



**GLADSTONE**  
REGIONAL COUNCIL

## **GENERAL MEETING MINUTES**

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE  
101 GOONDOON STREET, GLADSTONE**

**On Tuesday 20 May 2025**

**Commencing at 9.00am**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

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**Elected Members**

Acting Mayor N Muszkat - Chairperson  
Councillor G Churchil (via teams)  
Councillor K Davis  
Councillor M Holzheimer  
Councillor S McClintock  
Councillor L Patrick  
Councillor C Cameron

**Officers**

L Dowling (Chief Executive Officer)  
R Millett (Executive Secretary)  
T Whalley (Manager Governance and Risk)  
M Holmes (General Manager Finance Governance and Risk)  
A Moore (General Manager People and Strategy, Acting)  
K Lee (General Manager Community and Lifestyle)  
C Quinn (General Manager Operations, Acting)  
M Francis (General Manager Assets and Environment)  
K Wilson (General Manager Customer Experience)  
J Rose (Business Planning Business Partner)  
L Cattermole (Community Leasing Officer)  
F Barker (Manager Arts and Entertainment)

**G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE**

Mayor M Burnett was an apology with a previously resolved leave of absence (*GM/25/5432*).

**GM/25/5440 Council Resolution:**

Moved Cr McClintock  
Seconded Cr Holzheimer

That an apology for Cr Wagner be received.

**CARRIED**

**G/0.3.3. MESSAGES OF CONDOLENCE**

Nil

**G/0.3.4. DECLARATION OF INTERESTS**

Nil

## **G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

On Wednesday 7 May 2025 we had Dr Amanda Cahill in our region where she launched her book titled '*Regional Energy Transitions in Australia From Impossible to Possible*'. There is a chapter dedicated to Gladstone and I highly recommend that you get a copy. Thank you Amanda for the work that you have done with us, especially in the Economic Transition Road Map that we launched a couple of years ago.

On Saturday 10 May 2025 was the Mount Larcom RSL Sub-Branch Veterans and War Animals Memorial Dinner. Councillor Leanne Patrick and Councillor Glenn Churchill attended the dinner which is held yearly and organised by the Mount Larcom RSL.

On Sunday 11 May 2025 we celebrated all the mothers of our region and we had the Mayor running in the Mother's Day Classic in Tannum Sands. Congratulations to the Mayor.

On Saturday 17 May 2025 we had the 2025 Santos GLNG Mayor's Charity Ball. We are not sure of the total fundraising figures but as soon as we know we will communicate that and especially to those beneficiaries. Thank you to everyone that attended.

Upcoming we have a big couple of weeks. This week is a big and very wonderful week where we thank our volunteers in our region with National Volunteer Week. Yesterday (Monday 19 May 2025) we started with the first breakfast in Gladstone at the Bowls Club. We had a number of people attending, wonderful volunteers that volunteer in all different activities around our region from SES to performing arts to festival and events and the list goes on. Tomorrow, Wednesday 21 May 2025, will be the breakfast at Tannum Sands and on Friday 23 May 2025 we will be going to Agnes Water with a few of our Councillors attending. Please say hello and thank you again for all your contributions.

At the moment, and started yesterday, with Councillor Chris Cameron opening, we have the Pest Animal and Weed Symposium (PAWS) 2025 at the Gladstone Entertainment Convention Centre (GECC). Thank you Cr Cameron.

Tomorrow (Wednesday 21 May 2025) we have a Community Forum in Benaraby and we hope to see you there.

This weekend, from Friday 23 May 2025 until Sunday 25 May 2025 is the 1770 Festival which is a free event. There is lots of things happening in 1770. I'll be there on Saturday and hopefully we can see you all.

There are lots of things happening in the southern areas of our region and a little bit to the north is another big event with the Old Station Air Show in Raglan (Friday 23 May 2025 until Sunday 25 May 2025). There are lots of signs and information and promotion to encourage people to attend, there is more information on Council's website and there is a Facebook page with up-to-date information.

Next Sunday, 1 June 2025 we have Ecofest. One of the best Ecofest or environmentally conscious festival that we have in the region and is always well attended. It's a wonderful family day, so don't forget to put it in your diaries.

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 6 MAY 2025**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Executive Secretary

**Council Meeting Date:** 20 May 2025

**File Ref:** CM7.2

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#### **Purpose:**

Confirmation of the minutes of the General Meeting held on 6 May 2025.

#### **Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 6 May 2025 be confirmed.

#### **GM/25/5441 Council Resolution:**

Moved Cr Patrick

Seconded Cr Cameron

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3. DEPUTATIONS**

Nil

## **G/4. OFFICERS' REPORTS**

### **G/4.1. 2024/25 OPERATIONAL PLAN - QUARTER THREE PERFORMANCE REPORT**

**Responsible Officer:** General Manager People and Strategy

**Prepared By:** Manager Strategy and Improvement

**Council Meeting Date:** 20 May 2025

**File Ref:** CM14.2

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**Purpose:**

To present Council with the third quarterly performance report for the 2024/25 Operational Plan.

**Officer's Recommendation:**

That Council endorse the 2024/25 Operational Plan Quarter Three Performance Report.

**GM/25/5442 Council Resolution:**

Moved Cr Holzheimer

Seconded Cr McClintock

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.2. NEW LEASE - MT LARCOM SHOW SOCIETY**

**Responsible Officer:** General Manager Community and Lifestyle

**Prepared By:** Community Leasing Officer

**Council Meeting Date:** 20 May 2025

**File Ref:** CP8.2

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### **Purpose:**

To allow Council to consider the lease to Mt Larcom Show Society Inc over Lot 1 SP 183256, situated at 52 Popenia Road, Mt Larcom, with Council as Trustee of the reserve land.

### **Officer's Recommendation:**

That Council:

1. Resolves that 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the proposed lease of 52 Popenia Road, Mt Larcom (Lot 1 SP 183256) to Mt Larcom Show Society Inc; and
2. Enters into a lease with Mt Larcom Show Society Inc for a period of 10 years at a rate of \$1.00 per annum payable on demand.

### **GM/25/5443 Council Resolution:**

Moved Cr Davis

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**



### **G/4.3. LEASE RENEWAL - TURKEY BEACH PROGRESS ASSOCIATION**

**Responsible Officer:** General Manager Community and Lifestyle

**Prepared By:** Community Leasing Officer

**Council Meeting Date:** 20 May 2025

**File Ref:** CP8.2

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**Purpose:**

To allow Council to consider the renewal of the lease to Turkey Beach Progress Association Inc over Lot 2 SP 165862, situated at 39 Worthington Road, Turkey Beach, with Council as Trustee of the reserve land.

**Officer's Recommendation:**

That Council:

1. Resolves that 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the proposed lease of 39 Worthington Road, Turkey Beach (Lot 2 SP 165862) to Turkey Beach Progress Association Inc; and
2. Enters into a lease with Turkey Beach Progress Association Inc for a period of 10 years at a rate of \$1.00 per annum payable on demand.

**GM/25/5444 Council Resolution:**

Moved Cr Churchill

Seconded Cr Davis

That the Officer's Recommendation be adopted.

**CARRIED**

#### **G/4.4. LEASE RENEWAL - GLADSTONE DISTRICT DIRTRIDERS**

**Responsible Officer:** General Manager Community and Lifestyle

**Prepared By:** Community Leasing Officer

**Council Meeting Date:** 20 May 2025

**File Ref:** CP8.2

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**Purpose:**

To allow Council to consider the renewal of the lease to Gladstone District Dirtriders Club Inc over Lease D on SP 253031, situated at 177 Jono Porter Drive, Benaraby, with Council as Trustee of the reserve land.

**Officer's Recommendation:**

That Council:

1. Resolves that 236(1)(b)(ii) of the Local Government Regulation 2012 applies to the proposed lease of 177 Jono Porter Drive, Benaraby (Lease D on SP 253031) to Gladstone District Dirtriders Club Inc; and
2. Enters into a lease with Gladstone District Dirtriders Club Inc for a period of 10 years at a rate of \$1.00 per annum payable on demand.

**GM/25/5445 Council Resolution:**

Moved Cr Patrick

Seconded Cr McClintock

That the Officer's Recommendation be adopted.

**CARRIED UNANIMOUSLY**

## G/4.5. REGIONAL ARTS DEVELOPMENT FUND ROUND 2 2024/2025

**Responsible Officer:** General Manager Community and Lifestyle

**Prepared By:** Manager Arts and Entertainment

**Council Meeting Date:** 20 May 2025

**File Ref:** CC7.16

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### **Purpose:**

The purpose of this report is to present the outcomes of the assessment process and to seek Council's endorsement of the committee's recommendations regarding the applications received for Round Two of the 2024/2025 Regional Arts Development Fund.

### **Officer's Recommendation:**

That Council accepts the recommendations of the Regional Arts Development Fund Committee and approves funding to applications received for Round Two 2024/2025 as detailed in the table below:

Applicant	Requested Funding	Recommended Funding
Bettina (Bina) Van Haeften	\$3,500.00	\$3,500.00
Gladstone Men's Shed	\$8,000.00	\$8,000.00
Natalie Heinemann	\$2,192.00	\$2,192.00
Michael Jarzebak	\$1,000.00	\$1,000.00
David Jacobs	\$11,575.00	\$0.00
Of One Mind	\$12,500.00	\$4,000.00
Heart of Agnes Community Association Inc.	\$11,648.00	\$11,348.00
Leah Chynoweth-Tidy	\$200.00	\$0.00
Bettina (Bina) Van Haeften	\$918.00 (conditional approval for 12 months)	\$918.00
TOTALS	\$51,333.00	\$30,958.00

**GM/25/5446 Council Resolution:**

Moved Cr Churchill  
Seconded Cr Patrick

That:

1. Council accepts the recommendations of the Regional Arts Development Fund Committee and approves funding to applications received for Round Two 2024/2025 as detailed in the table below:

Applicant	Requested Funding	Recommended Funding
Bettina (Bina) Van Haeften	\$3,500.00	\$3,500.00
Gladstone Men's Shed	\$8,000.00	\$8,000.00
Natalie Heinemann	\$2,192.00	\$2,192.00
Michael Jarzebak	\$1,000.00	\$1,000.00
David Jacobs	\$11,575.00	\$0.00
Heart of Agnes Community Association Inc.	\$11,648.00	\$11,348.00
Leah Chynoweth-Tidy	\$200.00	\$0.00
Bettina (Bina) Van Haeften	\$918.00 (conditional approval for 12 months)	\$918.00

2. A recommendation be provided to Council by 3 June 2025 on the funding of the application by Of One Mind following a reassessment of the application.

**CARRIED UNANIMOUSLY**

**Statement of Reasons (s254H of the Local Government Regulations 2012):** Based on the officer's advice given at the meeting that further information was required from the applicant to fully assess the application.

#### **G/4.6. REVIEW OF COMPLIANCE AND ENFORCEMENT POLICY**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Governance Business Partner

**Council Meeting Date:** 20 May 2025

**File Ref:** CM28.2

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**Purpose:**

To propose the repeal of the Compliance and Enforcement Policy.

**Officer's Recommendation:**

That Council repeal P-2015/01 Compliance and Enforcement Policy.

**GM/25/5447 Council Resolution:**

Moved Cr Davis

Seconded Cr Cameron

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.7. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2025**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Management Accounting Specialist

**Council Meeting Date:** 20 May 2025

**File Ref:** FM15.1

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### **Purpose:**

This report seeks Council adoption of the Monthly Financial Statements for the year 2024-25 to date, for the period ended 30 April 2025

### **Officer's Recommendation:**

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2024-25 year to date, for the period ended 30 April 2025 as required under Section 204 Local Government Regulation 2012.

### **GM/25/5448 Council Resolution:**

Moved Cr Cameron

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**

## G/5. COUNCILLORS REPORT

Councillor Chris Cameron mentioned that he had the pleasure of presenting at the Pest Animal and Weed Symposium (PAWS) 2025 this morning and that Invasive Species Queensland (ISQ) are celebrating 50 years of their association. Cr Cameron noted that there were people attending from all over to network, collaborate and share their insights on pest management. Cr Cameron advised that the Symposium is being held at the Gladstone Entertainment Convention Centre (GECC) from Monday 19 May 2025 until Thursday 22 May 2025 and is held every 2 years. Cr Cameron acknowledged Jamie Petrie from Gladstone Area Water Board (GAWB) who is the President of Capricorn Pest Management Group (CPMG) for his work in bringing the symposium to Gladstone.

Councillor Mellissa Holzheimer mentioned that on Friday 23 May 2025 is the 'A Future For You' disability forum with this year's theme being '*Pathways for the Young Adult*', presenting options for young people with a disability in areas of volunteering, higher education and employment. Cr Holzheimer noted that the event is run by Parent to Parent with Council being one of the sponsors. Cr Holzheimer advised that the event is being held at the Philip Street Communities and Families Precinct Maxine Brushe Building. Cr Holzheimer highlighted that it is a great opportunity for people to connect to other services or opportunities for young people with a disability and for their families, carers and other service providers. Cr Holzheimer encouraged the community to be involved and attend the event to learn more about how to support young people with a disability with volunteering, employment or education.

Councillor Simon McClintock mentioned that the H2 Central Queensland Hydrogen Grand Prix (H2GP) was held recently with a number of schools from around the region and abroad competing. Cr McClintock noted that it was chaos and carnage and all things fun with a great time had by all. Cr McClintock acknowledged all the work that was undertaken in preparation for the event with the students learning how the hydrogen energy works, building their cars, modifications and programming the cars, and learning about telematics. Cr McClintock noted that he was impressed by the level of education and interest in the program with the amount of education the students were receiving through all the fun they were having. Cr McClintock congratulated Faith Baptist School who won the event and will now travel overseas to compete. Cr McClintock mentioned that it was a great opportunity to see engagement and education and congratulated everyone involved in the event as it is a great future for our young people.

Councillor Leanne Patrick mentioned the Santos GLNG Mayor's Ball and that she had the great privilege of being the Mayor's representative on the committee. Cr Patrick noted that it is a lot of work and takes many months, more than 12 months, to pull the event together. Cr Patrick mentioned that the event was held at the GECC and congratulated the events team and GECC officers for all their hard work and noted that their attention to detail and professionalism was central to the success of the event. Cr Patrick thanked the 3 beneficiaries this year, the Zonta Club of Gladstone, Tannum Sands Surf Life Saving Club and Communities of Gladstone Supporting Youth (COGSY), for all their hard work and noted that the monies raised will go to very worthy projects. Cr Patrick thanked everyone who attended, and contributed or sponsored the biannual event and noted that the help and support creates meaningful change and reinforces the strength and kindness that exists within our community.

Cr Patrick mentioned that she attended the Mount Larcom RSL Sub Branch Veterans and War Animals Memorial Dinner. Cr Patrick noted that it was her first time attending the dinner and that she was taken captive during the evening. Cr Patrick acknowledged that it was a lovely night with a lot of good fun and that she was pleased that she was able to play her part in raising \$500 at the dinner for the Mount Larcom RSL Sub Branch. Cr Patrick thanked all the hardworking people involved in the event.

Cr Patrick mentioned the Community Safety Cafe that Council held in Tannum Sands. Cr Patrick noted that the cafe was timely for the community in Tannum Sands, with businesses recently experiencing many break-ins, as it gave comfort and reassurance to the community that organisations involved are working collaboratively for better outcomes for our region and to keep our people safe.

## **GLADSTONE REGIONAL COUNCIL GENERAL MEETING MINUTES - 20 MAY 2025**

Acting Mayor Natalia Muszkat mentioned that the Communities of Gladstone Supporting Youth Inc. (COGSY) Career Expo was held recently and was very well attended. Acting Mayor Muszkat noted that it was another example of the opportunities that our community provides for our young people.

Acting Mayor Muszkat mentioned that she will be attending the Central Queensland Regional Organisation of Councils (CQROC) meetings this week with Council's CEO and attending the Local Government Disaster Management Conference next week in Brisbane as she is the deputy chair of the Local Disaster Management Group.

### **G/6. URGENT BUSINESS**

Nil

### **G/7. NOTICE OF MOTION**

Nil

### **G/8. CONFIDENTIAL ITEMS**

Nil

There being no further business the Mayor formally closed the meeting.

**THE MEETING CLOSED AT 10.35am.**