

**APPLICATION FOR
COUNCIL CONSENT
(Lease/Licence)**

Office:

Date:/...../.....

Time:

Name:

**THIS APPLICATION MUST BE SUBMITTED A MINIMUM OF 28 DAYS
PRIOR TO THE DATE COUNCIL CONSENT/ENDORSEMENT IS REQUIRED. APPLICANTS
SHOULD CONSIDER ADDITIONAL PROCESSING TIME OF THIRD PARTIES EG. FUNDING
APPLICATIONS, OFFICE OF LIQUOR AND GAMING REGULATION / DEPARTMENT OF
RESOURCES.**

This Application can be used to obtain Council's consent in the following circumstances:

- Consent under a Council lease or licence (e.g. to undertake works, to hold an event, to lodge a Development Application); and
- Consent/endorsement of an Application for Liquor Licence or Permit.

Completed Applications (and supporting information) can be submitted to Council by:

Email:	Post:	In Person:
Info@gladstone.qld.gov.au	PO Box 29 Gladstone QLD 4680	At your local Council Office or Rural Transaction Centre

The Applicant is applying for Council to consent/endorse:

- | | | |
|---|--|--------------------------------|
| <input type="checkbox"/> Works under a Lease/Licence | <input type="checkbox"/> Development Application within
Council Lease / Licence | <input type="checkbox"/> Other |
| <input type="checkbox"/> An event within a Lease/Licence
area outside of the Permitted Use | <input type="checkbox"/> Liquor Licence or Permit | |

Applicant Details:

Applicant Type:

- | | | |
|---|--------------------------------------|---|
| <input type="checkbox"/> Incorporated Association | <input type="checkbox"/> Company | <input type="checkbox"/> Individual/Sole Trader |
| <input type="checkbox"/> Trust | <input type="checkbox"/> Other _____ | |

Applicant Name:

ABN:

Phone:

Email Address:

Postal Address:

Who should Council contact about the Application (if different to the Applicant):

(Name) _____ (Position) _____

(Mobile) _____ (Email) _____

Property Details:

Property Street Address:

Real Property Description: (e.g. Lease A on SP342745 in Lot 1 on RP716984)

Land Tenure: Fee Simple (Freehold) Reserve Road

The Applicant's interest in the Property:

Lessee/Sublessee

Licensee

Other: _____

Details of Applicant's Request:

Consent/Endorsement is required by: (Insert Date)

Describe the Applicant's request. Include description of proposal and attach supporting documentation and site plans.

For Lessees:

Is the proposed event/works/permit consistent with the Permitted Use

Yes

No

Is the Lessee compliant with the terms of the current Lease?

Yes

No

If No, provide details:

How does the Lessee anticipate the proposed works/event will be funded?

- Lessee's accumulated funds A Council grant A State/Federal gvmnt grant.
 Other: _____ | N/A Liquor Applications

Does the Lessee have the capacity (finances and resources) to construct and maintain the proposed works?

- Yes No N/A Liquor Applications

Has the Lessee developed a business plan, strategic plan or budget for the management of the Lease?

- Yes No N/A Liquor Applications

If Yes, please provide details:

Additional Information:

Is there any additional information that the Applicant would like to provide?

Please attach the following documents:

- Detailed site plan (Works, Development Approval, Event)
 Copy of completed third party application (Liquor, Development Approval)
 Certificate of Currency for Public Liability Insurance (Works, Event)
 Other supporting information

Declaration by Applicant:

By signing this Application for Landowner/Lessor Consent I declare that:

- (a) I have the necessary authority to submit this statement on behalf of the Applicant;
- (b) All details provided within the Application and in any attachments are to the best of my knowledge correct;
- (c) I understand that Council will rely on the information provided in this Application to inform the decision to grant consent or provide an endorsement;
- (d) Consents or endorsements may be granted with or without conditions; and
- (e) No works or applications can proceed until Council has provided consent or endorsement in writing.

Name and Signature of the Applicant or the Applicant's authorised representative:

Name: _____ **Position:** _____

Signature: _____ **Date:** _____

Privacy Statement: Gladstone Regional Council is collecting your personal information for an application for Council's Consent. We will not disclose your personal information to a third party unless we are required by law or you have given your consent. By completing and submitting this form, Council considers that you have given us your consent to manage your personal information in the manner described in Council's Privacy Statement and this collection notice. Any collection of your personal information is handled in accordance with the Information Privacy Act 2009 (Qld).