

GLADSTONE SAIKI SISTER CITY ADVISORY COMMITTEE

Phillip Street Communities and Families Precinct

Date: Thursday 19 March 2026

Time: 4:45pm - 6:00pm

MEETING AGENDA

1. Acknowledgment to Country

2. Committee Acknowledgments

- 2.1. Attendees: Robbina Cupitt, Cr Leanne Patrick, Maureen Mason, Bev Fellows, Jaclyn Iwasaka, Mayumi Rey du Boissieu, Peter O'Dwyer, Cr Simon McClintock, Melissa French, Steve Hendersen, Lien Jeffereis, Derek Woo, Zane West
- 2.2. Apologies: Chris Moore, Yukiko Moore, Garry Scanlan
- 2.3. Guests:

3. Declaration of Conflict of Interest

- 3.1. Committee members to disclose

4. Confirmation of Minutes

- 4.1. Minutes from 19 February 2026

5. Presentations

- 5.1 N/A

6. Committee Correspondence

6.1. Incoming:

- Kate Maccarone - Online exchanges
- Beau Pett - World Bonsai Day

6.2. Outgoing:

- Shantelle Robonson - Clearview Christian College
- Request for assistance Education QLD re Homestays - Global Engagement
- David McMaster - Gladstone State High School

7. Standing Business Items

- 7.1 Saiki 30th Anniversary
 - Commemorative Booklet Update
 - Establish Itinerary Project team
 - School exchange/homestays update and next steps
 - GRAGM Exhibition Update
- 7.2 GRAGM Children's day activities and availability

8. Other Business

- 8.1. Saiki Shirts and name badges
 - Orders for new members/ Blue Card applications via GRC

9. Close of meeting

Date	Actions	Person responsible	Progress to Date
February			
March			
April			
May			
June			
July			
August			
September			
October			
November	AGM		
December	Annual Report		

Confirmed 2025 Committee Meeting Dates

The Gladstone Saiki Sister Advisory Committee meetings are held on the 3rd Thursday of each month from February – November. The venue for these meetings is the Philip Street Communities and Families Precinct Gladstone Ngallil Building, unless otherwise changed by Committee vote. Online attendance welcome. Time held: 4:45pm - 6pm

January	February	March	April	May	June
No Meeting	19th	19th	16th	14th	18th
July	August	September	October	November	December
16th	20th	17th	15th	19th (AGM)	No Meeting