



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 19 August 2025

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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Elected Members

Councillor - Mayor M Burnett
Councillor G Churchill (via teams)
Councillor K Davis
Councillor M Wagner (via teams)
Councillor M Holzheimer (via teams)
Councillor N Muszkat
Councillor S McClintock
Councillor L Patrick
Councillor C Cameron

Officers

L Dowling (Chief Executive Officer)
R Millett (Executive Secretary)
T Whalley (Manager Governance and Risk)
K Marxsen (General Manager Finance Governance and Risk, Acting)
C Quinn (General Manager People and Strategy)
K Lee (General Manager Community and Lifestyle)
M Holmes (General Manager Operations, Acting)
M Francis (General Manager Assets and Environment)
K Wilson (General Manager Customer Experience)
J Iwasaka (Community Development Specialist)

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

Nil

G/0.3.3. MESSAGES OF CONDOLENCE

Nil

G/0.3.4. DECLARATION OF INTERESTS

Cr Muszkat

Councillor Natalia Muszkat declared a declarable conflict of interest in Agenda Item G/3.1. GLADSTONE REGION ENGAGING IN ACTION TOGETHER as she is the chair and co-founder of Strong Communities Limited who have a current service agreement with Gladstone Region engaging in action Together.

Cr Muszkat advised that she would leave the meeting room for the consideration of Item G/3.1.

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

The Gladstone Green Metals and Industry Workshop and Community Forum was held on Wednesday 6 August 2025. Thank you, Councillor Simon McClintock, Councillor Mellissa Holzheimer, Councillor Natalia Muszkat and Councillor Leanne Patrick for attending those events because it's very important that we keep involved in our major industry workshops and I look forward to encouraging more industry development in the Gladstone Region.

On Saturday 16 August 2025 we had the Art Science Innovation Festival. Thank you, Cr Patrick, for attending. And we had the First5Forever Teddy Bears Picnic at the Tondoon Botanic Gardens on Wednesday 6 August 2025 which is always a popular event with the younger generation. Thank you, Councillor Karen Davis, for attending that event.

Yesterday, 18 August 2025, was Vietnam Veterans Day and we acknowledge our Vietnam Veterans right across the region. I spoke with a few of our Vietnam Vets yesterday at the Gladstone service and as I've said a number of times at the services, the soldier on top of our cenotaph in Gladstone is to represent a Vietnam Veteran, which is very appropriate considering how poorly they were treated when they returned home to Australia. It's nice that we can acknowledge their services to our Country and to the world.

The Gladstone Region Show Holiday was on Monday 11 August 2025. I know we've locked in the August show holiday as the Monday of the Ekka for the rest of this term, so it's not going to change this term, but I think it will be discussed again because at some point we need a show holiday that is regionwide. As long as the Wide Bay education system celebrates a different show holiday, we are not including the whole region, so it's something we need to think about. For beyond 2028, we need to start working on how we can get Education Queensland to come on board so we can have a Show Holiday that is from Rosedale to Raglan to Many Peaks and everywhere in between.

Upcoming events we have the 31st Golding Showcase: Port Curtis Callide Valley Youth Art Exhibition on Friday 22 August 2025 at the Gladstone Regional Art Gallery and Museum (GRAGM). That will be a fantastic showcase as it's all our younger generations artwork on display.

The Port to Park Fun Run is on Sunday 24 August 2025 and I know Councillors are either volunteering or participating. We have our Community Investment Program Road shows that are commencing around the region. The Mount Larcom Community Forum is on Saturday 30 August 2025. And the Gladstone Women's Health and Wellbeing Expo is on Saturday 30 August 2025 at the Philip Street Communities and Families Precinct. The Special Olympics Polar Plunge is on Saturday 30 August 2025, thank you Councillor Melissa Holzheimer. And the Baffle Creek Family Fishing Festival is on from Monday 22 September 2025 to Saturday 27 September 2025.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 5 AUGUST 2025

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 19 August 2025

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 5 August 2025.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 5 August 2025 be confirmed.

GM/25/5532 Council Resolution:

Moved Cr Davis

Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/3. DEPUTATIONS

G/3.1. GLADSTONE REGION ENGAGING IN ACTION TOGETHER

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 19 August 2025

File Ref: CM7.6

Cr Muszkat (declarable conflict of interest)
left the room for Agenda Item G/3.1. and did not participate in the decision.
(refer G/0.3.1. Disclosure of Interest section of the minutes - page 3)

Purpose:

For Gladstone Region engaging in action Together (GRT) to provide an update on their progress.

Officer's Recommendation:

That the deputation from Gladstone Region engaging in action Together be received.

GM/25/5533 Council Resolution:

Moved Cr McClintock
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/4. OFFICERS' REPORTS

G/4.1. 2024/25 OPERATIONAL PLAN - QUARTER FOUR PERFORMANCE REPORT

Responsible Officer: General Manager People and Strategy

Prepared By: Manager Strategy and Improvement

Council Meeting Date: 19 August 2025

File Ref: CM14.2

Purpose:

To present Council with the final quarterly performance report for the 2024/25 Operational Plan.

Officer's Recommendation:

That Council endorse the 2024/25 Operational Plan Quarter Four Performance Report.

GM/25/5534 Council Resolution:

Moved Cr Holzheimer

Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

CARRIED

G/4.2. ACCESS AND INCLUSION ACTION PLAN REPORT JANUARY 2025 - JUNE 2025

Responsible Officer: General Manager Community and Lifestyle

Prepared By: Community Development Specialist

Council Meeting Date: 19 August 2025

File Ref: CR15.1

Purpose:

This report provides an update on the progress of implementation of the Access and Inclusion Action Plan.

Officer's Recommendation:

That Council receive the Access and Inclusion Action Plan January – June 2025 Report.

GM/25/5535 Council Resolution:

Moved Cr Patrick

Seconded Cr Churchill

That the Officer's Recommendation be adopted.

CARRIED

G/4.3. COUNCILLOR COMPLAINT INVESTIGATION POLICY

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Manager Governance and Risk and Governance Business Partner

Council Meeting Date: 19 August 2025

File Ref: CM28.2

Purpose:

This report seeks Council consideration of adopting a revised Councillor Complaint Investigation Policy and seeks a Council decision on whether a Standing Committee should be formed to consider and decide suspected councillor conduct breaches.

Officer's Recommendation:

That Council:

1. Repeal the existing Councillor Complaint Investigation Policy (P-2018-35); and
2. Adopt the Draft Councillor Complaint Investigation Policy presented as Attachment 1 to this report.

GM/25/5536 Council Resolution:

Moved Cr Churchill

Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/4.4. MONTHLY FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31 JULY 2025

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Management Accounting Specialist

Council Meeting Date: 19 August 2025

File Ref: FM15.1

Purpose:

This report seeks Council adoption of the Monthly Financial Statements for the year 2025-26 to date, for the period ended 31 July 2025.

Officer's Recommendation:

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2025-26 year to date, for the period ended 31 July 2025 as required under Section 204 Local Government Regulation 2012.

GM/25/5537 Council Resolution:

Moved Cr Cameron

Seconded Cr Patrick

That the Officer's Recommendation be adopted.

CARRIED

G/5. COUNCILLORS REPORT

Nil

G/6. URGENT BUSINESS

Nil

G/7. NOTICE OF MOTION

Nil

G/8. CONFIDENTIAL ITEMS

Nil

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 10.15am.