

GLADSTONE SAIKI SISTER CITY ADVISORY COMMITTEE

Phillip Street Communities and Families Precinct

Date: Thursday 16 April 2026

Time: 4:45pm - 6:00pm

MEETING AGENDA

1. Acknowledgment to Country

2. Committee Acknowledgments

- 2.1. Attendees: Chris Moore, Yukiko Moore, Robbina Cupitt, Cr Leanne Patrick, Maureen Mason, Bev Fellows, Jaclyn Iwasaka, Mayumi Rey du Boissieu, Peter O'Dwyer, Cr Simon McClintock, Melissa French, Steve Hendersen, Lien Jeffereis, Derek Woo, Zane West
- 2.2. Apologies: Garry Scanlan
- 2.3. Guests:

3. Declaration of Conflict of Interest

- 3.1. Committee members to disclose

4. Confirmation of Minutes

- 4.1. Minutes from 19 February 2026

5. Presentations

- 5.1 N/A

6. Committee Correspondence

6.1. Incoming:

- World Bonsai Day information from Beau Pitt
- Community Events Team re Luminous
- Kate Maccarone - Confirmation of attendees

6.2. Outgoing:

- EOI to High Schools re exchange program
- Confirmation of attendance at Clearview School 25 May

7. Standing Business Items

- 7.1 Saiki 30th Anniversary
 - Commemorative Booklet Update
 - Update from Itinerary Project team
 - School exchange/homestays update and next steps
 - GRAGM Exhibition Update
- 7.2 GRAGM Children's day activities and availability

8. Other Business

- 8.1. Saiki Shirts and name badges
 - Still waiting on some responses from members re - Orders for new members/ Blue Card applications via GRC

9. Close of meeting

Date	Actions	Person responsible	Progress to Date
February			
March			
April			
May			
June			
July			
August			
September			
October			
November	AGM		
December	Annual Report		

Confirmed 2025 Committee Meeting Dates

The Gladstone Saiki Sister Advisory Committee meetings are held on the 3rd Thursday of each month from February – November. The venue for these meetings is the Philip Street Communities and Families Precinct Gladstone Ngallil Building, unless otherwise changed by Committee vote. Online attendance welcome. Time held: 4:45pm - 6pm

January	February	March	April	May	June
No Meeting	19th	19th	16th	14th	18th
July	August	September	October	November	December
16th	20th	17th	15th	19th (AGM)	No Meeting

