



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 15 September 2026

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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Elected Members

Councillor - Mayor M Burnett (via teams)
Councillor G Churchill
Councillor K Davis (via teams)
Councillor M Wagner
Councillor N Muszkat
Councillor S McClintock
Councillor C Cameron

Officers

L Dowling (Chief Executive Officer)
R Millett (Executive Secretary)
T Whalley (Manager Governance and Risk)
M Holmes (General Manager Finance Governance and Risk)
C Quinn (General Manager People and Strategy)
T Bignell (General Manager Operations)
M Francis (General Manager Assets and Environment)
K Wilson (General Manager Customer Experience)
K Anderson (Economic Development Business Partner)

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

GM/26/5745 Council Resolution:

Moved Cr Churchill
Seconded Cr Wagner

That an apology for Councillor Patrick and Councillor Holzheimer be received.

CARRIED

G/0.3.3. MESSAGES OF CONDOLENCE

Nil

G/0.3.4. DECLARATION OF INTERESTS

Cr Davis

Councillor Karen Davis advised that she has a declarable conflict of interest in Agenda Item G/4.1. GLADSTONE AREA PROMOTION AND DEVELOPMENT LIMITED FUTURE FUNDING AGREEMENT as she is the Deputy Chair of Gladstone Area Promotion and Development Limited (GAPDL). Cr Davis advised that whilst the Local Government Act 2009 provides an exception for Council appointments to boards, given that the item proposes to determine funding and KPI's for GAPDL, she feels conflicted in her duties as a Deputy Chair and Councillor and will therefore leave the meeting room for Agenda Item G/4.1. and will not participate in the decision.

Cr Muszkat

Councillor Natalia Muszkat advised that she has a material personal interest in Agenda Item G/4.1. GLADSTONE AREA PROMOTION AND DEVELOPMENT LIMITED FUTURE FUNDING AGREEMENT as she is a director and co-founder of Strong Communities Limited that has a service agreement with Gladstone Area Promotion and Development Limited (GAPDL) and stands to gain a benefit or suffer a loss depending on the outcome of Item G/4.1.

Cr Muszkat advised that she will leave the meeting room for consideration of Agenda Item G/4.1.

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

I would like to acknowledge a few events that have been happening in our region over the last few weeks. We had the Hydrogen Grand Prix networking event on Tuesday 1 September 2026. The Gladstone Barbeque Festival was in Boyne Island at Dennis Park on Saturday 5 September 2026. The Combined Services Touch Football Day was on the same day. On Father's Day, Sunday 6 September 2026, was a hugely successful Gladstone Multicultural Festival at the Gladstone Ports Corporation (GPC) Marina Parklands.

Our Priceless Past exhibition is at the Gladstone Regional Art Gallery and Museum (GRAGM). I acknowledge one of our members of Our Priceless Past in the gallery this morning, Shelly Holzheimer and I would like to acknowledge our special seniors that were featured in this year's Our Priceless Past exhibition. It is a fantastic collection of history and of stories from our older generation who have made the Gladstone Region a great place to live, work and raise a family. It is in partnership with Gladstone State High School this year. Congratulations to the team at GRAGM and Gladstone State High School and special thanks to our special seniors.

The Youth Council event happened on Saturday 12 September 2026, which was a free community screening of The Plastic Country at the Central Queensland University.

Upcoming in the Gladstone Region, on Saturday 19 September is the Gladstone Police Honours and Awards Ceremony. On Tuesday 29 September 2026 is the National Police Remembrance Day and March.

The Turkey Beach Progress Association Community Hall celebration is on Saturday 19 September 2026. There's the Gladstone Eco Kite Festival on Sunday 20 September 2026 at the Gladstone State High School oval. Another huge event in Agnes Water and Seventeen Seventy is the official opening of the Agnes Water Skate Park on Monday 21 September 2026 from 10am to 12pm. I'm really looking forward to being in Agnes Water for that event, it's been a long time coming.

The Philip Street Communities and Families Precinct 5th Birthday celebration is happening on Friday 2 October 2026 in Philip Street in Gladstone. That is some of the events coming up in the Gladstone Region and later in the agenda we'll discuss the relocation of our next Council meeting on Tuesday 6 October 2026 which was to be placed in Rosedale, but in consultation with the Rosedale State School, we'll be moving that meeting hopefully to early next year so that we can make sure that students are able to attend our Council meeting in Rosedale when we host the Council meeting there.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 1 SEPTEMBER 2026

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 15 September 2026

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 1 September 2026.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 1 September 2026 be confirmed.

GM/26/5746 Council Resolution:

Moved Cr Davis

Seconded Cr McClintock

That the Officer's Recommendation be adopted.

CARRIED

G/3. DEPUTATIONS

G/3.1. BOYNE ISLAND TANNUM SANDS (BITS) CRICKET CLUB

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 15 September 2026

File Ref: CM7.6

Purpose:

For Boyne Island Tannum Sands (BITS) Cricket Club to provide information regarding the BITS Sports Precinct Irrigation Project.

Officer's Recommendation:

That the deputation from Boyne Island Tannum Sands (BITS) Cricket Club be received.

GM/26/5747 Council Resolution:

Moved Cr Churchill

Seconded Cr Muszkat

That the deputation from Boyne Island Tannum Sands (BITS) Cricket Club, Football Club and AFL Club be received and a report regarding the BITS Irrigation System be presented to Council as a priority.

CARRIED

G/4. OFFICERS' REPORTS

G/4.1. GLADSTONE AREA PROMOTION AND DEVELOPMENT LIMITED FUTURE FUNDING AGREEMENT

Responsible Officer: General Manager People and Strategy

Prepared By: Economic Development Business Partner

Council Meeting Date: 15 September 2026

File Ref: ED3.1

**Cr Davis (declarable conflict of interest) and Cr Muszkat (Material Personal Interest)
Left the meeting room for Agenda Item G/4.1. and did not participate in the decision.**
(refer G/0.3.4. Declaration of Interests section of the minutes – page 4)

Purpose:

To seek Council's endorsement of a multi-year funding agreement with Gladstone Area Promotion and Development Limited as the Region's destination marketing and tourism development partner, and to delegate authority to the Chief Executive Officer to finalise and execute the agreement.

Officer's Recommendation:

That Council:

1. Endorse Gladstone Area Promotion and Development Limited as Council's strategic tourism delivery partner for the purposes of destination marketing, visitor economy development, tourism industry capability and tourism investment attraction initiatives.
2. Approve funding of up to \$2,380,950 (ex GST) over a five-year term, as a three-year term plus two-year option.
3. Delegate authority to the Chief Executive Officer to negotiate and execute the Funding Agreement and associated documentation.

GM/26/5748 Procedural Motion

Moved Mayor Burnett

Seconded Cr Churchill

That Item G/4.1. GLADSTONE AREA PROMOTION AND DEVELOPMENT LIMITED FUTURE FUNDING AGREEMENT be held over pending further information.

CARRIED

For the Motion: Cr Cameron, Cr McClintock, Cr Wagner, Cr Churchill, Mayor Burnett

Against the Motion: Nil

Ineligible: Cr Davis, Cr Muszkat

Absent: Cr Patrick, Cr Holzheimer

G/4.2. REVIEW OF COUNCIL RENEWABLE ENERGY COMMUNITY BENEFITS SHARING POLICY

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Principal Industry Specialist – Economic Development

Council Meeting Date: 15 September 2026

File Ref: ED2.2, CM28.2

Purpose:

To seek Council's adoption of an updated Renewable Energy Community Benefits Sharing Policy to ensure alignment with current legislative requirements, reflect implementation experience and support the efficient administration of Community Benefit Agreements (CBAs).

Officer's Recommendation:

That Council adopt the Renewable Energy Community Benefits Sharing Policy provided as Attachment 1 to the Officer's report.

GM/26/5749 Council Resolution:

Moved Cr Wagner

Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

CARRIED

The meeting was adjourned for morning tea at 10.23am and reconvened at 10.43am.

G/4.1. GLADSTONE AREA PROMOTION AND DEVELOPMENT LIMITED FUTURE FUNDING AGREEMENT

Responsible Officer: General Manager People and Strategy

Prepared By: Economic Development Business Partner

Council Meeting Date: 15 September 2026

File Ref: ED3.1

**Cr Davis (declarable conflict of interest) and Cr Muszkat (Material Personal Interest)
Left the meeting room for Agenda Item G/4.1. and did not participate in the decision.**
(refer G/0.3.4. Declaration of interests section of the minutes – page 4)

Purpose:

To seek Council's endorsement of a multi-year funding agreement with Gladstone Area Promotion and Development Limited as the Region's destination marketing and tourism development partner, and to delegate authority to the Chief Executive Officer to finalise and execute the agreement.

Officer's Recommendation:

That Council:

1. Endorse Gladstone Area Promotion and Development Limited as Council's strategic tourism delivery partner for the purposes of destination marketing, visitor economy development, tourism industry capability and tourism investment attraction initiatives.
2. Approve funding of up to \$2,380,950 (ex GST) over a five-year term, as a three-year term plus two-year option.
3. Delegate authority to the Chief Executive Officer to negotiate and execute the Funding Agreement and associated documentation.

GM/26/5750 Council Resolution:

Moved Cr Churchill

Seconded Cr McClintock

That Council:

1. Endorse Gladstone Area Promotion and Development Limited as Council's strategic tourism delivery partner for the purposes of destination marketing, visitor economy development, tourism industry capability and tourism investment attraction initiatives.
2. Approve funding of up to \$2,426,970 (ex GST) over a five-year term, as a three-year term plus two-year option.
3. Delegate authority to the Chief Executive Officer to negotiate and execute the Funding Agreement and associated documentation.

CARRIED UNANIMOUSLY

For the Motion: Cr Cameron, Cr McClintock, Cr Wagner, Cr Churchill, Mayor Burnett

Against the Motion: Nil

Ineligible: Cr Davis, Cr Muszkat

Absent: Cr Patrick, Cr Holzheimer

G/4.3. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 AUGUST 2026

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Management Accounting Specialist

Council Meeting Date: 15 September 2026

File Ref: FM15.1

Purpose:

This report seeks Council adoption of the Monthly Financial Statements for the year 2026-27 to date, for the period ended 31 August 2026.

Officer's Recommendation:

That Council receive the Monthly Financial Report for the period ended 31 August 2026 provided in accordance with s204 of the Local Government Regulation 2012.

GM/26/5751 Council Resolution:

Moved Cr Wagner

Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

**G/4.4. REVIEW OF REGIONAL MEETING GENERAL MEETING 6 OCTOBER 2026 AND
CANCELLATION GENERAL MEETING 20 OCTOBER 2026**

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Executive Secretary

Council Meeting Date: 15 September 2026

File Ref: CM7.2

Purpose:

To allow Council to consider a change in location for the General Meeting scheduled for 6 October 2026 and to consider the cancellation of the General Meeting scheduled for 20 October 2026.

Officer's Recommendation:

That

1. The General Meeting scheduled for Tuesday 6 October 2026 be held at Council's Gladstone Administration Centre, Council Chambers, 101 Goondoon Street, Gladstone commencing at 9am.
2. The General Meeting for scheduled for Tuesday 20 October 2026 be cancelled.

GM/26/5752 Council Resolution:

Moved Mayor Burnett

Seconded Cr Churchill

That the Officer's Recommendation be adopted.

CARRIED

G/5. COUNCILLORS REPORT

G/5.1. AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (ALGWA) 75TH ANNIVERSARY CONFERENCE

Responsible Officer: Chief Executive Officer

Prepared By: Cr Leanne Patrick

Council Meeting Date: 15 September 2026

File Ref: CM6.1 or CM7.1

Purpose:

For Councillor Leanne Patrick to submit a report on attendance at the Australian Local Government Women's Association Seventy-Fifth Anniversary National Conference 2026.

Councillor's Recommendation:

That the report from Councillor Patrick regarding the Australian Local Government Women's Association Seventy-Fifth Anniversary National Conference 2026 be received.

GM/26/5753 Council Resolution:

Moved Mayor Burnett

Seconded Cr Wagner

That the Officer's Recommendation be adopted.

CARRIED

G/5.2. LOCAL GOVERNMENT ASSOCIATION QUEENSLAND COASTAL LEADERS FORUM

Responsible Officer: Chief Executive Officer

Prepared By: Cr Natalia Muszkat and Cr Karen Davis

Council Meeting Date: 15 September 2026

File Ref: CM6.1

Purpose:

Council representatives, Councillor Karen Davis and Councillor Natalia Muszkat, attended the 2026 Local Government Association Queensland (LGAQ) Coastal Leaders Forum in Airlie Beach. The forum brought together mayors, councillors and senior officers from Queensland's coastal councils to discuss shared challenges, with a particular focus on infrastructure, tourism pressures, climate risk and disaster resilience.

This report does not attempt to summarise every presentation. It identifies the information, examples and practical opportunities arising from the forum that may be relevant to Gladstone Regional Council.

Councillor's Recommendation:

That the report from Councillor Davis and Councillor Muszkat regarding the Local Government Association Queensland Coastal Leaders Forum be received.

GM/26/5754 Council Resolution:

Moved Cr Churchill

Seconded Cr McClintock

That the Officer's Recommendation be adopted.

CARRIED

Councillor Glenn Churchill highlighted the Gladstone Port Curtis Rotary Gladstone Eco Kite Festival on Sunday 20 September 2026 from 10am to 2pm at the Gladstone State High School. Cr Churchill mentioned that the event is the inaugural kite festival and encouraged those that have their kites hidden away to get them out and support the Gladstone Port Curtis Rotary Eco Kite Festival.

Cr Churchill mentioned that he had the opportunity to participate with the Discovery Coast Tourism Commerce (DCTC) in the engagement on the Planning Scheme review. Cr Churchill acknowledged Council Officers, Matt Kelly (Strategic Planning Specialist), Tegan McDonald (Principal Planning Lead), Helen Robertson (Manager Development Services) and Kimberley Wilson (General Manager Customer Experience) for their engagement with DCTC.

Cr Churchill noted that there are 10 days remaining for community feedback on the Planning Scheme Review regarding Tourism and Biodiversity. Cr Churchill highlighted that Council have had over 2,000 interactions so far and that it is imperative that if people would like to have their say, they have until Friday 25 September 2026. Cr Churchill mentioned that many of the Councillors will be down in Agnes Water and Seventeen Seventy over the coming weeks and encouraged the community to reach out to the Councillors for discussions.

Councillor Michelle Wagner highlighted that she had received a few enquiries regarding the Planning Scheme review and reaffirmed the closing date of Friday 25 September 2026 for the community to have their say in relation to Tourism and Biodiversity amendments. Cr Wagner mentioned that further information can be found on Council's Conversation page on the website.

Councillor Natalia Muszkat echoed Cr Churchill's comments regarding the Gladstone Port Curtis Rotary Club Gladstone Eco Kite Festival and highlighted that she was able to provide funding to the Gladstone Port Curtis Rotary Club to support the kite festival.

Cr Muszkat wished all the students attending formals this week, including her son, good luck. Cr Muszkat highlighted that there are many wonderful young people across the Gladstone Region who should be celebrated and recognised and acknowledged the formal season as an important milestone for students and their families.

G/6. URGENT BUSINESS

Nil

G/7. NOTICE OF MOTION

Nil

G/8. CONFIDENTIAL ITEMS

Nil

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 11.02am.