

Office:
 Date:/...../.....
 Time:
 Name:

Development Services

Trade Waste Discharge Application Form

Development Services | Gladstone – 101 Goondoon Street Gladstone Qld 4680

8.30 am to 5.00 pm Monday to Friday | Phone: (07) 4970 0700

Email: Building@gladstone.qld.gov.au

Privacy Statement: The personal information collected on this form will be used by Gladstone Regional Council for the purposes of fulfilling your request and undertaking associated Council functions and services. Council is authorised to collect this information in accordance with the *Local Government Act 2009* and other *Local Government Acts*. Your personal information will not be disclosed to any third party without your consent, unless this is required or permitted by law. This Council document is subject to the provisions of the *Right to Information Act 2009*.

To view the Trade Waste Management Plan to be used by Council in assessing Applications please link [here](#).

1. Applicant Details (print or type)

Name

Trading Name & Company Name

Email Address (non-mandatory requirement)

By providing your email address, you consent to receiving all correspondence in relation to this application, electronically.

Postal Address

Suburb Postcode

Phone (Business Hours)

Contact Person

Phone (Business Hours)

ABN / ACN

2. Site Owner (if different to above)

Tick if same as above ☐

Name

Postal Address

Suburb Postcode

ABN / ACN

Contact Person

Phone

Signature (MUST be completed)

3. Property Details

Location

Suburb		Postcode	
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Property Description

Lot		Plan	
Trade Waste Meter No: (if known, Category B)			
Water Meter No. (Category A)			
Is the Water meter shared?	☐	☐	☐
	Yes	No	Unsure
If yes, by how many Businesses?			

4. Characteristics of Waste (please tick)

Low Risk Businesses

Bakery	☐	Car Wash	☐
Doctors / Dentists / Vets	☐	Florist	☐
Fresh Fish Outlet	☐	Produce Shop	☐
Hotel / Tavern / Night Club	☐	Laundry	☐
Motel / B&B	☐	Nursery / Landscaping	☐
Nursing Home	☐	Café	☐
Retail Outlet	☐	School	☐
Service Station (no cooking on site)	☐	Sports Club	☐
Other (please specify) eg Hairdresser, Beauty Salon		☐	

High Risk Businesses (may require a water analysis)

Brewery	☐	Butcher	☐
Concrete Batching Plant	☐	Fast Food	☐
Fisheries (Processing)	☐	Food Processor	☐
Hospital	☐	Panel Beating / Spray Painting	☐
Restaurant	☐	Service Station (Cooking on site)	☐
Take Away Food	☐	Workshop/Mechanical Engineering	☐
Other (Please specify) eg. Laboratories		☐	

5. Waste Activities / Processes

Describe the activities and process generating liquid waste (e.g. parts washing, acid bath, wash down pad, cooking food, general commercial cleaning)

1.

2.

3.

4.

5.

6.

6. Customer Summary

Application Information Required

Property Plans	☐
Drainage Plans	☐
MSDS Forms	☐
Plumbing Approvals Granted Approval Number:	☐
Application Fees as per 26/27 Fees and Charges Category A (Low strength Discharges) \$216 Category B (High Strength Discharges) \$1,090	☐

7. Acknowledgement

I/We hereby authorize a Council Trade Waste Representative to attend the site for approval and compliance inspections	☐
I/We hereby acknowledge to abide by the terms and conditions of discharging trade waste to Councils Sewerage Infrastructure. I am aware that Trade Waste approvals are the responsibility of the trade waste generator and that all fees and charges relating to the condition of an approval are the generator’s responsibility.	☐
Date	Signature

Office Use Only

Amount Paid	
Receipt Number	
Licence Number	
Date	