



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 16 September 2025

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

Table of Contents

ITEM	PAGE
G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE	3
G/0.3.3. MESSAGES OF CONDOLENCE	3
G/0.3.4. DECLARATION OF INTERESTS	4
G/1. MAYORAL STATEMENT OF CURRENT ISSUES.....	6
G/2. CONFIRMATION OF MINUTES	7
G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 2 SEPTEMBER	7
G/3. DEPUTATIONS	8
G/4. OFFICERS' REPORTS	9
G/4.1. GARDEN ORGANICS SERVICE CONDITIONS.....	9
G/4.2. MONTHLY FINANCIAL STATEMENTS REPORT FOR THE PERIOD ENDING 31 AUGUST 2025	12
G/5. COUNCILLORS REPORT.....	13
G/5.1. SPECIAL OLYMPICS POLAR PLUNGE AND LOCAL AUTHORITY WASTE MANAGEMENT ACTION COMMITTEE UPDATE	13
G/6. URGENT BUSINESS.....	14
G/7. NOTICE OF MOTION	14
G/8. CONFIDENTIAL ITEMS	14

Elected Members

Councillor - Mayor M Burnett (via teams)
Councillor G Churchill
Councillor K Davis
Councillor M Wagner
Councillor M Holzheimer
Councillor N Muszkat
Councillor S McClintock
Councillor L Patrick
Councillor C Cameron

Officers

L Dowling (Chief Executive Officer)
R Millett (Executive Secretary)
S Penrose (Manager Governance and Risk, Acting)
K Marxsen (General Manager Finance Governance and Risk, Acting)
C Quinn (General Manager People and Strategy)
T Howarth (General Manager Community and Lifestyle, Acting)
M Holmes (General Manager Operations, Acting)
M Francis (General Manager Assets and Environment)
K Wilson (General Manager Customer Experience)
C Irving (Strategic Program Lead - Waste)
I Morfey (Management Accountant)

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

Nil

G/0.3.3. MESSAGES OF CONDOLENCE

Mayor Burnett acknowledged the passing of Marion Eggmolsse (nee Dodd). Marion Eggmolsse was born in 1958 and passed away sadly on 19 August 2025. Late of Rigby Crescent, West Gladstone and formally of Eidsvold. Adored wife of Gladstone Region Elder Mick Eggmolsse and much loved nana and great grand nana and loving sister and aunty of the Dodd, Chapman and Eggmolsse extended families. A respected Wakka Wakka Elder and cherished friend to many. Marion's funeral service was held at Port Curtis Christian Church on Friday 5 September 2025. May she rest in peace.

Mayor Burnett acknowledged the passing of former Councillor Karen Porter. Karen was a Councillor in the Gladstone Region from 2012 to 2016 and lived in the region for approximately 35 years. Karen advocated for improved health care services and aged care services and was fundamentally involved in the introduction of the Economic Development portfolio within Council. Karen felt strongly about personally contributing to our region's economic development and held the Economic Development Strategy Portfolio and was involved in the Gladstone Region Economic Partnership (GREP) and the Gladstone Region Economic Development (GRED).

Karen was a member of many different clubs and organisations including the Gladstone Engineering Alliance (GEA), where she was CEO and a life member; the Gladstone Chamber of Commerce and Industry; Yaralla Sports Club; Gladstone Yacht Club; Calliope Garden Club, where she was instrumental in securing funding for their facilities; the former Business Improvement Manager at Berg Engineering; and held senior roles over 17 years within the Queensland Government Departments, including Acting Director of State Development. Mayor Burnett sent sincere condolences on behalf of Council to Karen's family, especially her husband Steve.

G/0.3.4. DECLARATION OF INTERESTS

Mayor Burnett

Mayor Matt Burnett declared that he recently notified the Chief Executive Officer (CEO) of a declarable conflict of interest in relation to Council's discussions with Clava Limited over the future of the Gladstone Golf Course at 1 Hickory Avenue, Kin Kora. Mayor Burnett advised that his declarable conflict of interest has arisen after he recently purchased a property in Hickory Avenue, Kin Kora. Mayor Burnett further advised that given the property's proximity to the golf course, Council's decisions regarding the future of the Gladstone Golf Course may, or may be perceived to, impact him financially.

Mayor Burnett noted that, notwithstanding his declarable conflict of interest, he believes he would reasonably be perceived to be impartial because he is on public record stating many times in the Chambers and in the media that, while the development of a first class golf course at Byelle is exciting, the future of the existing golf club site is equally important, not just for the residents who live nearby but for the city and entire region. Mayor Burnett suggested that a decision Council will consider at a future meeting will be to determine whether or not to accept the offer from Clava Limited to purchase the existing golf course site which will impact the entire region not just the residents nearby and he believes the community would expect the Mayor to be at the table during the very important discussions in what is one of the most significant land parcels in the city.

Mayor Burnett requested to remain in the meeting room to participate in the discussions however proposed to forgo voting on the decisions with the Deputy Mayor to chair the matter and have the casting vote should the need arise.

Moved Cr Churchill

That Mayor Burnett does not have a conflict of interest in relation to Council's discussions with Clava Limited over the future of the Gladstone Golf Course at 1 Hickory Avenue, Kin Kora as there would be no direct benefit that would arise as a result of decisions Council make in relation to the matter.

WITHDRAWN

GM/25/5545 Council Resolution:

Moved Cr Muszkat

Seconded Cr Churchill

That notwithstanding Mayor Burnett's declarable conflict of interest, it is in the public interest for Mayor Burnett to remain in the room and participate in decisions in relation to Council's discussions with Clava Limited over the future of the Gladstone Golf Course at 1 Hickory Avenue, Kin Kora with the following restrictions:

- unable to vote on the matter;
- Deputy Mayor Muszkat to chair the matter; and
- Deputy Mayor Muszkat, as chairperson for the matter, to hold the casting vote should the need arise.

CARRIED UNANIMOUSLY

Cr Wagner

Councillor Michelle Wagner declared a declarable conflict of interest in Agenda Item G/4.1. GARDEN ORGANICS SERVICE CONDITIONS as it is proposed to have a service condition relating to the property size required to receive a garden organics (GO) service and as her property is larger than the proposed property size, she would not be required to receive a GO service.

Cr Wagner advised that although she has a declarable conflict of interest she requested to remain in the room and participate in the discussion but not vote on the matter.

GM/25/5546 Council Resolution:

Moved Cr Holzheimer

Seconded Cr Patrick

That notwithstanding Cr Wagner's declarable conflict of interest, it is in the public interest for Cr Wagner to remain in the room and participate in the decision with the following restriction:

- unable to vote on the matter.

CARRIED

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

On Thursday 4 September 2025 we celebrated 10 years of LNG in the Gladstone Region. Thank you to the Councillors who were able to attend that event. It was a very big celebration. I know there have been mixed reviews of LNG's involved in the Gladstone Region. In the early days it was a tough time, but they are certainly contributing to our local economy now and I thank them for their investment.

The very next night we thanked former Inspector Darren Somerville (now retired) for his involvement in the Gladstone Region and the Police Service for over 40 years.

We had the Gladstone Barbeque Festival at Boyne Island at the Seagulls Football Fields on Sunday 7 September 2025. And the Rosedale Emergency Services Expo on the same day. Thank you, Councillor Mellissa Holzheimer, for attending both of those with me.

PopCon was on Saturday 13 September 2025 at the Goondoon Street Entertainment Precinct. The Stronger Communities Family Fun Day was on the same day. And I got to chuck two laps up the Benaraby Quarter Mile in a Holden Crewman, which was pretty cool.

Upcoming in the Gladstone Region is the Welcome to Gladstone Region Morning Tea at the Junction Cafe at the Tondoon Botanic Gardens on Wednesday 17 September from 10am to 11.30am. The Turkey Beach Community Forum at the Turkey Beach Hall is on Wednesday 17 September 2025 at 4pm.

The Gladstone RSL ANZAC Mural Celebration is on Friday 19 September 2025. The Calliope Youth Festival is on at Bunting Park from 10am - 2pm on Saturday 20 September 2025. And the Gladstone Multicultural Festival is back on Sunday 21 September 2025 at the Gladstone Marina Parklands from 9am to 4pm. Well done to everyone involved in bringing that amazing festival back to our community.

We have a Citizenship Ceremony on Thursday 25 September 2025. And the Captain Creek Community Forum is happening at the Captain Creek Sport and Recreation Club on Saturday 27 September 2025 from 12pm to 2pm.

An Order of Australia Medal was honoured to former Mayor of the Gladstone Region and Deputy Mayor and Councillor for Gladstone City Council, Gail Sellers. Gail was on the Gladstone Regional Council as Mayor from 2010 to 2016, Deputy Mayor from 1997 to 2008 and a Councillor from 1988 to 2016. She was a former Gladstone Area Water Board member; a former board member of Gladstone Entertainment Convention Centre; a former board member of Gladstone - Calliope Aerodrome; and involved in the Gladstone Midday Rotary Club for many years including her role as President and Vice President for more than 20 years; involved in the Rotaract Club of Gladstone; the Zonta Club of Gladstone; the Genealogical Society Gladstone; Yaralla Softball Club, Gladstone Eisteddfod; Gladstone Youth Music Council as patron; and Department of Education as a teacher from 1972 to 2007. And she is involved in many other groups and events in the Gladstone Region. She was honoured with the Order of Australia medal for her Services to Local Government. Congratulations to Gail.

Councillor Natalia Muszkat chaired the remainder of the meeting.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 2 SEPTEMBER

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 16 September 2025

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 2 September 2025.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 2 September 2025 be confirmed.

GM/25/5547 Council Resolution:

Moved Cr Wagner

Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/3. DEPUTATIONS

Nil

G/4. OFFICERS' REPORTS

G/4.1. GARDEN ORGANICS SERVICE CONDITIONS

Responsible Officer: General Manager People and Strategy

Prepared By: Strategic Program Lead - Waste

Council Meeting Date: 16 September 2025

File Ref: WM12.2

Cr Wagner (declarable conflict of interest)
participated in the discussion for Agenda Item G/4.1. and
left the meeting room for the vote on the decision.
(refer G/0.3.4. Declaration of Interest section of the minutes - page 5)

Purpose:

The purpose of this report is to establish the service conditions for the new garden organics service and to implement the garden organic service to all eligible localities and properties within the Gladstone region at service commencement, from 1 July 2026.

Officer's Recommendation:

That Council implement a garden organics service ("GO Service") to commence 1 July 2026 with the following service conditions to apply:

GO Service Aspect	Criteria
Service Localities	<ul style="list-style-type: none">• Barney Point• Calliope• Gladstone Central• Kin Kora• New Auckland• South Gladstone• Tannum Sands• Toolooa• Boyne Island• Clinton• Glen Eden• Kirkwood• O'Connell• Sun Valley• Telina• West Gladstone
Property Types	<ul style="list-style-type: none">• Domestic properties identified within the Defined Cleansing Service Area• Standalone houses (single-unit dwellings)• Excludes multi-use dwellings (units, apartments, townhouses, duplexes)• Available for eligible Infirm Services
Property Size	<ul style="list-style-type: none">• Maximum property size: 2,000 m²• No minimum property size
Bin Specifications	<ul style="list-style-type: none">• 1 x 240L bin with green lid• Multiple bins available upon request

GLADSTONE REGIONAL COUNCIL GENERAL MEETING MINUTES - 16 SEPTEMBER 2025

Collection Frequency	Fortnightly, alternate week to recycling collection
Opt-In Conditions	Domestic properties (including multi-unit dwellings) not meeting service conditions may apply to opt-in if: <ul style="list-style-type: none"> • Located in a GO Service Locality; and • A GO Collection Vehicle passes the property. Once approved, cannot opt-out.
Opt-Out Conditions	No option to opt-out.
Service Commencement Conditions	<ul style="list-style-type: none"> • Start Date for Existing Eligible Properties: 1 July 2026. • Vacant Land: Future service for vacant land within GO Service Locality upon construction of a domestic residence.
Service Cessation Conditions	If the property is demolished with Council approval.

GM/25/5548 Council Resolution:

Moved Cr Davis

Seconded Cr Patrick

That:

1. Council implement a garden organics service ("GO Service") to commence 1 July 2026 with the following service conditions to apply:

GO Service Aspect	Criteria
Service Localities	<ul style="list-style-type: none"> • Barney Point • Calliope • Gladstone Central • Kin Kora • New Auckland • South Gladstone • Tannum Sands • Toolooa • Boyne Island • Clinton • Glen Eden • Kirkwood • O'Connell • Sun Valley • Telina • West Gladstone
Property Types	<ul style="list-style-type: none"> • Domestic properties identified within the Defined Cleansing Service Area • Standalone houses (single-unit dwellings) • Excludes multi-use dwellings (units, apartments, townhouses, duplexes) • Available for eligible Infirm Services
Property Size	<ul style="list-style-type: none"> • Maximum property size: 2,000 m² • No minimum property size
Bin Specifications	<ul style="list-style-type: none"> • 1 x 240L bin with green lid • Multiple bins available upon request
Collection Frequency	Fortnightly, alternate week to recycling collection

Opt-In Conditions	Domestic properties (including multi-unit dwellings) not meeting service conditions may apply to opt-in if: <ul style="list-style-type: none">• Located in a GO Service Locality; and• A GO Collection Vehicle passes the property. Once approved, cannot opt-out.
Service Commencement Conditions	<ul style="list-style-type: none">• Start Date for Existing Eligible Properties: 1 July 2026.• Vacant Land: Future service for vacant land within GO Service Locality upon construction of a domestic residence.
Service Cessation Conditions	If the property is demolished with Council approval.

2. Officers further consider the conditions that may be applied to a property opting out of the garden organics service and present options at a General Meeting.

CARRIED

G/4.2. MONTHLY FINANCIAL STATEMENTS REPORT FOR THE PERIOD ENDING 31 AUGUST 2025

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Management Accounting Specialist

Council Meeting Date: 16 September 2025

File Ref: FM15.1

Purpose:

This report seeks Council adoption of the Monthly Financial Statements for the year 2025-26 to date, for the period ended 31 August 2025.

Officer's Recommendation:

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2025-26 year to date, for the period ended 31 August 2025 as required under Section 204 Local Government Regulation 2012.

GM/25/5549 Council Resolution:

Moved Cr McClintock

Seconded Cr Wagner

That the Officer's Recommendation be adopted.

CARRIED

G/5. COUNCILLORS REPORT

G/5.1. SPECIAL OLYMPICS POLAR PLUNGE AND LOCAL AUTHORITY WASTE MANAGEMENT ACTION COMMITTEE UPDATE

Responsible Officer: Chief Executive Officer

Prepared By: Cr Mellissa Holzheimer

Council Meeting Date: 16 September 2025

File Ref: CM7.2

Purpose:

Councillor Mellissa Holzheimer submits the following report.

Councillor's Recommendation:

That the report from Councillor Holzheimer regarding the Special Olympics Polar Plunge and Local Authority Waste Management Action Committee (LAWMAC) be received.

GM/25/5550 Council Resolution:

Moved Cr Davis

Seconded Cr Wagner

That the Officer's Recommendation be adopted.

CARRIED

GLADSTONE REGIONAL COUNCIL GENERAL MEETING MINUTES - 16 SEPTEMBER 2025

Councillor Leanne Patrick gave a shout out to the Gladstone Rotary Club for their 75-year celebration. Cr Patrick mentioned that it was a great night and thanked the Rotary Clubs for all the hard work that they do in the Gladstone Region. Cr Patrick congratulated the Gladstone Rotary Club for their 75 years.

Cr Patrick mentioned that she attended the Queensland Symphony Orchestra (QSO) Community Concert along with Councillor Simon McClintock and Councillor Glenn Churchill. Cr Patrick acknowledged that QSO have a great partnership with Council and ConocoPhillips and that they facilitated a week of instrumental learning for 500 students and some residents. Cr Patrick highlighted that it is a phenomenal collaboration and the concert was amazing. Cr Patrick noted that it was astounding to see the talent, within the Gladstone Region, of the music students and that the region has been the grounds for some very accomplished musicians and singers. Cr Patrick congratulated everyone involved with the QSO project.

Cr McClintock highlighted that the LNG and ConocoPhillips have been a strong supporter of the QSO projects and that it is a great opportunity for the Gladstone Region's young people to watch and be up on the stage with world class musicians and doing things they'd never have an opportunity to do regionally. Cr McClintock thanked ConocoPhillips and other industries for what they do for the Gladstone Region.

Councillor Natalia Muszkat mentioned that there have been many events happening in the region and that one of her favourite events that she attended recently was the Endangered Species Day at the Tondoon Botanic Gardens (TGC). Cr Muszkat highlighted that there are very passionate people working at the TGB and all the services related to the environment and conservation. Cr Muszkat noted that it was a great day and congratulated the team for putting that event on for the community.

Cr Muszkat mentioned that R U OK? Day was held last week and that she visited the Men's Shed. Cr Muszkat noted that it was a morning that was constantly full of people and interestingly men from other Men's Sheds from around Central Queensland and beyond. Cr Muszkat acknowledged that it was nice to see people coming and going and that the Men's Shed is attracting people from other regions to visit the facilities that are in the Gladstone Region. Cr Muszkat congratulated the Men's Shed for a great day.

Cr Muszkat noted that the Central Coast Football finals were on the weekend and celebrated everyone that work hard to continue to promote football (soccer) in the region.

G/6. URGENT BUSINESS

Nil

G/7. NOTICE OF MOTION

Nil

G/8. CONFIDENTIAL ITEMS

Nil

There being no further business the Deputy Mayor formally closed the meeting.

THE MEETING CLOSED AT 10.00am.