



WORKS AND TRAFFIC COMMITTEE



MINUTES

16 August 2016

Commencing at 2.00 pm

**Held at the Council Chambers - Civic Centre,
101 Goondoon Street, Gladstone**

Please note: These minutes are to be read in conjunction with the preceding General Meeting Minutes.

Table of Contents

ITEM	PAGE
WTC/1. OPENING AND APOLOGIES.....	3
WTC/2. DISCLOSURE OF INTEREST	3
WTC/3. CONFIRMATION OF MINUTES	4
WTC/3.1. CONFIRMATION OF MINUTES FOR 19 JULY 2016.....	4
WTC/4. DEPUTATIONS.....	4
WTC/5. OFFICERS' REPORTS	5
WTC/5.1. TRAFFIC ENVIRONMENT ADVISORY COMMITTEE (TEAC) MINUTES JULY 2016.....	5
WTC/5.2. TENDER 02.17 - 2015 NDRRA BETTERMENT WORKS	7
WTC/5.3. TENDER 26/17 MICROSURFACING 16-17 VARIOUS LOCATIONS.....	8
WTC/5.4. DRYNAN DRIVE / DAWSON HIGHWAY INTERSECTION.....	9
WTC/6. URGENT BUSINESS	10
WTC/7. NOTICE OF MOTION.....	10
WTC/8. CONFIDENTIAL ITEMS.....	11
WTC/8.1. ROAD SERVICES CAPITAL REPORT JULY 2016.....	11
WTC/9. MEETING CLOSE.....	12

WTC/1. OPENING AND APOLOGIES

Committee Members

Councillor P J Masters (Chair)
Councillor G G Churchill
Councillor K Goodluck
Councillor R A Hansen
Mayor M J Burnett

Officers

Cr P J Sobhanian
Mr P J Keech (Director Engineering Services)
Ms R L Kerr (Administration Officer)

APOLOGIES

Nil.

WTC/2. DISCLOSURE OF INTEREST

WTC/3. CONFIRMATION OF MINUTES

WTC/3.1. CONFIRMATION OF MINUTES FOR 19 JULY 2016

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the Works and Traffic Committee held on 19 July 2016.

Officer's Recommendation:

That the minutes of the Works and Traffic Committee of Council held on 19 July 2016 be confirmed.

WTC/16 /0022 Committee Recommendation:

Moved Cr Churchill
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

WTC/4. DEPUTATIONS

Nil.

WTC/5. OFFICERS' REPORTS

WTC/5.1. TRAFFIC ENVIRONMENT ADVISORY COMMITTEE (TEAC) MINUTES JULY 2016

File Ref: RD4.1

Purpose:

The purpose of this report is to allow Council to review the minutes and consider the major recommendation identified at the Traffic Environment Advisory Committee (TEAC) meeting held on 7 July 2016.

Officer's Recommendation:

That Council:-

1. Note the Traffic Environment Advisory Committee (TEAC) minutes from the meeting held on 7 July 2016.
2. Adopt the following TEAC major item recommendation:-
 - a. Rural Bus Service Strategy for Round Hill Road – Agnes Water; to meet the requirements of the *Guide for the Road Safety Management of Rural School Bus Routes and Bus Stops (DTMR September 2002)*:-

Rural Bus Set Down Locations - Round Hill Road, Agnes Water (from Captain Cook Drive to Fingerboard Road - Drawing No 16-010-900 (Rev 0))					
ID	Location	Endorsed	Proposed Works	Funding	Fin Yr
A	Intersection of Captain Cook Drive	No	Nil	NA	NA
B	Heights Entrance	Yes	Upgrade and Maintain	BU165 \$500	2016/17
C	Rafting Ground Road	Yes	Upgrade and Maintain	BU165 \$4,500	2016/17
D	Fronting the Ambulance Station	Yes	Ongoing Maintenance	Operational Budget - BU165	As required
E	Opposite the Ambulance Station	Yes	Ongoing Maintenance	Operational Budget - BU165	As required
F	Fronting 2181 (west of Rocky Crossing Road)	Yes	Upgrade and Maintain	BU165 \$5,000	2016/17
G	Fronting 2208 (west of Rocky Crossing Road)	Yes	Upgrade and Maintain	BU165 \$5,000	2016/17
H	Fronting 2079	No	Nil	NA	NA
I	Fronting 2078	No	Nil	NA	NA
J	West of Maroolingar	Yes	Ongoing Maintenance	Operational Budget -	As required

	Road (Northbound)			BU165	
K	West of Maroolingar Road (Southbound)	Yes	Ongoing Maintenance	Operational Budget - BU165	As required
L	West of Murphy Road	No	Nil	NA	NA
M	Fronting 1094	Yes	Ongoing Maintenance	Operational Budget - BU165	As required
N	Opposite 1030	Yes	Ongoing Maintenance	Operational Budget - BU165	As required
O	Opposite Palm Grove Road	Yes	Upgrade and Maintain	BU165 \$500	2016/17
P	Fronting 887	No	Nil	NA	NA
Q	Fronting 785 (north of Creevey Drive)	Yes	Upgrade and Maintain	BU165 \$2,000	2016/17
R	Fronting 782 (north of Creevey Drive)	Yes	Upgrade and Maintain	BU165 \$2,000	2016/17
S	Creevy Drive	Yes	Design and install one (1) additional rural bus set down	LTFP \$30,000	2019/20

Note: 2016/17 BU165 = Council's Road Services Rural and Urban Maintenance Budget
LTFP = Long Term Financial Plan

- b. Advise the bus operator/s (whom are to liaise with the relevant conveyance committee/s) of the above.

WTC/16 /0023 Committee Recommendation:

Moved Cr Goodluck
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

**Cr Masters declared a potential conflict of interest in Item WTC/5.2 as one of the tenderers is a good friend and assisted him with his campaign.
Cr Masters left the room during consideration of item WTC/5.2.**

Cr Masters appointed Cr Goodluck as Acting Chair for Item WTC/5.2.

WTC/5.2. TENDER 02.17 - 2015 NDRRA BETTERMENT WORKS

File Ref: RD1.8

Purpose:

The purpose of this report is to allow Council to consider the Tender Panel's assessment of tenders received for the betterment works to Gladstone Regional Council's Road and Drainage infrastructure damaged by 2015 Cyclone Marcia (Tender 02/17), and funded under the Natural Disaster Relief and Recovery Arrangements (NDRRA) program.

Officer's Recommendation:

That Council:-

1. Endorse the Tender Panel's assessment and resolve to accept the Tender from Miriam Vale Plant Hire for the amount of \$ \$3,052,353.02 (GST exclusive), as per their submission (based on Queensland Reconstruction Authority (QRA) approved works) to Tender 02/17 – Natural Disaster Relief and Recovery Arrangements (NDRRA) 2015 Betterment Works; and
2. As the Contract Principal, authorise the Chief Executive Officer to appoint a Principal's Representative to execute the appropriate contract documents on Council's behalf.

WTC/16 /0024 Committee Recommendation:

Moved Cr Churchill
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

WTC/5.3. TENDER 26/17 MICROSURFACING 16-17 VARIOUS LOCATIONS

File Ref: RD1.8

Purpose:

The purpose of this report is to allow Council to consider the Quote 26-17 Bituminous Micro-surfacing - Various Sites.

Officer's Recommendation:

That Council:-

1. Endorse the Tender Panel's assessment and resolve to accept the Tender from Downer EDI Works Pty Ltd for the amount of \$286,340.80 exclusive of GST as per their submission to Quote No. 26-17 Bituminous Micro Surfacing – Various Sites
2. As the Contract Principal, authorise the Chief Executive Officer to appoint a Principal's Representative to execute the appropriate contract documents on Council's behalf.

WTC/16 /0025 Committee Recommendation:

Moved Cr Goodluck
Seconded Cr Churchill

That the Officer's Recommendation be adopted.

CARRIED

WTC/5.4. DRYNAN DRIVE / DAWSON HIGHWAY INTERSECTION

File Ref: TT2.2

Purpose:

The purpose of this report is to update Council on the current status of the Drynan Drive / Dawson Highway Intersection in accordance with the findings from the Calliope Township Traffic Study, 2012.

Officer's Recommendation:

That Council;

1. Note the 2012 Calliope Township Traffic Study;
2. Note the remodelled traffic figures indicating the Drynan Drive / Dawson Highway intersection upgrade is not required until 2024;
3. Continue to monitor the intersection and the other intersections within the study and revisit the need to carry out upgrade works in the future if the traffic conditions change.

WTC/16 /0026 Committee Recommendation:

Moved Cr Churchill
Seconded Cr Hansen

That Council;

1. Note the 2012 Calliope Township Traffic Study;
2. Note the remodelled traffic figures indicating the Drynan Drive / Dawson Highway intersection upgrade may not be required until 2024;
3. Continue to monitor the intersection and the other intersections within the study and revisit the need to carry out upgrade works in the future if the traffic conditions change.

CARRIED

WTC/6. URGENT BUSINESS

Nil.

WTC/7. NOTICE OF MOTION

WTC/7.1. NOTICE OF MOTION

Nil.

WTC/8. CONFIDENTIAL ITEMS

WTC/16 /0027 Procedural Resolution:

Moved by Cr Goodluck
Seconded Cr Hansen

That in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting be closed to the public to discuss business relating to the following:-

c) the local government's budget.

CARRIED

WTC/16 /0028 Procedural Resolution:

Moved by Cr Churchill
Seconded Cr Goodluck

That Council re-open the meeting to the public.

CARRIED

WTC/8.1. ROAD SERVICES CAPITAL REPORT JULY 2016

File Ref: RD1.8

WTC/16 /0029 Committee Recommendation:

Moved Cr Hansen
Seconded Mayor Burnett

That the Road Services Monthly Briefing Report - July 2016 be received for information.

CARRIED

WTC/9. MEETING CLOSE

There being no further business the Chair formally closed the meeting.

THE MEETING CLOSED AT 03:08 pm

CERTIFICATION

I hereby confirm that I have read the minutes and they are a true and correct record of the proceedings of the meeting. I certify that these 13 pages form the official copy of Gladstone Regional Council Works and Traffic Committee Minutes of the 16 August 2016.

.....

Cr Peter Masters

...../...../.....

Date

ATTACHMENTS

Nil.