-off basis and is not available for ongoing maintenance of services or installed items.

WHAT CAN THE GRANT FUNDING BE SPENT ON?

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Recipients have the flexibility to choose products or services that best help mitigate the impacts they are experiencing. A variety of options can assist residents and businesses in reducing issues such as odour, noise, and droppings caused by flying-foxes. Examples of eligible products and services are provided in **Table 2**.

Applicants are welcome to request other items or services in their application however must justify how the item will mitigate the impacts of living with flying-foxes. If you are seeking to have a carport or other structure built, relevant building approvals will be required. For more information on how to get building approval, please visit Council's website.

Table 2 Examples of eligible items that may help address common sources of conflict

Source of conflict	Suggested items/services to mitigate
Droppings	Vehicle cover
	Clothesline cover
	Clothes dryer
	Shade cloth, marquee or pergola
	Rainwater first-flush diverter
	High pressure water cleaner
	Solar panel cleaning
	House cleaning products, items or services
Odour	Fragrance dispenser or deodoriser
	Air-conditioning or evaporative cooler
	Air purifier
Noise	Sound-proofing items (e.g. window or door seals)
	Insulation
	Heavy curtains
	Double-glazing windows
	External shutters
Vegetation damage	Wildlife-safe netting or fruit covers
	Tree removal or trimming*

**Vegetation management must comply with the Code of Practice: Low impact code affecting flying-fox roosts*

WHAT CAN THE GRANT FUNDING NOT BE USED FOR?

Grant applications that do not promote coexistence with flying-foxes will be deemed ineligible. Flying-foxes and their roost sites are protected under the *Nature Conservation Act 1992*, and any management activities must comply with the legislative framework. Council will not provide funding for:

- Items or services intended to deter, harm, or drive away flying-foxes
- Actions aimed at destroying or damaging roost trees
- Reimbursement for products or services purchased or undertaken prior to receiving approval

HOW DO I APPLY?

Applicants must complete the **2026 Living with Flying-Foxes Grant Application Form**, which includes the grant terms and conditions, and attach quotes for all requested items and/or services. Completed applications must be submitted via:

- Email: Info@gladstone.qld.gov.au
- Post: Attn: Environment & Conservation
PO Box 29
Gladstone QLD 4680
- In person at a GRC Customer Service Centre

Applications will remain open until the allocated budget has been exhausted.

APPROVAL AND NOTIFICATION

Funding will be allocated on a first-come, first-served basis until available funds are exhausted. Eligible residents are encouraged to apply promptly to maximise their opportunity to receive funding.

Submissions will be reviewed by Council and the successful applicants will be notified of the outcome and the approved items/services along with an acquittal form by phone, email, or post within **TWO** weeks of receiving the application.

PAYMENT OF FUNDING AND ACQUITTAL PROCESS

Successful applicants are required to make the approved purchases then submit a Payment Request Form and Acquittal Form including receipts as evidence of expenditure. For reimbursements over \$1000, Council's Accounts Payable team will contact the applicant by phone to verify bank details prior to payment. Once a completed acquittal has been submitted, and the verification process (if required) has been completed, the reimbursement will be processed to the nominated bank account within **TWO** weeks.

If reimbursement is not practical for your circumstances, applicants may elect to receive an upfront payment. In this case, you can submit a Payment Request Form at the time of your application, however you are still required to provide an Acquittal Form demonstrating that grant funds were spent on the approved items or services. Please note, if funding is misused, Council will initiate debt recovery proceedings.



All acquittals must be received within 8 weeks of receiving your approval (due date will be specified), unless otherwise agreed. As per the application funding terms and conditions, you will not be entitled to reimbursement for any cost incurred over the approved amount. Incomplete claims or claims made after the acquittal due date will not be paid.

GOODS AND SERVICES TAX (GST)

Funding is exempt from GST under the Goods and Services Tax Act, as no supply is made to Council. Where a recipient is registered for GST (e.g. a business), Council will pay the GST-exclusive amount and the recipient can claim GST back when they complete their Business Activity Statement. Where a recipient is not registered for GST (e.g. an individual), Council will pay the GST inclusive amount.

WHAT IF THERE ARE CHANGES TO MY APPROVED GRANT?

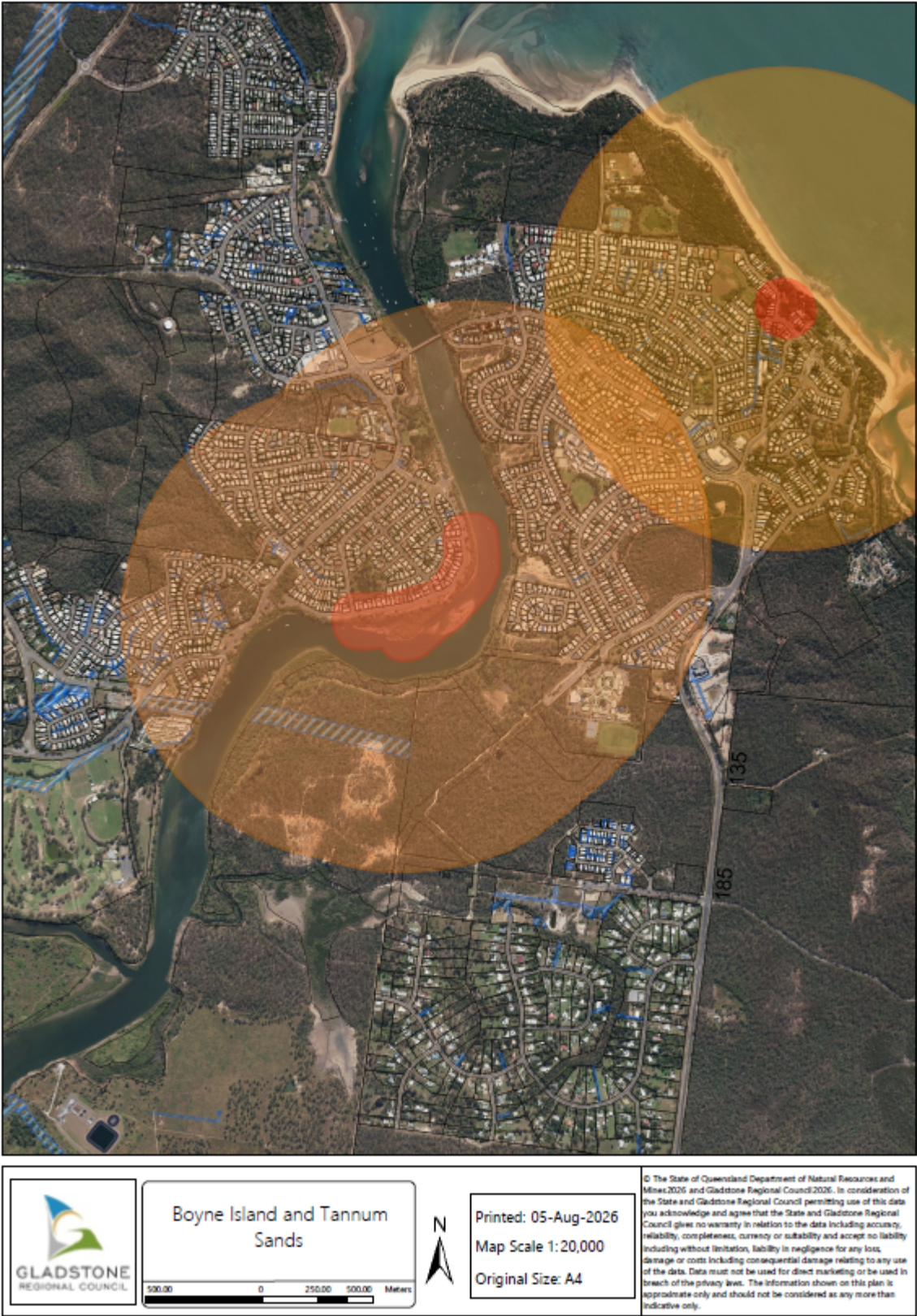
We understand that circumstances may change after your application is approved. For example, an item may become unavailable, prices may vary, or you may wish to select an alternative product or service.

If this occurs, you must contact Council to discuss any proposed variations before making changes. Minor variations in grant amounts or items may be accepted, provided they align with the program objectives.

ANY QUERIES?

If you have any questions or wish to discuss the program or your application, please get in touch with the Environment & Conservation team on 07 4970 0700 or email info@gladstone.qld.gov.au.

APPENDIX 1: FLYING-FOX ROOST MAPS





 GLADSTONE REGIONAL COUNCIL	Miriam Vale 		Printed: 29-Jan-2026 Map Scale 1:11,250 Original Size: A4	© The State of Queensland Department of Natural Resources and Mines 2026 and Gladstone Regional Council 2026. In consideration of the State and Gladstone Regional Council permitting use of this data you acknowledge and agree that the State and Gladstone Regional Council gives no warranty in relation to the data including accuracy, reliability, completeness, currency or suitability and accept no liability including without limitation, liability in negligence for any loss, damage or costs including consequential damage relating to any use of the data. Data must not be used for direct marketing or be used in breach of the privacy laws. The information shown on this plan is approximate only and should not be considered as any more than indicative only.
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Office:

Date:/...../.....

Time:

Name:

Living With Flying-Foxes Grants Application Form

APPLICANT/S DETAILS	
Name:	
Company Name:	
Postal Address:	
Contact number:	
Email:	
Are you the property owner?	☐ Yes ☐ No (tenant) ► <i>Consult with property owner prior to permanent modifications</i>
Have you read the LWFF grant guidelines?	☐ Yes ☐ No ► <i>Please read the guidelines before starting an application</i>

IMPACTED PROPERTY DETAILS	
Property Address:	
Location of nearest flying-fox roost:	☐ Miriam Vale ☐ Leixlip Creek, Calliope ☐ Blain Drive, Gladstone ☐ Sun Valley, Gladstone ☐ Canoe Point, Tannum Sands ☐ Colyer Avenue, Tannum Sands ☐ Boyne River, Boyne Island ☐ Other: _____ <i>Note: A roost refers to trees where flying-foxes breed and rest during the day for extended periods and does not refer to temporary congregations or foraging activity at night.</i>
Distance of roost to property	☐ Less than 100m (red zone) ☐ 100m to 1km (orange zone) ☐ Greater than 1km <i>Refer to Appendix 1 of LWFF Grant Guidelines for maps of currently active flying-fox roosts in the Gladstone Region.</i>
Have you previously received the LWFF grant or Cocos Palm Removal and Replacement Program?	☐ Yes ► Amount received: \$ _____ ☐ No

PRODUCTS AND SERVICES

Tick applicable items, add cost estimate and total.

	Cost Estimate	Suggested items/services to mitigate impacts	Lifespan
Droppings			
☐	\$	Vehicle cover	1-5 yrs
☐	\$	Clothesline cover	1-5 yrs
☐	\$	Clothes dryer	5+ yrs
☐	\$	Shade cloth, marquee or pergola	5+ yrs
☐	\$	Rainwater first-flush diverter	5+ yrs
☐	\$	High pressure water cleaner	1-5 yrs
☐	\$	Solar panel cleaning	<1 yr
☐	\$	House cleaning products, items or services	<1 yr
Odour			
☐	\$	Fragrance dispenser or deodoriser	<1 yr
☐	\$	Air-conditioning or evaporative cooler	5+ yrs
☐	\$	Air purifier	1-5 yrs
Noise			
☐	\$	Sound-proofing items (e.g. window or door seals)	5+ yrs
☐	\$	Insulation	5+ yrs
☐	\$	Heavy curtains	5+ yrs
☐	\$	Double-glazing windows	5+ yrs
☐	\$	External shutters	5+ yrs
Vegetation damage			
☐	\$	Wildlife-safe netting or fruit covers	1-5 yrs
☐	\$	Tree removal*	5+ yrs
☐	\$	Tree trimming*	1-5 yrs
Other			
		<i>List item/s and impact to be reduced</i>	<i>Estimate lifespan</i>
☐	\$		
☐	\$		
☐	\$		
	\$	TOTAL	

*Vegetation management must comply with the Code of Practice: Low impact code affecting flying-fox roosts

ATTACHMENTS

Have you included quotes for all products and services:

☐ Yes

☐ No ► Attach quotes or screenshots with prices of products and services

SPECIAL CIRCUMSTANCES

We recognise that some applicants may be facing challenges that could affect their need for funding. If you are experiencing any circumstances such as chronic illness, disability, financial hardship, unemployment, or other personal difficulties, you may choose to tell us here. Sharing this information is optional and helps us assess applications more accurately.

Do you require upfront payment:	☐ Yes ► Complete Payment Details Form ☐ No
Special circumstances	☐ Yes ► Describe any relevant circumstances below (optional) ☐ No Details:

LIFESTYLE IMPACT AND SUPPORT

Rate the current impact of the flying-foxes on your lifestyle

	1	2	3	4	5
Please tick	Inconvenient Little impact ☐	Low impact ☐	Moderate impact ☐	High impact ☐	Debilitating Extreme impact ☐

Rate the impact of each aspect

		1	2	3	4	5
		No impact	Low	Moderate	High	Extreme
Please tick	Noise	☐	☐	☐	☐	☐
	Smell	☐	☐	☐	☐	☐
	Droppings on property	☐	☐	☐	☐	☐
	Mess from fruit/plants	☐	☐	☐	☐	☐
	Health concerns	☐	☐	☐	☐	☐

Rate your level of satisfaction with the support offered by the grant

	1	2	3	4	5
Please tick	Nowhere near enough support ☐	Not enough support ☐	Adequate support ☐	Good support ☐	Exceptional support ☐

FUNDING TERMS AND CONDITIONS

Submission of a grant application does not guarantee funding. All applications are subject to a formal assessment process, which may include eligibility checks, evaluation against selection criteria, and verification of supporting information. Funding will only be approved once the assessment is complete and an official outcome letter has been issued. Applicants should not assume approval or make financial commitments based on the submission of an application alone.

Funding is conditional upon compliance with the following terms and conditions and any specific funding conditions outlined within the outcome letter.

1. Recipient will provide Council with an acquittal report by the due date provided. Only one acquittal report will be accepted.
2. A single once-off payment will be based solely on that submission. Council will process the payment within 30 days after receiving the completed acquittal. Any approved funds not expended and reported in the sole acquittal form are not claimable, and no further payment requests or acquittals will be accepted.
3. Council may contact the recipient to verify their personal details and banking information before approving the payment. Approved funding amounts will be deposited directly into the nominated bank account, once verified by the Council.
4. Allow Gladstone Regional Council to use photographs that demonstrate the progress and achievements of the project through Council's funding support.
5. It is the responsibility of the recipient to obtain any permits, licences, insurance, permissions etc. required for the project.
6. It is the responsibility of the recipient to monitor and manage any risks to health, safety, security, and the environment and meet any relevant legislative obligations.
7. Funding is to be used solely for the items specified within the application unless written permission for a variation is obtained from Gladstone Regional Council.
8. Gladstone Regional Council may cease payment of any funding or recover any funding already paid to you if the acquittal is deemed unsuccessful.
9. Council must provide fourteen (14) days of notice of its intention to terminate the Agreement.
10. Immediately advise Council in writing if there are significant changes to the funded activities or your contact details.
11. Should the recipient exceed the proposed budget, Gladstone Regional Council is not responsible for meeting the shortfall.
12. Provide Council, upon request, information on the progress of the project, which could include a summary of progress made and any relevant photographs or other documentation that help demonstrate the status of the project.
13. Indemnify, and keep indemnified, Council and its officers, employees, and agents against any claims for a) loss or liability incurred by Council; b) loss of or damage to Council property; or c) loss or expense incurred by Council (including legal costs on a solicitor/own client basis) in dealing with any claim against Council; arising from:
 - a. any act or omission by you or your employees, agents, volunteers, or subcontractors in connection with this agreement where there was fault on the part of the person whose conduct gave rise to that loss or damage or expense.
 - b. any breach by you of your obligations under this agreement.

c. the undertaking of the proposal to which this funding approval relates.

14. Your liability to indemnify Council under this clause will be reduced proportionally to the extent any fault on Council's part contributed to the relevant loss, damage, expense, or liability.

15. This Agreement does not constitute any partnership, agency employment or any authority or represent Council in any way or for any purpose.

16. Council is immediately made aware of any issues arising that may:

- Damage Council's reputation, credibility, and integrity in any way
- Conflict with Council's vision, values, priorities, and/or aspirations
- Hamper Council's ability to carry out its functions fully and impartially
- reach local laws or policies or cause any harm to any person involved
- Directly or indirectly personally benefit Councillors, staff members or volunteers
- Potentially cause conflicts of interest

DECLARATION

- | | |
|--------------------------|---|
| ☐ | I accept Gladstone Regional Council's financial support under the Living with Flying-Foxes Grants Program and commit to observe the conditions outlined in the terms and conditions |
| ☐ | I agree to submit an acquittal by the due date. |
| ☐ | I confirm funding will not be used for an activity that is private, recreational or hobby and so is exempt from withholding tax |

Name:

Signature:

Date

The Gladstone Regional Council is collecting your personal information for processing your application for Living with Flying-foxes Grant Funding. Council will manage your Personal Information in accordance with the requirements of the Information Privacy Act 2009 (Qld) and Council's Privacy Policy. More information on how Council manages Personal Information is available at www.gladstone.qld.gov.au/Privacy

SUBMISSION OF FUNDING APPLICATION

Thank you for your application. Please return this completed application form together with copies of all quotes via:

- Email: Info@gladstone.qld.gov.au
- Post: Attn: Environment & Conservation
PO Box 29
Gladstone QLD 4680
- In person at a GRC Customer Service Centre