



## WORKS AND TRAFFIC COMMITTEE



# A G E N D A

**21 June 2016**

**Commencing at 2.00 pm**  
**Held at the Council Chambers - Civic Centre,**  
**101 Goondoon Street, Gladstone**

**Please note:** These minutes are to be read in conjunction with the preceding General Meeting Minutes.

## Terms of Reference

Committee is primarily responsible for overseeing policy and performance in the following areas of Council operation:-

- Road Construction and Maintenance
- Drainage Operations
- Public Car Parks
- Street Sweeping
- Footpath Management
- Design Services
- Traffic Management (via Traffic Environment Advisory Committee).

In accordance with section 257(1)(c) of the *Local Government Act 2009*, Council delegate authority to the committee to make resolutions on its behalf, provided that such decision is unanimous amongst the full membership of the committee, including the Mayor.

Committee members are Cr Masters, Cr Goodluck, Cr Churchill and Cr Hansen.

By virtue of section 12(3)(g) of the *Local Government Act 2009*, the Mayor is a (ex-officio) member of the committee.

Cr Masters is the Chair of the committee.

A quorum be a simply majority of members.

The Committee meet in the first instance of the third Tuesday of each month at 2.00 pm in the Council Chambers and the committee be authorised to determine its future meeting times and frequency.

Committee Administrator is the Director Engineering Services.

## Appointment of Committees

Section 264 of the *Local Government Regulation 2012* as follows:-

- (1) A local government may -
  - (a) appoint, from its councillors, standing committees or special committees;and
  - (b) appoint advisory committees.
- (2) Two or more local governments may appoint, from their councillors, a joint standing committee.

## Closed Meetings

Section 275 of the *Local Government Regulation 2012* as follows:-

(1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss -

- (a) the appointment, dismissal or discipline of employees; or
- (b) industrial matters affecting employees; or
- (c) the local government's budget; or
- (d) rating concessions; or
- (e) contracts proposed to be made by it; or
- (f) starting or defending legal proceedings involving the local government; or
- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

## Committee Members

**Cr Masters - Chair**

**Cr Goodluck**

**Cr Churchill**

**Cr Hansen**

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## **WTC/1. OPENING AND APOLOGIES**

## **WTC/2. DISCLOSURE OF INTEREST**

## **WTC/3. CONFIRMATION OF MINUTES**

### **WTC/3.1. CONFIRMATION OF MINUTES FOR 17 MAY 2016**

**Responsible Officer:** Director Engineering Services

**Committee Meeting Date:** 21 June 2016

**File Ref:** CM7.2

**Purpose:**

Confirmation of the minutes of the Works and Traffic Committee held on 17 May 2016.

**Officer's Recommendation:**

That the minutes of the Works and Traffic Committee of Council held on 17 May 2016 be confirmed.

**Attachments:**

1. Minutes of the Works and Traffic Committee of Council held on 17 May 2016.

**Tabled Items:**

1. Nil.

**Report Prepared by:** PA Director Engineering Services

## **WTC/4. DEPUTATIONS**

Nil.

## **WTC/5. OFFICERS' REPORTS**

### **WTC/5.1. PROPOSED ROAD NAME FOR UNNAMED ROAD - ROSEDALE**

**Responsible Officer:** Director Engineering Services

**Committee Meeting Date:** 21 June 2016

**File Ref:** RD5.1

#### **Purpose:**

The purpose of this report is to allow Council to consider naming an unnamed road located off Bundaberg/Lowmead Road, Rosedale.

#### **Officer's Recommendation:**

That Council:-

1. Accept the nominated name from the "Approved Place Name Register" proposed for the unnamed road located off Bundaberg/Lowmead Road, Rosedale between Lot 103 FL40252 and Lot 107 RP897587 as:-
  - Green Road
2. Advise surrounding residents accordingly of the adopted road name.
3. Council to install the appropriate signage in accordance with Council's Standards for a cost of \$1,000 to be funded by the Existing Works Maintenance budget.

#### **Background:**

On 2 March 2016 Council received a phone call from a Rosedale resident enquiring about the road that she lives on is a gazetted road but is not maintained by Council (CSR 350559).

On 10 March 2016 Council's Road Infrastructure Inspector carried out an onsite inspection with the resident. During this inspection the resident requested for this road reserve to be named for the purpose of rural addressing. This request was then passed onto Technical Services to action the road naming aspect, while road services continued to action the residents initial request.

On 27 April 2016 letters were sent out to affect property owners adjoining the unnamed road reserve informing them that Council is considering to name this road. The letter included a list of names taken from the "Approved Place Name Register" for the former Miriam Vale Shire area. Council's letter requested the owners to nominate three (3) names from this list (Attachment 1).

Two (2) residents responded via email on 23 May 2016 and 31 May 2016 nominating the following names:-

NAME	ORIGIN	NOMINATIONS
Green	Honour roll name from the Approved Place Name Register.	2
Ross	Honour roll name from the Approved Place Name Register.	1
Craig	Honour roll name from the Approved Place Name Register.	1
Murrays Creek	Name of the creek that runs parallel with unnamed road.	1

### **Consideration:**

The following options were considered as follows:-

#### Option 1 - Accept Nominated Name From Approved Place Name Register

Accept the nominated name from the "Approved Place Name Register" proposed for the unnamed road located off Bundaberg/Lowmead Road, Rosedale between Lot 103 FL40252 and Lot 107 RP897587 as:-

- Green Road

Advise surrounding residents accordingly of the adopted road name.

Council to install the appropriate signage in accordance with Council's Standards for an estimated cost of \$1,000.

This is the preferred option as this will use a name from the Approved Place Name Register and was nominated by both residents whom responded.

#### Option 2 - Accept Suggested Name From Resident (not included in approved register)

Accept the suggested name from a resident for the proposed for the unnamed road located off Bundaberg/Lowmead Road, Rosedale between Lot 103 FL40252 and Lot 107 RP897587 as:-

- Murrays Creek Road

Advise surrounding residents accordingly of the adopted road name.

Council to install the appropriate signage in accordance with Council's Standards for an estimated cost of \$1,000.

This name complies with *Section 8.7 Sources* of the *Naming of Infrastructure Assets Policy* as a preferred source being a local landmark and site specific related features. However this is not the preferred option as this name was only nominated by one of the residents whom responded and is not included in the current approved register.

### **Communication and Consultation (Internal/External):**

Affected Residents

**Legal Environmental and Policy Implications:**

Naming of Infrastructure Assets (P-2015/13)

**Financial and Resource Implications:**

Both options will be funded by the existing works maintenance budget.

**Commentary:**

Giving that the residents initial request to Council was regarding maintenance of this road reserve, please note that *Section 8 Policy Statement of the Naming of Infrastructure Assets Policy (P-2015/13)* states the following:-

*Naming an asset in accordance with this policy does not in any way change the responsibility associated with the ownership of the asset, or require Council to maintain the asset.*

Therefore Council's current responsibility to maintain this road reserve will remain unchanged.

**Summary:**

Nil

**Attachments:**

1. Copy of Letter to Affected Property Owners

**Tabled Items:**

Nil.

**Report Prepared by:** Technical Officer - TS



## **WTC/5.2. TRAFFIC ENVIRONMENT ADVISORY COMMITTEE (TEAC) 5 MAY 2016**

**Responsible Officer:** Director Engineering Services

**Committee Meeting Date:** 21 June 2016

**File Ref:** RD4.1

### **Purpose:**

The purpose of this report is to allow Council to review the minutes from the Traffic Environment Advisory Committee (TEAC) meeting held on 5 May 2016.

### **Officer's Recommendation:**

The Council note the Traffic Environment Advisory Committee Minutes from the meeting held on 5 May 2016.

### **Background:**

The 5 May 2016 TEAC agenda (including all the TEAC reports) was electronically distributed to all Councillors and TEAC members on 29 April 2016. The minutes from the TEAC meeting were adopted on 19 May 2016 and are included in Attachment 1 (Confidential).

### **Consideration:**

There were no major recommendations from the TEAC meeting for Council to consider.

### **Communication and Consultation (Internal/External):**

Nil

### **Legal Environmental and Policy Implications:**

Nil

### **Financial and Resource Implications:**

Nil

### **Commentary:**

Nil

### **Summary:**

Nil

**Attachments:**

1. TEAC Minutes – 5 May 2016 (Confidential)

**Tabled Items:**

Nil.

**Report Prepared by:** Technical Officer – SP

## **WTC/6. NOTICE OF MOTION**

### **WTC/6.1. NOTICE OF MOTION**

Nil.

## **WTC/7. CONFIDENTIAL ITEMS**

### **WTC/7.1. ROAD SERVICES CAPITAL REPORT MAY 2016**

**Responsible Officer: Director Engineering Services**

**Committee Meeting Date:** 21 June 2016

**File Ref:** RD1.8

#### **Reason for Confidentiality:**

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

- (h) other business for which a public discussion would be likely to prejudice the interest of the local government or someone else, or enable a person to gain a financial advantage.

## **WTC/8. MEETING CLOSE**

## **ATTACHMENTS**