

GLADSTONE SAIKI SISTER CITY ADVISORY COMMITTEE

Phillip Street Communities and Families Precinct

Date: Thursday 18 June 2026

Time: 4:45pm - 6:00pm

MEETING AGENDA

1. Acknowledgment to Country

2. Committee Acknowledgments

- 2.1. Attendees: Jaclyn Iwasaka, Cr Leanne Patrick, Maureen Mason, Bev Fellows, Mayumi Rey du Boissieu, Peter O'Dwyer, Cr Simon McClintock, Melissa French, Lien Jeffereis, Derek Woo, Zane West, Garry Scanlan
- 2.2. Apologies: Chris Moore, Yukiko Moore, Robbina Cupitt, Steve Hendersen,
- 2.3. Guests: N/A

3. Declaration of Conflict of Interest

- 3.1. Committee members to disclose

Confirmation of Minutes

- 3.2. Minutes from 21 May 2026

4. Presentations

- 4.1 N/A

5. Committee Correspondence

5.1. Incoming:

- Kate Maccarone Saiki City - Mayoral Visit Update (various)
- Student Profiles - Saiki School

5.2. Outgoing:

- School Visits email
- Confirmation of attendance at Clearview School 22 June
- Yukako Tokoton - Taiko Drumming
- Sirena Ashwood - BAM Events
- Pete O'Dwyer Multicultural Festival
- CQU - Site Visit request
- McCoskers - Quoin Island Visit
- Interpreting Services

6. Standing Business Items

- 6.1 Saiki 30th Anniversary Mayoral visit
 - Commemorative Booklet Update
 - Itinerary
 - School exchange/homestays update
 - Guest Lists
 - Gifts

6.2 Luminous Schedule

7. Other Business

- 7.1 Saiki Committee terms of reference
- 7.2 Clearview School Visit Monday 22 June
- 7.3 Next Saiki Meeting

8. Close of meeting

Date	Actions	Person responsible	Progress to Date
February			
March			
April			
May	GRAGM Children's Day, World Bonsai Day		
June	Clearview School Visit		
July	Mayoral visit		
August			
September	BAM, Multicultural Festival, EOI 2027 Saiki Committee		
October			
November	AGM		
December	Annual Report		

Confirmed 2025 Committee Meeting Dates

The Gladstone Saiki Sister Advisory Committee meetings are held on the 3rd Thursday of each month from February – November. The venue for these meetings is the Philip Street Communities and Families Precinct Gladstone Ngallil Building, unless otherwise changed by Committee vote. Online attendance welcome. Time held: 4:45pm - 6pm

January	February	March	April	May	June
No Meeting	19th	19th	16th	21th	18th
July	August	September	October	November	December
16th	20th	17th	15th	19th (AGM)	No Meeting