



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 16 January 2024

Commencing at 9.00am

Mark Holmes
CHIEF EXECUTIVE OFFICER, Acting

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Elected Members

Councillor - Mayor M J Burnett
Councillor G G Churchill (via teams)
Councillor K Goodluck
Councillor R A Hansen
Councillor D V O'Grady
Councillor C A Trevor
Councillor N Muszkat
Councillor C Cameron
Councillor D Branthwaite

Officers

Mr M Holmes (Chief Executive Officer, Acting)
Mrs R Millett (Executive Secretary)
Mrs T Whalley (Manager Governance and Risk)
Ms J Rossow (General Manager Finance Governance and Risk, Acting)
Ms K Marxsen (General Manager People and Strategy, Acting)
Ms K Lee (General Manager Community and Lifestyle)
Mr J Tumbers (General Manager Operations)
Mr M Francis (General Manager Assets and Environment)
Mr R Huth (General Manager Customer Experience)
Ms M French (Community Development Officer)
Ms B Janson (Manager Community Partnerships)
Mr J Humphries (Executive Assistant to General Manager)
Mr C Irving (Manager Waste Program Delivery)

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

Nil

G/0.3.3. MESSAGES OF CONDOLENCE

Nil

G/0.3.4. DECLARATION OF INTERESTS

Cr Goodluck

Councillor Kahn Goodluck advised that he has a declarable conflict of interest in Agenda Item G/4.4. LEASE OF A PORTION OF LOT 32 ON PL464 BYELLEE WETLANDS TO YARALLA SPORTS CLUB as his brother is a project manager for Mettle Projects who is currently undertaking renovation work on the Yaralla Sports Club.

Cr Goodluck advised that although he has a declarable conflict of interest, he believed it would be in the public interest for him to participate in the decision for the following reasons:

- Mettle Projects does not currently have any involvement in the proposed Yaralla development related to Lot 32 on PL646 Byellee Wetlands.

It was determined for Cr Goodluck to remain in the room and participate in the decision without restriction (refer Agenda Item G/4.4. page 9)

Cr O'Grady

Councillor Desley O'Grady declared a prescribed conflict of interest in Agenda Item G/4.4 LEASE OF A PORTION OF LOT 32 ON PL464 BYELLEE WETLANDS TO YARALLA SPORTS CLUB, as her daughter is an employee of Yaralla Sports Club.

Cr O'Grady advised that she would leave the meeting room for the consideration of Item G/4.4.

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

I would like to start by acknowledging our events team for the amazing work they did at the New Year's Eve event and the Festival of Summer event throughout the school holidays. The New Year's Eve event was a huge success, we got the 8pm fireworks off on time, but unfortunately rain came just before the midnight fireworks, and we had to call it quits a bit early. My understanding is most people made their way into town and had a good night. Well done to the team for organising that event. Festival of Summer was a huge success again in keeping our kids entertained in the last section of the school holidays. The Festival of Summer Sounds was big success this year, previously we've struggled to get numbers, but this year seemed to be a bit of a success at the Gladstone Entertainment Convention Centre (GECC), wrapping up the Festival of Summer. Well done to everyone involved and thank you Kylie Lee, General Manager Community and Lifestyle, and your team for what you do in keeping everyone entertained over the Christmas Holidays.

Coming up we have our Australia Day Citizenship Ceremony and Gladstone Region Australia Day Awards, which will be held at the GECC. We will be welcoming 43 new Australian citizens at that event. Our Citizen of the Year; Young Citizen of the Year; Sport and Recreation Award; Young Peoples Sport and Recreation Award; Arts and Culture Award; Community Event Award; Community Volunteer Award; Mayors Community Champion Award; and Mayors Young Community Champion Award will be announced at the GECC, as traditionally held, on the night before Australia Day.

On Australia Day we have huge events right across the region. The big regional event will be happening at Millenium Esplanade with our Family Fun Day from 10am until 1pm. 1,000 free sausage sizzles, lots of entertainment and Aussie games and activities.

We also have the Australia Day Charity Cricket Match at Captain Creek Sport and Recreation Club from 10am until 8pm. The Australia Day Breakfast at Builyan Many Peaks Community Development Association Hall from 8am until 11am. Turkey Beach have an Australia Day Breakfast at the Turkey Beach Progress Association Hall from 7am - 11am.

There are so many other events across the region as well. The Miriam Vale Bowls Club and the Miriam Vale Hotel; Agnes Water Tavern; Harvey Road Tavern; and Ward's Brewery. I'm sure you'll find an event to keep your Australia Day entertained in the Gladstone Region. Check Facebook for more details on any of those events.

On Saturday 27 January 2024, the day after Australia Day, we have the Bulls, Boots and BBQ's Rodeo at the Calliope Rodeo Grounds. Gates open at 1pm and there is more information on their website. Make sure you check out the Calliope Bulls, Boots and BBQ's Rodeo.

The next big event in the region for February is the Blues, Roots and Rock Festival in Agnes Water and Seventeen Seventy on Friday 16 February 2024 until Sunday 18 February 2024. Make sure you get involved in that event with tickets available online. That is certainly one not to miss. I'm looking forward to being there this year with Councillor Desley O'Grady to open the event.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 19 DECEMBER 2023

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 16 January 2023

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 19 December 2023.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 19 December 2023 be confirmed.

GM/24/5139 Council Resolution:

Moved Cr Branthwaite

Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

G/3. DEPUTATIONS

Nil.

G/4. OFFICERS' REPORTS

G/4.1. RENAMING OF COUNCIL ASSET INFRASTRUCTURE - NEILL ROAD, ROSEDALE

Responsible Officer: General Manager Customer Experience

Prepared By: Manager Customer Solutions

Council Meeting Date: 16 January 2024

File Ref: CR13.1

Purpose:

For Council to consider a request to rename Neils Road, Rosedale to “Neill” Road on the Approved Place Names Register and utilise on the Council Asset “Road”.

Officer's Recommendation:

That Council:

1. Decline the application to rename Neils Road, Rosedale to “Neill” Road on the Approved Place Names Register; and
2. Not utilise the name “Neill”.

GM/24/5140 Council Resolution:

Moved Cr Churchill

Seconded Cr Hansen

That Council:

1. Approve the application to rename Neils Road, Rosedale to “Neill” Road on the Approved Place Names Register; and
2. Utilise the name “Neill”.

Statement of Reasons (s254H of the Local Government Regulations 2012): Renaming the road to Neill Road will be correcting a historical error and will reflect the original intent of acknowledging and recognising the pioneering Neill family in the Rosedale area of the region.

CARRIED

G/4.2. NAMING COUNCIL ASSET INFRASTRUCTURE - PRESTIGE CLOSE

Responsible Officer: General Manager Customer Experience

Prepared By: Manager Customer Solutions

Council Meeting Date: 16 January 2024

File Ref: CR13.1

Purpose:

The purpose of this report is to allow Council to consider a request to utilise a name being 'Prestige' from the Approved Place Names Register.

Officer's Recommendation:

That Council approves the application to utilise the name 'Prestige' to name a Cul De Sac off Applin Place, Tannum Sands associated with DA/927/2013.

GM/24/5141 Council Resolution:

Moved Cr Muszkat

Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

CARRIED

G/4.3. 2023 GLADSTONE REGION YOUTH COUNCIL ADVISORY COMMITTEE ANNUAL REPORT

Responsible Officer: General Manager Community and Lifestyle

Prepared By: Community Development Officer

Council Meeting Date: 16 January 2024

File Ref: CC9.10

Purpose:

To present an overview of the work and achievements of the Gladstone Region Youth Council Advisory Committee (Youth Council) in 2023 and endorse the 2024 Youth Council members.

Officer's Recommendation:

That Council:

1. Receive the 2023 Gladstone Region Youth Council Advisory Committee Annual Report;
2. Receive the attached Gladstone Region Youth Council 2024 -2025 Action Plan; and
3. Endorse the appointment of 11 Gladstone Region Youth Council Advisory Committee members for 2024 as below:
 - Jiexi Zang (returning member)
 - Jakob Humphries (returning member)
 - Shriyanshi Sharma
 - Logan Althaus
 - Ava Hetherington
 - Matt Torres
 - Rosharne Cakau
 - Kyle Weekes
 - Holly Morton
 - Lochlain Cathcart
 - Naomi-Jon Redshaw

GM/24/5142 Council Resolution:

Moved Cr Muszkat

Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED UNANIMOUSLY

G/4.4. LEASE OF A PORTION OF LOT 32 ON PL646 BYELLE WETLANDS TO YARALLA SPORTS CLUB

Responsible Officer: General Manager Assets and Environment

Prepared By: General Manager Assets and Environment

Council Meeting Date: 16 January 2024

File Ref: CP8.2

Cr O'Grady (prescribed conflict of interest)
left the room for Agenda Item G/4.4. and did not participate in the decision.
(refer G/0.3.1. Disclosure of Interest section of the minutes - page 4)

Cr Goodluck

Councillor Kahn Goodluck advised that he has a declarable conflict of interest in Agenda Item G/4.4. LEASE OF A PORTION OF LOT 32 ON PL646 BYELLE WETLANDS TO YARALLA SPORTS CLUB as his brother is a project manager for Mettle Projects who is currently undertaking renovation work on the Yaralla Sports Club.

Cr Goodluck advised that although he has a declarable conflict of interest, he believed it would be in the public interest for him to participate in the decision for the following reasons:

- Mettle Projects does not currently have any involvement in the proposed Yaralla development related to Lot 32 on PL646 Byellee Wetlands.

GM/24/5143 Council Resolution:

Moved Cr Hansen

Seconded Cr Churchill

That notwithstanding Cr Goodluck's declarable conflict of interest, it is in the public interest for Cr Goodluck to remain in the room and participate in the decision without restriction.

That Cr Goodluck can remain in the room.

CARRIED

For the Motion: Cr Branthwaite, Cr Hansen, Cr Cameron, Cr Muszkat, Cr Churchill, Mayor Burnett

Against the Motion: Cr Trevor

Ineligible: Cr O'Grady, Cr Goodluck

Purpose:

To allow Councillors to consider leasing a portion of Lot 32 on PL646 forming part of Byellee Wildlife Reserve to Clava Ltd trading as Yaralla Sports Club.

Officer's Recommendation:

That Council:

1. Resolves that s236(1)(b)(ii) of the *Local Government Regulation 2012* applies to the proposed lease of part of Lot 32 on PL646 to Clava Ltd trading as Yaralla Sports Club ("Yaralla") on the following terms and conditions:
 - (a) An initial term of five years;
 - (b) An option for a further term of five years;
 - (c) At a rental of \$1.00 per annum payable on demand;
 - (d) An option to Yaralla to purchase the lease area for market value during the lease term provided that:
 - i. Yaralla, subject to the satisfaction of Council, has substantially commenced development of a golf course on the land adjoining the Lease Area; and
 - ii. Yaralla has obtained development approval, on terms satisfactory to both Yaralla and Council, for the reconfiguration of the boundaries of Lots 5 on RP601549, 32 on CP PL646, 1 on RP602679 and 31 on PL646;
 - (e) Such other terms and conditions that the Chief Executive Officer deems appropriate in the circumstances; and
2. Resolves that s236(1)(b)(ii) applies to the sale of land to Yaralla for market value pursuant to the option to purchase the lease area contained in the Lease; and
3. Authorises the Chief Executive Officer to negotiate, finalise and execute any and all matters associated with or in relation to the Lease.

Motion:

Moved Cr Cameron

Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

Amendment to the Motion

Moved Cr Churchill
Seconded Cr Muszkat

That Council:

1. Resolves that s236(1)(b)(ii) of the *Local Government Regulation 2012* applies to the proposed lease of part of Lot 32 on PL646 to Clava Ltd trading as Yaralla Sports Club ("Yaralla") on the following terms and conditions:
 - a. An initial term of five years;
 - b. An option for a further term of five years;
 - c. At a rental of \$1.00 per annum payable on demand;
 - d. Such other terms and conditions that the Chief Executive Officer deems appropriate in the circumstances;
2. Authorises the Chief Executive Officer to negotiate, finalise and execute any and all matters associated with or in relation to the Lease; and
3. That Council continue to negotiate the purchase of the lease area with Yaralla and bring a further report to Council to discuss the options.

CARRIED ON CASTING VOTE OF MAYOR

GM/24/5144 Council Resolution

Moved Cr Cameron
Seconded Cr Branthwaite

That Council:

1. Resolves that s236(1)(b)(ii) of the *Local Government Regulation 2012* applies to the proposed lease of part of Lot 32 on PL646 to Clava Ltd trading as Yaralla Sports Club ("Yaralla") on the following terms and conditions:
 - a. An initial term of five years;
 - b. An option for a further term of five years;
 - c. At a rental of \$1.00 per annum payable on demand;
 - d. Such other terms and conditions that the Chief Executive Officer deems appropriate in the circumstances.
2. Authorises the Chief Executive Officer to negotiate, finalise and execute any and all matters associated with or in relation to the Lease; and
3. That Council continue to negotiate the purchase of the lease area with Yaralla and bring a further report to Council to discuss the options.

CARRIED

For the Motion: Cr Goodluck, Cr Branthwaite, Cr Trevor, Cr Cameron, Cr Muszkat, Cr Churchill, Mayor Burnett

Against the Motion: Cr Hansen

Ineligible: Cr O'Grady

The meeting was adjourned for morning tea at 10:21am and reconvened at 10:47am.

G/4.5. TENDER RPQS 89-24 TRAFFIC MANAGEMENT SERVICES

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Manager Contracts and Procurement (Acting)

Council Meeting Date: 16 January 2024

File Ref: FM21.1

Purpose:

This report seeks resolution from Council to enter into Register of Pre-Qualified Supplier agreements for Traffic Management Services.

Officer's Recommendation:

That Council:

1. Endorse the Tender Evaluation Panel's recommendation to appoint the following six service providers on RPQS 89-24 Traffic Management Services and enter contracts for a term of two years with the option to extend for two further periods of one year, to a maximum of four years in total:

Primary Providers:

- Workforce Road Services Pty Ltd

Secondary Providers:

- Arid to Oasis Traffic Solutions Pty Ltd;
- East Coast Traffic Controllers Pty Ltd;
- Linemark Traffic Control Pty Ltd;
- Shield Services Group Pty Ltd as Shield Traffic; and
- Traffic Management Group; and

2. Authorise the Chief Executive Officer to negotiate, finalise and execute any and all matters associated with or in relation to the contracts.

GM/24/5145 Council Resolution:

Moved Cr Trevor

Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

G/4.6. TENDER RPQS 84-24 PIPE RELINING SERVICES

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Manager Contracts and Procurement (Acting)

Council Meeting Date: 16 January 2024

File Ref: FM:21.1

Purpose:

This report seeks resolution from Council to enter into Register of Pre-Qualified Supplier agreements for Pipe Relining Services.

Officer's Recommendation:

That Council:

1. Endorse the Tender Evaluation Panel's recommendation to appoint the following four (4) Providers on RPQS 84-24 Pipe Relining Services and enter into contracts for a term of one year with the option to extend for three further periods of one year to a maximum of four years in total:
 - DrainAway Pty Ltd;
 - Interflow Pty Ltd;
 - CQ Relining Pty Ltd trading as Nuflow Central Queensland; and
 - Pipe Management Australia Pty Ltd; and
2. Authorise the Chief Executive Officer to negotiate, finalise and execute any and all matters associated with or in relation to the contracts.

GM/24/5146 Council Resolution:

Moved Cr Cameron

Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

G/4.7. TENDER PSA 75-24 PROPERTY SERVICES

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Manager Contracts and Procurement (Acting)

Council Meeting Date: 16 January 2024

File Ref: FM21.1

Purpose:

This report seeks resolution from Council to enter into a Preferred Supplier Agreement for various Property Services.

Officer's Recommendation:

That Council:

1. Endorse the Tender Evaluation Panel's recommendation to appoint the following eight service providers on PSA 75-24 Property Services and enter into contracts for a term of one year with the option to extend for three further periods of one year to a maximum of four years in total:
 - **Automatic Doors, Roller Doors, and Shutters** – JC Donovan Holding Pty Ltd trading as Larsen's Lifts.
 - **Fire System Compliance** – SJ Enterprises QLD Pty Ltd t/a Firelec
 - **Lifts** – Mechanical Equipment Services Pty Ltd
 - **Onsite Sewerage and Septic Systems** – Atkin Plumbing and Gasfitting Pty Ltd
 - **Pest Control** – Rentokil Pest Control (QLD) Pty Ltd
 - **Security Services** – Trevssec Pty Ltd
 - **Legislated Electrical Testing** – CPJ Electrical Pty Ltd t/a Platinum Electricians Gladstone
 - **Washroom Services** – J.J.Richards & Sons Pty Ltd t/a JJ's Health & Hygiene; and
2. Authorise the Chief Executive Officer to negotiate, finalise and execute any and all matters associated with or in relation to the contracts.

GM/24/5147 Council Resolution:

Moved Cr Muszkat

Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/4.8. TENDER RPQS 86-24 SUPPLY AND DELIVERY OF CIVIL INFRASTRUCTURE MATERIALS

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Manager Contracts and Procurement (Acting)

Council Meeting Date: 16 January 2024

File Ref: FM21.1

Purpose:

This report seeks resolution from Council to enter into Register of Pre-Qualified Supplier agreements for the Supply and Delivery of Civil Infrastructure Materials.

Officer's Recommendation:

That Council:

1. Endorse the Tender Evaluation Panel's recommendation to appoint the following thirteen (13) Service Providers/Suppliers on RPQS 86-24 Supply and Delivery of Civil Infrastructure Materials and enter contracts for a term of one year with the option to extend for three further periods of one year, to a maximum of four years in total:
 - Berajondo Pty Ltd ATF Sal Bonanno Family Trust trading as Berajondo Earthmoving & Haulage;
 - Grycan Pty Limited ATF The Blomfield Family Trust T/A Blomfield Excavations;
 - Butlers Yarwun Quarries Pty Ltd;
 - Downer EDI Works Pty Ltd;
 - EJ AUSTRALIA PTY LTD;
 - Five Elements International Pty Ltd;
 - Grant & Thurecht G.D & G.E & J.G & W.G Trading as Mini Excavations;
 - GRI Road Services Pty Ltd;
 - Ingal Civil Products;
 - Barion P/L trading as Perma-Patch Australia;
 - Regional Quarries Australia Pty Ltd;
 - Grey Vort Pty Ltd; and
 - Fulton Hogan; and
2. Authorise the Chief Executive Officer to negotiate, finalise and execute any and all matters associated with or in relation to the contracts.

GM/24/5148 Council Resolution:

Moved Cr Churchill

Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

CARRIED

G/4.9. TENDER 15567 RECYCLABLE TRANSPORT SERVICES

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Manager Contracts and Procurement (Acting) and Manager Waste Program Delivery

Council Meeting Date: 16 January 2024

File Ref: FM 21.1

Purpose:

This report seeks resolution from Council to enter into contract with Kriaris Transport Pty Ltd the provision of Recyclable Transport Services for the local government area.

Officer's Recommendation:

That Council:

1. Endorse the Tender Evaluation Teams's recommendation to enter a contract for Recyclable Transport Services with Kriaris Transport Pty Ltd for a term of four years with the option to extend for four further periods of one year, to a maximum of eight years in total.
2. Authorise the Chief Executive Officer to negotiate, finalise and execute any and all matters associated with or in relation to the contract.

GM/24/5149 Council Resolution:

Moved Cr Branthwaite

Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

CARRIED

G/4.10. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2023

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Management Accounting Specialist

Council Meeting Date: 16 January 2024

File Ref: FM15.1

Purpose:

This report seeks Council adoption of the Monthly Financial Statements for the year 2023-24 to date, for the period ended 31 December 2023.

Officer's Recommendation:

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2023-24 year to date, for the period ended 31 December 2023 as required under Section 204 Local Government Regulation 2012.

GM/24/5150 Council Resolution:

Moved Cr Muszkat
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/4.11. CANCELLATION OF GENERAL MEETING 19 MARCH 2024

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Manager Governance and Risk

Council Meeting Date: 16 January 2024

File Ref: CM7.2

Purpose:

To allow Council to consider the cancellation of the 19 March 2024 General Meeting.

Officer's Recommendation:

That the General Meeting for 19 March 2024 be cancelled.

GM/24/5151 Council Resolution:

Moved Cr Churchill

Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

G/5. COUNCILLORS REPORT

Nil.

G/6. URGENT BUSINESS

Nil.

G/7. NOTICE OF MOTION

Nil.

G/8. CONFIDENTIAL ITEMS

Nil.

The Mayor wished his son, Joshua and Cr Muszkat's son, Thomas a Happy Birthday with both celebrating birthday's today.

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 11:00am.