



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 17 June 2025

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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Elected Members

Councillor - Mayor M Burnett
Councillor G Churchill (via teams)
Councillor K Davis
Councillor M Wagner (via teams)
Councillor M Holzheimer
Councillor S McClintock
Councillor L Patrick
Councillor C Cameron

Officers

L Dowling (Chief Executive Officer)
R Millett (Executive Secretary)
T Whalley (Manager Governance and Risk)
M Holmes (General Manager Finance Governance and Risk)
A Moore (General Manager People and Strategy, Acting)
K Lee (General Manager Community and Lifestyle)
C Quinn (General Manager Operations, Acting)
M Francis (General Manager Assets and Environment)
K Wilson (General Manager Customer Experience)
B Janson (Manager Community Partnerships)

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

GM/25/5465 Council Resolution:

Moved Cr Holzheimer
Seconded Cr Davis

That Council approve a leave of absence for Cr Muszkat for the following dates:

- Tuesday 17 June 2025
- Tuesday 1 July 2025

CARRIED

G/0.3.3. MESSAGES OF CONDOLENCE

Nil

G/0.3.4. DECLARATION OF INTERESTS

Nil

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

We had our Citizenship Ceremony last night at the Gladstone Entertainment Convention Centre (GECC), where we welcomed more than 40 new Australians to the Gladstone Region. Fantastic to see our new citizens choosing the Gladstone Region as their home.

We have the 2026 Apprenticeship and Traineeship Program Information Session tonight (Tuesday 17 June 2025) from 4.30pm at the Philip Street Communities and Families Precinct. If you know anyone who is interested in being involved in our apprenticeship and traineeship program, make sure they are at that event at the Philip Street Communities and Families Precinct this afternoon.

The Mt Larcom and District Show, one of the biggest events in the Gladstone Region, is on this weekend (Saturday 21 June 2025 and Sunday 22 June 2025) at the Mt Larcom Showgrounds.

We have the CQ Health, Sport and Recreation Expo at the Philip Street Communities and Families Precinct on Saturday 21 June 2025 from 9.00am to 1.00pm, which is a free event for all ages.

The Queensland Symphony Orchestra Symphony Under the Stars (Friday 27 June 2025), thanks to the team at APLNG Gladstone Ports Corporation (GPC) and Council will be hosting the free event again at the GPC Marina Parklands at the stage. It is an amazing event and I know Councillors love attending that event.

The 2025 NAIDOC Ball and Awards Night is on Saturday 28 June 2025. And Tickets are available now for Luminous, happening at the Tondoon Botanic Gardens on Thursday 17 July 2025 to Saturday 19 July 2025. Visit Council's website for more information to our famous award-winning Luminous event.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 3 JUNE 2025

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 17 June 2025

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 3 June 2025.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 3 June 2025 be confirmed.

GM/25/5466 Council Resolution:

Moved Cr Patrick

Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/3. DEPUTATIONS

Nil

G/4. OFFICERS' REPORTS

G/4.1. LEASE RENEWAL - LEASE TO CANOE POINT OUTRIGGERS CLUB INC

Responsible Officer: General Manager Community and Lifestyle

Prepared By: Community Leasing Officer

Council Meeting Date: 17 June 2025

File Ref: CP8.2

Purpose:

To allow Council to consider the renewal of the lease to the Canoe Point Outriggers Club Inc over Lease A on SP165512 (Lot 1 RP 612344), situated at 54 Wyndham Avenue, Boyne Island.

Officer's Recommendation:

That Council:

1. Resolves that 236(1)(b)(ii) of the *Local Government Regulation 2012* applies to the proposed Lease A on SP 165512 (Lot 1 RP 612344), situated at 54 Wyndham Avenue, Boyne Island to Canoe Point Outriggers Club Inc; and
2. Enters into a Lease with the Canoe Point Outriggers Club Inc for a period of 10 years at a rental of \$1.00 per annum payable on demand.

GM/25/5467 Council Resolution:

Moved Cr Cameron

Seconded Cr Davis

That Council:

1. Resolves that 236(1)(b)(ii) of the *Local Government Regulation 2012* applies to the proposed Lease A on SP 165512 (Lot 1 RP 612344), situated at 54 Wyndham Avenue, Boyne Island to Canoe Point Outriggers Club Inc; and
2. Enters into a Lease with the Canoe Point Outriggers Club Inc for a period of up to 10 years at a rental of \$1.00 per annum payable on demand.

CARRIED

G/4.2. LEASE RENEWAL - LEASE TO DEPARTMENT OF EDUCATION (PREMISES AT TRANBERG ST)

Responsible Officer: General Manager Community and Lifestyle

Prepared By: Community Leasing Officer

Council Meeting Date: 17 June 2025

File Ref: CP8.2

Purpose:

To allow Council to consider the renewal of the lease to The State of Queensland (represented by Department of Education, Training and Employment) over Lease C on Lot 323 CTN 1654, situated at Tranberg Street, Gladstone.

Officer's Recommendation:

That Council:

1. Resolves that 236(1)(b)(ii) of the *Local Government Regulation 2012* applies to the proposed Lease C on Lot 323 CTN 1654, situated at Tranberg Street to The State of Queensland (represented by Department of Education, Training and Employment); and
2. Enters into a Lease with The State of Queensland (represented by Department of Education, Training and Employment) for a period of 10 years at a rental of \$1.00 per annum, payable on demand.

GM/25/5468 Council Resolution:

Moved Cr Churchill

Seconded Cr Wagner

That the Officer's Recommendation be adopted.

CARRIED

G/4.3. LEASE RENEWAL - LEASE TO TANNUM SANDS SURF CLUB INC (PREMISES AT TRANBERG ST)

Responsible Officer: General Manager Community and Lifestyle

Prepared By: Community Leasing Officer

Council Meeting Date: 17 June 2025

File Ref: CP8.2

Purpose:

To allow Council to consider the renewal of the lease to Tannum Sands Surf Life Saving Club Inc over Lease E on Lot 323 CTN 1654, situated at Tranberg Street, Gladstone.

Officer's Recommendation:

That Council:

1. Resolves that 236(1)(b)(ii) of the *Local Government Regulation 2012* applies to the proposed Lease E on Lot 323 CTN 1654, situated at Tranberg Street to Tannum Sands Surf Life Saving Club Inc; and
2. Enters into a Lease with the Tannum Sands Surf Life Saving Club Inc for a period of 10 years at a rental of \$1.00 per annum payable on demand.

GM/25/5469 Council Resolution:

Moved Cr Patrick

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

CARRIED

G/4.4. SOLE SUPPLIER - SURF LIFE SAVING QUEENSLAND - AGNES WATER AND TANNUM SANDS MAIN BEACHES

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Manager Contracts and Procurement

Council Meeting Date: 17 June 2025

File Ref: FM21.1

Purpose:

This report is for Council to consider approving Surf Life Saving Queensland (SLSQ) as a sole supplier and to resolve expenditure approval in accordance with Council's Register of Financial Delegations, to provide surf lifesaving services at Agnes Water and Tannum Sands main beaches for a 3 year contract period commencing 1 July 2025 to 30 June 2028.

Officer's Recommendation:

That Council:

1. Endorse and resolves Surf Life Saving Queensland (SLSQ) as a sole supplier to provide surf lifesaving services at Agnes Water and Tannum Sands main beaches. This is in accordance with section 235 (a) of the *Local Government Regulation (LGR) 2012*.
2. Authorises and resolves the expenditure of \$1,399,049 ex GST with SLSQ in accordance with Council's Register of Financial Delegations; and
3. Authorise the Chief Executive Officer to enter into a contract with SLSQ for a 3 year period commencing 1 July 2025 to 30 June 2028.

GM/25/5470 Council Resolution:

Moved Cr Cameron

Seconded Cr Patrick

That Council:

1. Endorse and resolves Surf Life Saving Queensland (SLSQ) as a sole supplier to provide surf lifesaving services at Agnes Water and Tannum Sands main beaches. This is in accordance with section 235 (a) of the *Local Government Regulation (LGR) 2012*.
2. Authorises and resolves the expenditure of \$1,399,049 ex GST with SLSQ in accordance with Council's Register of Financial Delegations; and
3. Authorise the Chief Executive Officer to enter into a contract with SLSQ for a 3 year period, maintaining the current service at Agnes Water and reducing the service to 1 lifeguard at Tannum Sands, commencing 1 July 2025 to 30 June 2028

CARRIED

G/4.5. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 MAY 2025

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Management Accounting Specialist

Council Meeting Date: 17 June 2025

File Ref: FM15.1

Purpose:

This report seeks Council adoption of the Monthly Financial Statements for the year 2024-25 to date, for the period ended 31 May 2025.

Officer's Recommendation:

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2024-25 year to date, for the period ended 31 May 2025 as required under Section 204 Local Government Regulation 2012.

GM/25/5471 Council Resolution:

Moved Cr McClintock
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/4.6. REPEAL OF SINGLE USE PLASTICS POLICY

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Governance Business Partner

Council Meeting Date: 17 June 2025

File Ref: CM28.2

Purpose:

This report proposes the repeal of Council's Single Use Plastics Policy.

Officer's Recommendation:

That Council repeal its Single Use Plastics Policy (P- 2018-30).

GM/25/5472 Council Resolution:

Moved Cr Wagner

Seconded Cr Churchill

That the Officer's Recommendation be adopted.

CARRIED

G/4.7. REPEAL OF WATER STANDPIPE POLICY

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Governance Business Partner

Council Meeting Date: 17 June 2025

File Ref: CM28.2

Purpose:

This report recommends the Repeal of Council's Water Standpipe Policy (P-2020-12).

Officer's Recommendation:

That Council repeal its Water Standpipe Policy (P-2020-12).

GM/25/5473 Council Resolution:

Moved Cr Cameron

Seconded Cr Davis

That the Officer's Recommendation be adopted.

CARRIED

G/5. COUNCILLORS REPORT

Councillor Leanne Patrick highlighted the Pride Festival that was held on the weekend (Friday 6 June 2025 - Sunday 8 June 2025) and mentioned that it was a great, diverse celebration with inclusive events held across the Region.

Cr Patrick highlighted the Apprentice and Trainees Queensland graduation ceremony that was held, noting that there were 10 students graduating including one in engineering. Cr Patrick congratulated the students and the great work that Apprentice and Trainees Queensland are doing.

G/6. URGENT BUSINESS

Nil

G/7. NOTICE OF MOTION

Nil

G/8. CONFIDENTIAL ITEMS

Nil

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 9.47am.