



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 2 September 2025

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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Elected Members

Councillor - Mayor M Burnett
Councillor G Churchill
Councillor M Wagner
Councillor M Holzheimer
Councillor N Muszkat
Councillor S McClintock
Councillor C Cameron

Officers

L Dowling (Chief Executive Officer)
R Millett (Executive Secretary)
T Whalley (Manager Governance and Risk)
K Marxsen (General Manager Finance Governance and Risk, Acting)
C Quinn (General Manager People and Strategy)
K Lee (General Manager Community and Lifestyle)
M Holmes (General Manager Operations, Acting)
M Francis (General Manager Assets and Environment)
K Wilson (General Manager Customer Experience)
H Robertson (Manager Development Services)
C Irving (Strategic Program Lead - Waste)

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

Councillor K Davis was an apology with a previously resolved leave of absence (GM/25/5518)

GM/25/5538 Council Resolution:

Moved Cr Holzheimer
Seconded Cr Churchill

That an apology for Cr Patrick be received.

CARRIED

G/0.3.3. MESSAGES OF CONDOLENCE

Nil

G/0.3.4. DECLARATION OF INTERESTS

Cr Muszkat

Councillor Natalia Muszkat declared a declarable conflict of interest in Agenda Item G/3.1. GLADSTONE AREA PROMOTION AND DEVELOPMENT LIMITED as she is the co-founder and chair of Strong Communities Limited who have a current service agreement with Gladstone Area Promotion and Development Limited (GAPDL) to deliver services for children and families in the Gladstone Region.

Cr Muszkat advised that she would leave the meeting room for the consideration of Agenda Item G/3.1.

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

We had the 31st Gladstone Golding Showcase at the Gladstone Regional Art Gallery and Museum (GRAGM). What a fantastic event that was. It was good to see the next generation's artwork on display at our gallery and museum. There really are some talented artists in the Gladstone Region. Well done to all.

The Gladstone Ports Corporation (GPC) Port to Park Fun Run was on Sunday 24 August 2025. I survived the 10km. Thank you Councillor Simon McClintock who did the event in "record time" and thank you to all Councillors for manning the water station in Goondoon Street, it was very welcome with a few hundred meters to go.

Our Community Investment Roadshow is well and truly underway. And well done to the team getting out there and letting people know what's happening and how they can access Council's grants and investment programs.

We had the Mount Larcom Community Forum on Saturday 30 August 2025. Thank you, Councillor Chris Cameron, for attending that event with me.

The First 5 Forever World Science Festival was a huge success at the Gladstone Entertainment Convention Centre (GECC) on Saturday 30 August 2025. The Gladstone Women's Health and Wellbeing Expo was on at the Philip Street Communities and Families Precinct. Thank you, Councillors, for attending that one as well. And the Special Olympics Gladstone Polar Plunge was on Saturday 30 August 2025. Well done Councillor Mellissa Holzheimer for organising that event and everything you organise for the Special Olympics in Gladstone.

Coming up in the Gladstone Region, we have 10 years of Gladstone LNG on Thursday 4 September 2025. Well done to the team and for all the investment that they have made in our Region for so long, and of course, major sponsors of events like the Santos GLNG Mayor's Carols and Mayor's Charity Ball. We thank all three LNGs for being awesome community partners and great corporate citizens.

Inspector Darren Somerville will retire officially from the Gladstone Police Service on Friday 5 September 2025. We would like to thank Darren for his involvement in our Local Disaster Management Group (LDMG), and for leading the Gladstone Police Service for so long. What a great service he has provided to our local community. Thank you Darren and we look forward to congratulating you and wishing you well on your retirement on Friday.

Beach Arts Music (BAM) is back at Millennium Esplanade, Tannum Sands on Saturday 6 September 2025. The Gladstone BBQ Festival is also on in Tannum Sands at Dennis Park on Sunday 7 September 2025, Father's Day. Make sure you get your tickets.

R U OK Day is on Thursday 11 September 2025. And PopCon is happening on Saturday 13 September 2025 at the GECC from 3pm to 8pm - an afternoon and evening event this year.

The Rotary Club of Gladstone are celebrating their 75th birthday on Saturday 13 September 2025. Congratulations and happy birthday to all the Rotarians involved in that club and all the charter clubs that have formed since then.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 19 AUGUST 2025

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 2 September 2025

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 19 August 2025.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 19 August 2025 be confirmed.

GM/25/5539 Council Resolution:

Moved Cr Cameron

Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

CARRIED

G/3. DEPUTATIONS

G/3.1. GLADSTONE AREA PROMOTION AND DEVELOPMENT LIMITED

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 2 September 2025

File Ref: CM7.6

Cr Muszkat (declarable conflict of interest)
left the room for Agenda Item G/3.1. and did not participate in the decision.
(refer G/0.3.1. Disclosure of Interest section of the minutes - page 3)

Purpose:

For Gladstone Area Promotion and Development Limited (GAPDL) to provide an update to Council including recent activities and key performance indicators.

Officer's Recommendation:

That the deputation from Gladstone Area Promotion and Development Limited be received.

GM/25/5540 Council Resolution:

Moved Cr Churchill
Seconded Cr McClintock

That the Officer's Recommendation be adopted.

CARRIED

G/4. OFFICERS' REPORTS

G/4.1. DA/29/2019 - INFRASTRUCTURE CHARGES REBATE SCHEME POLICY - 1086 COAST ROAD, BAFFLE CREEK

Responsible Officer: General Manager Customer Experience

Prepared By: Strategic Planning Officer

Council Meeting Date: 2 September 2025

File Ref: FM7.2, DA/29/2019

Purpose:

The purpose of this report is to allow Council to consider a request from Zone Planning Group (on behalf of owners Mr Kenton Bowden and Mrs Kathryn Dupuy-Bowden) to apply the Infrastructure Charges Rebate Scheme Policy (P-2019-28) to a Nature Based Tourism approval located at 1086 Coast Road, Baffle Creek (DA/29/2019).

Officer's Recommendation:

That Council does not approve the request for a reduction in the Infrastructure Charges for DA/29/2019 - Nature Based Tourism use at Lot 2 RP617484 as the application does not meet all of the required criteria of the Infrastructure Charges Rebate Scheme Policy (P-2019-28).

GM/25/5541 Council Resolution:

Moved Cr Wagner

Seconded Mayor Burnett

That:

1. Council approve the request for a reduction in the Infrastructure Charges for DA/29/2019 – Nature Based Tourism use at Lot 2 RP617484 with a rebate of \$13,350 applied thereby resulting in a total Adopted Infrastructure Charge of \$13,500; and
2. The infrastructure charges rebate is subject to Mr Kenton Bowden and Mrs Kathryn Dupuy-Bowden entering into an Infrastructure Agreement with Council.

CARRIED

Statement of Reasons (s254H of the Local Government Regulations 2012): Based on the low impact of the use on Council's infrastructure and a 50% rebate is consistent with previous decisions.

G/4.2. EOI GARDEN ORGANICS PROCESSING

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Contracts Specialist, Strategic Program Lead - Waste

Council Meeting Date: 2 September 2025

File Ref: FM21.1

Purpose:

This report seeks resolution from Council to proceed to make use of the provisions in s228(3) of the Local Government Regulation 2012 that allows for the invitation of expressions of interest before considering whether to invite written tenders. This resolution is sought in relation to the processing of garden organics generated by Council's future garden organics service.

Officer's Recommendation:

That in accordance with Section 228(3) of the Local Government Regulation 2012, Council seek expressions of interest for the processing of garden organic material collected via a garden organics collection service in the Gladstone Region.

GM/25/5542 Council Resolution:

Moved Cr Holzheimer

Seconded Cr Wagner

That the Officer's Recommendation be adopted.

CARRIED

A division was called:

For the Motion: Cr Muszkat, Cr McClintock, Cr Cameron, Cr Holzheimer, Cr Wagner, Cr Churchill, Mayor Burnett.

Against the Motion: Nil

Absent: Cr Patrick, Cr Davis

G/4.3. REVIEW OF RISK MANAGEMENT POLICY

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Risk and Insurance Officer

Council Meeting Date: 2 September 2025

File Ref: CM28.2

Purpose:

To present a review of Council's Risk Management Policy and seek adoption of the updated risk appetite statement and risk tolerances to strengthen strategic decision-making and enhance organisational resilience.

Officer's Recommendation:

That Council adopt the Risk Management Policy provided as Attachment 1 to the Officer's report.

GM/25/5543 Council Resolution:

Moved Cr Churchill

Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/4.4. REGIONAL MEETING - BOROREN TUESDAY 7 OCTOBER 2025

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Executive Secretary

Council Meeting Date: 2 September 2025

File Ref: CM7.2

Purpose:

To consider a regional meeting location for the General Meeting scheduled for Tuesday 7 October 2025.

Officer's Recommendation:

That the General Meeting scheduled for Tuesday 7 October 2025 be held at the Bororen Community Hall commencing at 10am.

GM/25/5544 Council Resolution:

Moved Cr McClintock
Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

CARRIED

G/5. COUNCILLORS REPORT

Councillor Glenn Churchill mentioned he had the fortunate opportunity to officially open the 'Biophilia - A Leaf Is A Leaf Is A Leaf' art exhibition by Bina Van Haeften at the Gladstone Regional Art Gallery and Museum (GRAGM) on Saturday 30 August 2025. Cr Churchill noted that the exhibition was another great example of a regional artist rising to the next level with a great collection of art works that range from textile, to sculptures, to installation works and a whole range of things. Cr Churchill mentioned that Biophilia is about loving life, being close to nature and valuing life. Cr Churchill acknowledged GRAGM and the proactive work they undertake to get the regions own artists to put on their own exhibitions as it gives those artists great experience and understanding of the curatorship that is required in putting on an exhibition. Cr Churchill highlighted that the artist, Bina Van Haeften, has been very successful with art awards, including the 1770 Art Show, and has recently completed an artist in residence in India. Cr Churchill further highlighted that as a result of her achievements, her exhibitions are now broadening beyond the Gladstone Region into Australia and she has now been invited to do an exhibition in New Deli, which is great to see. Cr Churchill wished Bena Van Haeften well and noted there was a great gathering of people at the opening.

Councillor Natalia Muszkat congratulated the Women's Health Centre on their Women's Health and Wellbeing Expo noting that it was great to see so many people and services together. Cr Muszkat highlighted that it was a great day at the Philip Street Communities and Families Precinct.

Cr Muszkat mentioned the advocacy time in Parliament in Brisbane that she, along with Mayor Burnett, attended with the Central Queensland Regional Organisation of Councils (CQROC) recently. Cr Muszkat acknowledged and thanked Mayor Burnett for all the work he undertakes engaging with Ministers on behalf of the Gladstone Region and Central Queensland. Mayor Burnett noted that they had a fantastic hearing from both sides of the house and it shows the esteem they hold Central Queensland in because they all turned up, from the Premier right through to the cross bench.

Councillor Michelle Wagner congratulated Braeden Andrews and Jacob Hoyer from Tannum Sands State High School on winning back to back titles for the Under 18 2025 Queensland Secondary Schools Cup. Cr Wagner noted that they are the first pair to go back to back. Cr Wagner mentioned that Jacob Hoyer has been selected in the 2025 Under 18 Queensland Team and will be playing in the Australian Championships in Tasmania.

Cr Wagner thanked officers for the Community Investment Roadshow noting that she attended the session in Boyne Island along with Councillor Chris Cameron. Cr Wagner noted that there were some really good questions that came through the session and that the feedback will assist in continually evolving and developing the Community Investment Program.

Cr Wagner advised that she is seeking feedback from transport operators that use washdown facilities across Central Queensland as the Capricorn Pest Management Group (CPMG) are investigating potential locations for another washdown facility. Cr Wagner encouraged any transport operators to share their experiences with her.

Cr Cameron mentioned that he, along with Cr Churchill, visited the new Agnes Water car park construction site and noted that construction is well underway. Cr Cameron noted that the building site is a challenging site and that the project is experiencing supply challenges. Cr Cameron suggested that through the procurement process, specific, specialised components for a project should be identified and secured before the tender is released which could achieve potential savings in the cost of the tender and urged the procurement team to investigate this option.

G/6. URGENT BUSINESS

Nil

G/7. NOTICE OF MOTION

Nil

G/8. CONFIDENTIAL ITEMS

Nil

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 10.25am.