



**GLADSTONE**  
REGIONAL COUNCIL

## **GENERAL MEETING MINUTES**

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE  
101 GOONDOON STREET, GLADSTONE**

**On Tuesday 18 February 2025**

**Commencing at 9.00am**

**Mark Holmes**  
**CHIEF EXECUTIVE OFFICER, Acting**

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**Elected Members**

Councillor - Mayor M Burnett  
Councillor G Churchill (via teams)  
Councillor K Goodluck  
Councillor K Davis  
Councillor M Wagner  
Councillor M Holzheimer  
Councillor N Muszkat  
Councillor S McClintock  
Councillor L Patrick

**Officers**

M Holmes (Chief Executive Officer, Acting)  
R Millett (Executive Secretary)  
T Whalley (Manager Governance and Risk)  
C Quinn (General Manager People and Strategy)  
K Lee (General Manager Community and Lifestyle)  
M Francis (General Manager Assets and Environment)  
R Huth (General Manager Customer Experience)  
J Tumbers (General Manager Operations)  
H Robertson (Manager Development Services)  
T McDonald (Principal Planning Lead)  
C Henderson (Manager Contracts & Procurement)  
C Irving (Strategic Program Lead - Waste)  
V Hankinson (Governance Business Partner)  
E Landman (Manager Revenue Services)  
S Maddick (Revenue Accounting Specialist)  
S Rajapakse (Management Accounting Specialist)  
J Iwasaka (Community Development Specialist)

**G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE**

Nil

**G/0.3.3. MESSAGES OF CONDOLENCE**

Nil

## **G/0.3.4. DECLARATION OF INTERESTS**

### **Cr Patrick**

Councillor Leanne Patrick advised that at a recent Councillor Information Session, where an update was provided to councillors on the Boyne Tannum Aquatic Recreation Centre (BTARC), she declared a declarable conflict of interest and removed herself from the discussion. Cr Patrick advised that she has a declarable conflict of interest in the matter as her husband, Nathan Patrick's business, McDonald Boyne Island, is situated within 500m of the proposed project site and there is a potential that the development could, or could be perceived to have, a financial impact on the business. Cr Patrick further advised that, in the interests of transparency and public confidence, she will not participate in any future decisions relating to the BTARC and will leave the room for future discussions.

### **Mayor Burnett**

Mayor Matt Burnett declared a prescribed conflict of interest in Agenda Item G/4.4. CONTESTABLE ENERGY - LARGE SITES as he is a director and President of the Local Government Association of Queensland (LGAQ) and the Agenda Item considers a contract between Council and Peak Services.

Mayor Burnett advised that he would leave the meeting room for the consideration of Agenda Item G/4.4.

## **G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

There have been some massive events in the Gladstone Region. We had the Dolphins NRL team back in Gladstone. The first time the Dolphins ever ran out on the field was here at Gladstone on Marley Brown Oval and this time they came back to play the Capras and the Capras won. How fantastic was that to see the CQ Capras get the win. It was fantastic for our locals to get up and get some wins on the day. What a great day it was with over 3,000 people at Marley Brown who had a fantastic day.

We recently welcomed our new Youth Council. We had the meet and greet with our youth councillors just recently at the Philip Street Communities and Families Precinct. We have a number of returning youth councillors and a number of new youth councillors. It is probably the biggest Youth Council we've ever had, so it's great to see so much interest in our Youth Council and I'm looking forward to hearing their feedback and their advice to our Council on youth related issues.

A few events coming up with another massive event in our region. The Agnes Blues Roots and Rock Festival is on this weekend (Friday 21 February 2025 - Sunday 23 February 2025). Make sure you don't miss out. If you haven't got your tickets already, you can still get tickets. It's going to be an unreal lineup of entertainment all weekend in Agnes Water.

We also have the Baffle Creek Community Forum on Saturday 1 March 2025.

Tickets for the Santos GLNG Mayor's Charity Ball go on sale on Saturday 1 March 2025. Tickets usually sell out within the first hour or so, so if you're keen to get involved this year, make sure you get your tickets and be ready on Saturday 1 March 2025 when tickets go on sale.

And our biggest event for the year, Easter in Gladstone. We've launched the Easter in Gladstone campaign which celebrates the Brisbane to Gladstone Yacht Race, the Gladstone Harbour Festival, Brisbane to Gladstone Village and everything that is awesome about Easter in Gladstone.

There is plenty happening and make sure you visit Council's website for more information on what's happening around the region.

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 4 FEBRUARY 2025**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Executive Secretary

**Council Meeting Date:** 18 February 2025

**File Ref:** CM7.2

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#### **Purpose:**

Confirmation of the minutes of the General Meeting held on 4 February 2025.

#### **Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 4 February 2025 be confirmed.

#### **GM/25/5388 Council Resolution:**

Moved Cr Davis

Seconded Cr Wagner

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3. DEPUTATIONS**

#### **G/3.1. ALCOHOL AND DRUG FOUNDATION - GOOD SPORTS PROGRAM**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Executive Secretary

**Council Meeting Date:** 18 February 2025

**File Ref:** CM7.6

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**Purpose:**

For Alcohol and Drug Foundation to provide information regarding the Good Sports Program.

**Officer's Recommendation:**

That the deputation from the Alcohol and Drug Foundation be received.

**GM/25/5389 Council Resolution:**

Moved Cr Muszkat

Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED**

## G/4. OFFICERS' REPORTS

### G/4.1. CONSIDERATION OF DEVELOPMENT APPLICATION DA/79/2023 'BYELLEE WATERS GOLF COURSE MASTER PLAN' PRELIMINARY APPROVAL FOR MATERIAL CHANGE OF USE INCLUDING A VARIATION REQUEST

**Responsible Officer:** General Manager Customer Experience

**Prepared By:** Principal Planning Lead

**Council Meeting Date:** 18 February 2025

**File Ref:** DA/79/2023, DB1.7

#### Development Application:

<b>Application Number:</b>	DA/79/2023
<b>Applicant:</b>	Clava Limited C/- Place Design Group
<b>Land owner:</b>	Clava Limited, and Gladstone Regional Council
<b>Date of receipt:</b>	14 December 2023
<b>Location:</b>	4 & 6 Jefferis Road and 836 Dawson Highway, Beecher QLD 4680
<b>RPD:</b>	Lot 1 RP602679, Lot 1 & 2 RP607911, Lot 5 RP601549, Lot 31 & 32 PL646 & Lot 102 SP297180
<b>Area:</b>	58.22 Ha
<b>Current use of land:</b>	Three existing dwelling houses (inhabited), abandoned nursery and ancillary structures, cattle grazing.
<b>Zoning:</b>	Rural, Rural residential, and Open space
<b>Proposal:</b>	<p>A) Preliminary approval for Material change of use, including a variation request to vary the effect of Our Place Our Plan Gladstone Regional Council Planning Scheme 2015, for the Byellee Waters Golf Course Master Plan</p> <p>B) Preliminary approval for Material change of use for Outdoor Sport and Recreation (golf course including mini golf &amp; driving range), Environment Facility, Food and Drink Outlet, Function Facility, Market and Tourist park</p>
<b>Submissions close date:</b>	29 July to 13 September 2024 (30 b.d.)
<b>Number of submissions:</b>	One (1) properly made submission

#### Purpose:

The purpose of this report is to decide on development application (Council reference: DA/79/2024) for Preliminary approval for Material change of use for the proposed Byellee Waters Golf Course Master Plan. The development application consists of two development components being:

- Preliminary approval for Material change of use, including a variation request to vary the effect of Our Place Our Plan Gladstone Regional Council Planning Scheme 2015, for the Byellee Waters Golf Course Master Plan; and
- Preliminary approval for Material change of use for Outdoor sport and recreation (golf course including mini golf & driving range), environment facility, Food and drink outlet, Function facility, Market and Tourist park.

The development application applies to land at 4 & 6 Jefferis Road and 836 Dawson Highway, Beecher QLD 4680. The development applicant is made against the *State Planning Policy July 2017*, and the *Our Place Our Plan Gladstone Regional Council Planning Scheme Version 2* under the *Planning Act 2016*.



**Officer's recommendation:**

That Development Application 79/2023 Preliminary approval for a Material change of use, including a variation request to vary the effect of Our Place Our Plan Gladstone Regional Council Planning Scheme 2015, for the Byellee Waters Golf Course Master Plan and Preliminary approval for Material change of use for Outdoor Sport and Recreation (golf course including mini golf & driving range), Environment Facility, Food and Drink outlet, Function Facility, Market & Tourist park located at 4 & 6 Jefferis Road and 836 Dawson Highway, Beecher QLD 4680, be **approved** subject to the following conditions.

**Assessment manager conditions:****Approved documentation**

1. All development, including all subsequent material change of use, reconfiguring a lot and building works, is to be carried out generally in accordance with the submitted application material including the following plans and supporting documentation except where amendments are required to satisfy the conditions of this approval and through subsequent related applications:

Drawing Number	Revision	Description	Author	Date
L01.01	E	Master Plan-Plan Area	Place Design Group	14/12/2023
L01.01	E	Master Plan-Precinct Plan	Place Design Group	14/12/2023
L01.01	E	Master Plan-Proposed Concept Plan	Place Design Group	14/12/2023
-	Version 3	Byellee Waters Golf Course Master Plan Code	Place Design Group	Received 22 October 2024

And supporting documents

Document Number	Revision	Description	Author	Date
12598379	2	Stormwater Management Plan	GHD	19 July 2024
-	-	Ecological Assessment Report	28 South Environmental	12 December 2023
24-394	C	Traffic impact assessment	Pekol Traffic and Transport	7 June 2024
12598379	1	Services Assessment Report	GHD	19 July 2024

**Special conditions**

2. The Outdoor sport and recreation (golf course) must form part of the first development application for material change of use under the Byellee Waters Golf Course Master Plan Code.

3. Any development applications for material change of use for Environment facility, Food and Drink Outlet, Function Facility, Market and Tourist Park are not to commence use, prior to the commencement of use for the Outdoor sport and recreation component (golf course).
4. All uses permitted by the Byellee Waters Golf Course Master Plan Code must commence within 10 years of the first material change of use commencing. Any use not commenced within 10 years will no longer be permitted under the Byellee Waters Golf Course Master Plan Code.
5. Prior to the lodgement of the first development application for a material change of use, an amended Byellee Waters Golf Course Master Plan Code, Categories of development and assessment, Table 2.5.4 - 1 and Table 2.5.5 must be provided for approval. The tables must be amended to the following:
  - a. Table 2.5.4 – 1: Accepted development  
Where development:  
(a) involves earthworks of less than 500m<sup>3</sup> for the purpose of landscaping and course maintenance of the Outdoor sport and recreation use (golf course); (b) complies with the Accepted development requirements in the Flood hazard overlay code; (c) complies with PO8 of the Flood hazard overlay code; and (d) is located external to Easement B on RP610248
  - b. Table 2.5.5 – 1: Accepted development  
Where development:  
(a) involves earthworks of less than 500m<sup>3</sup> for the purpose of landscaping and course maintenance of the Outdoor sport and recreation use (golf course); and (b) is located external to Easement B on RP610248 (which contains 66kV powerlines)
6. As part of the lodged of the first development application for Material Change of Use, the applicant is to lodge for approval by Council, a plan illustrating a defined entry statement/art piece depicting a key element referencing the history of the Gladstone Region or the environmental value of the locality. The design is to incorporate a range of colours and materials and is to be incorporated into the landscaping along the front of the site on Jefferis Road to promote a visually attractive piece of local history. The defined entry statement/private art piece is to be constructed as part of the first application for building works and or operational works.

### **Biodiversity**

7. As part of the first development application for material change of use, provide a site plan demonstrating a development free buffer of 50m from Clyde Creek (stream order 4), measured from the top of bank, or as agreed upon by Council.
8. As part of the first development application for material change of use for the Outdoor sport and recreation (golf course), provide Council with detail on both the construction and operational impacts to the adjacent wetlands' water quantity and quality. Provide Council with detail on pesticide and herbicide runoff impacts and mitigation measures.
9. As part of the first development application for material change of use for the Outdoor sport and recreation (golf course), provide Council with an ecology report demonstrating how biodiversity connectivity through the site and to adjoining environmental values will be protected and enhanced.

10. Prior to the commencement of the first material change of use, the applicant must submit a Property Pest Management Plan, including a biosecurity management plan, for approval by Council. The Plan is to detail what restricted matter under the *Biosecurity Act 2014* (Qld) the Plan relates to; the location of restricted matter on the site; and what actions will be undertaken to manage the restricted matter before, during and after the development activity. The Plan must be drafted by a suitably qualified person who has a minimum of five years of experience in invasive species management. Upon approval of the Pest Management Plan, the Applicant must undertake all recommended actions.

*Advisory Note: Council's Regulatory Services Division (Pest Management Section) can provide support in the development of this Property Pest Management Plan which are contactable on (07) 4970 0700.*

#### **Bushfire hazard**

11. As part of the first development application for material change of use, the applicant must submit a Bushfire Hazard Assessment and Management Plan to Council for approval. The management plan is to:
  - a. Be prepared by a suitably qualified person experienced in the area of bushfire management;
  - b. Be provided for the whole of the site;
  - c. Provide an evacuation and emergency plan in the event of a bushfire event;
  - d. Identify an alternative evacuation route in order to achieve an acceptable level of bushfire risk;
  - e. Identify areas of vegetation clearing and maintenance;
  - f. Identify the location and severity of all bushfire risks including vegetation, topography and bushfire history;
  - g. Identify fire risk reduction features including identified fire maintenance trails and fire-fighting facilities to be installed and their ongoing maintenance schedule; and
  - h. Be implemented by the applicant for the life of the approval.

#### **Coastal hazard**

12. As part of all future development applications for building works, the finished floor levels of all habitable rooms are to be a minimum of 1,000mm freeboard above the High Storm Tide Inundation Area as identified in the associated Material Change of Use.

#### **Flood hazard**

13. As part of the first development application for material change of use, the applicant must submit a Flood Assessment and Mitigation Report for approval by Council. The report is to be in accordance with Schedule 6.3 Flood Hazard Planning Scheme Policy of the *Our Place Our Plan Gladstone Regional Council Planning Scheme* or the relevant Planning Scheme in effect at the time of lodgement.
14. As part of all future development applications for building works, the finished floor levels of all habitable rooms are to be a minimum of 1,000mm freeboard above the Defined Flood Event.

15. Prior to the commencement of the first material change of use, a Flood Hazard Emergency Management Plan (FEMP) must be provided to Council for approval. The FEMP is to:
  - a. Be prepared by a suitably qualified person experienced in the area of flood management;
  - b. Incorporate the findings of the Stormwater Flood Hazard Assessment noted as part of Condition 1;
  - c. Be provided for the whole of the site;
  - d. Provide an evacuation and emergency plan in the event of a flood event;
  - e. Identify an alternative evacuation route in order to achieve an acceptable level of flood risk;
  - f. Identify areas of cut and fill which alters the behaviour of flood hazard;
  - g. Identify of the location and severity of all flood risks including creeks, waterways and floodplains; and
  - h. Be implemented by the Applicant for the life of the approval

#### **Water infrastructure**

16. Prior to the lodgement of the first development application for a material change of use associated with the preliminary approval, the applicant is to provide a Water Master Plan (including modelling) for approval by the assessment manager for the entire development site. The assessment must include:
  1. Identifying the connection location;
  2. Demonstrating that there is no adverse impact on the existing and future network based on the connection location identified;
  3. Identifying the upgrades required (if any) to achieve no adverse impact on the nominated network; and
  4. A staging assessment to ensure all infrastructure is appropriately sized.

*Note: Development sites are to be connect to the network for the Reservoir Supply Area (zone) in which the development is located. Alternative network connections can only be considered where the applicant has demonstrated connection to the intended zone would have an adverse impact on the zone and that a more beneficial outcome for Council's networks would be to connect to an alternative zone. The first development application for material change of use, with detailed design, must demonstrate if the connection to the constant flow system is not feasible. And if not feasible, demonstrate how the development could be connected to the Clinton Park Zone of the Gladstone Water Network full pressure system without adversely impacting the network.*

#### **Sewerage infrastructure**

17. Prior to the lodgement of the first development application for a material change of use associated with the preliminary approval, the applicant is to provide details of an Onsite Sewerage Treatment Plant for approval by the assessment manager for the entire development site, in accordance with the Development design code and Capricorn Municipal Development Guidelines (CMDG). The onsite treatment plant must be demonstrated to be sited above 1% of the Defined Flood Event.

#### **Stormwater infrastructure**

18. As part of the first development application for material change of use, the applicant is to submit for approval by Council a Site Based Stormwater Management Plan. The Site Based Stormwater Management Plan must address both stormwater quantity and quality and be in accordance with the Engineering Design Planning Scheme Policy under the *Our Place Our Plan Gladstone Regional Council Planning Scheme*, or the relevant Planning Scheme in effect at the time of lodgement, and the *State Planning Policy – July 2017*. The Site Based Stormwater Management Plan must be certified by a Registered Professional Engineer of Queensland (RPEQ) experienced in this type of work.

**Transportation services**

19. As part of the first development application for material change of use, the applicant is to submit for approval by Council an updated traffic impact assessment report and design for the proposed site access arrangement and road pavement widening at Jefferis Road, including works to the Jefferis Road / Blain Lane intersection. The report must address the traffic impacts for the entire master planned development and be designed in accordance with Australian Standards, the Engineering Design Planning Scheme Policy under the *Our Place Our Plan Gladstone Regional Council Planning Scheme* or any other applicable standards at the time of lodgement.

**Waste management**

20. As part of each development application for material change of use, a Waste Management Plan is to be submitted and approved by Council. The Waste Management Plan is to be in accordance with the Waste Management Planning Scheme Policy of the *Our Place Our Plan Gladstone Regional Council Planning Scheme* or the relevant Planning Scheme in effect at the time of lodgement.

**GM/25/5390 Council Resolution:**

Moved Cr Davis

Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED UNANIMOUSLY**

## **G/4.2. COUNCILLOR VACANCY**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 18 February 2025

**File Ref:** CM10.1

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### **Purpose:**

To allow Council to consider the appropriate means to fill the councillor vacancy following Councillor Goodluck's resignation.

### **Officer's Recommendation:**

That pursuant to s166(2) of the Local Government Act 2009, Council fill the councillor vacancy by way of following the procedure under section 166A to appoint the runner-up.

### **GM/25/5391 Council Resolution:**

Moved Mayor Burnett

Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

**CARRIED UNANIMOUSLY**

**The meeting was adjourned for morning tea at 10.03am and reconvened at 10.27am.**

### **G/4.3. TENDER 72-25 - WASTE COLLECTION SERVICES**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Manager Contracts and Procurement

**Council Meeting Date:** 18 February 2025

**File Ref:** CM21.1

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#### **GM/25/5392 Procedural Motion:**

Moved Mayor Burnett

Seconded Cr Goodluck

That the meeting be closed in accordance with section 254J(3)(g) of the Local Government Regulation 2012 to discuss Item G/4.3. TENDER 72-25 WASTE COLLECTION SERVICES as the discussion concerns negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

**CARRIED**

A discussion was held regarding the tender responses.

#### **GM/25/5393 Procedural Motion:**

Moved Cr McClintock

Seconded Cr Muszkat

That Council reopen the meeting to the public.

**CARRIED**

#### **Purpose:**

This report seeks resolution from Council to enter into a contract with JJ Richards & Sons Pty Ltd for Tender 72-25 Waste Collection Services for a 7 year contract commencing 1 February 2026 to 31 January 2033 with 3 options to extend of 12 months each.

#### **Officer's Recommendation:**

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and accept the offer from JJ Richards & Sons Pty Ltd for Tender 72-25 Waste Collection Services; and
2. Authorise the Chief Executive Officer to enter into a contract and associated contract variations with JJ Richards & Sons Pty Ltd for Tender 72-25 Waste Collection Services.

**GM/25/5394 Council Resolution:**

Moved Cr Churchill

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**



#### **G/4.4. CONTESTABLE ENERGY - LARGE SITES**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Manager Contracts and Procurement

**Council Meeting Date:** 18 February 2025

**File Ref:** FM21.1

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**Mayor Burnett (prescribed conflict of interest)**  
**left the room for Agenda Item G/4.4. and did not participate in the decision.**  
(refer G/0.3.1. Disclosure of Interest section of the minutes - page 4)

**Deputy Mayor Natalia Muszkat chaired the meeting for Agenda Item G/4.4.**

#### **Purpose:**

This report seeks resolution from Council to consider providing the Chief Executive Officer with the authorisation to enter into a contestable energy supply agreement (Large Sites and Unmetered Streetlights) for the term between 1 January 2026 to 31 December 2029, dependent on outcome of evaluation and whether a 1, 2 or 3 year agreement is entered into.

#### **Officer's Recommendation:**

That Council authorise the Chief Executive Officer to accept the best value price for contestable electricity supply and execute the Contract within 1 week of a price being submitted.

#### **GM/25/5395 Council Resolution:**

Moved Cr Goodluck

Seconded Cr Patrick

That the Officer's Recommendation be adopted.

**CARRIED**

**G/4.5. GLADSTONE AIRPORT CORPORATION STATEMENT OF CORPORATE INTENT  
FINANCIAL YEAR 2025**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Governance Business Partner, Acting

**Council Meeting Date:** 18 February 2025

**File Ref:** FM19.1

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**Purpose:**

This report seeks Council consideration of the Gladstone Airport Corporation's Statement of Corporate Intent for the Financial Year 2025.

**Officer's Recommendation:**

That Council endorse the Gladstone Airport Corporation's Statement of Corporate Intent Financial Year 2025.

**GM/25/5396 Council Resolution:**

Moved Cr Wagner

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**

#### **G/4.6. REVIEW OF STATUTORY POLICIES - ADVERTISING SPENDING AND ENTERTAINMENT & HOSPITALITY**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Governance Business Partner

**Council Meeting Date:** 18 February 2025

**File Ref:** CM28.2

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**Purpose:**

This report recommends the adoption of a revised Entertainment and Hospitality Policy and Advertising Spending Policy which every Queensland Council is required to have under the provisions of the *Local Government Regulation 2012*.

**Officer's Recommendation:**

That Council:

1. Repeal existing P-2017-21 Entertainment and Hospitality Policy and P-2017-22 Advertising Spending Policy; and
2. Adopt the revised Entertainment and Hospitality Policy and Advertising Spending Policy presented as Attachments 3 and 4 to this report.

**GM/25/5397 Council Resolution:**

Moved Cr Muszkat

Seconded Cr Davis

That the Officer's Recommendation be adopted.

**CARRIED**

#### **G/4.7. REPEAL OF POLICY - CONDITIONALLY REGISTERED MOTOR BIKES AND QUAD BIKES**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Governance Business Partner

**Council Meeting Date:** 18 February 2025

**File Ref:** CM28.2

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**Purpose:**

This report recommends the repeal of Council's Conditionally Registered Motor Bikes and Quad Bikes Policy (P-2014/36).

**Officer's Recommendation:**

That Council repeal P-2014/36 Conditionally Registered Motor Bikes and Quad Bikes Policy.

**GM/25/5398 Council Resolution:**

Moved Cr McClintock  
Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED**

#### **G/4.8. CEMETERY FEES AND GSTD 2024/2 IMPLICATIONS**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Revenue Accounting Specialist

**Council Meeting Date:** 18 February 2025

**File Ref:** FM6.1

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**Purpose:**

The purpose of this report is to seek an amendment to the fees and charges listed in the 2024/2025 Register of Fees and Charges – Cemeteries with respect to GST on Burial Rights, in accordance with the Goods and Services Tax Determination GSTD 2024/2.

**Officer's Recommendation:**

That Council endorse the amendment of the 2024/25 Register of Fees and Charges to reflect the application of the GST tax ruling on Burial Rights.

**GM/25/5399 Council Resolution:**

Moved Cr McClintock

Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.9. REGIONAL MEETING - BUILYAN TUESDAY 18 MARCH 2025**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Executive Secretary

**Council Meeting Date:** 18 February 2025

**File Ref:** CM7.2

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**Purpose:**

To consider a regional meeting location for the General Meeting scheduled for Tuesday 18 March 2025.

**Officer's Recommendation:**

That the General Meeting scheduled for Tuesday 18 March 2025 be held at the Builyan Hall commencing at 10am.

**GM/25/5400 Council Resolution:**

Moved Cr Holzheimer

Seconded Cr Wagner

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.10. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 JANUARY 2025**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Management Accounting Specialist

**Council Meeting Date:** 18 February 2025

**File Ref:** FM15.1

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### **Purpose:**

This report seeks Council adoption of the Monthly Financial Statements for the year 2024-25 to date, for the period ended 31 January 2025.

### **Officer's Recommendation:**

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2024-25 year to date, for the period ended 31 January 2025 as required under Section 204 Local Government Regulation 2012.

### **GM/25/5401 Council Resolution:**

Moved Cr Davis

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**

**G/4.11. ACCESS AND INCLUSION ACTION PLAN REPORT JULY 2024 - DECEMBER 2024**

**Responsible Officer:** General Manager Community and Lifestyle

**Prepared By:** Community Development Specialist

**Council Meeting Date:** 18 February 2025

**File Ref:** CR15.1

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**Purpose:**

This report provides an update on the progress of implementation of the Access and Inclusion Action Plan.

**Officer's Recommendation:**

That Council receive the Access and Inclusion Action Plan July – December 2024 Report.

**GM/25/5402 Council Resolution:**

Moved Cr Churchill

Seconded Cr Patrick

That the Officer's Recommendation be adopted.

**CARRIED**



## **G/5. COUNCILLORS REPORT**

Councillor Leanne Patrick mentioned that councillors attended recent Gladstone Regional Art Gallery and Museum (GRAGM) launches of 3 exhibitions including 'Works on Paper'; 'New Exuberance: Contemporary Australian Textile Design'; and an exhibition by Gladstone Region's Charlotte Orgill, 'Ocean Lines'. Cr Patrick encouraged residents and visitors to the region to visit GRAGM to experience the exhibitions.

Cr Patrick mentioned that she travelled to the Banana Shire region to attend the 'WOW Australia In Her Name' exhibition with Councillor Mellissa Holzheimer. The exhibition was held at the Banana Shire Regional Art Gallery on Friday 15 February 2025. Cr Patrick further mentioned that it was a great opportunity to visit a neighbouring council and support the project as having great relationships with neighbouring councils is always of benefit. Cr Patrick noted that the exhibition highlighted 50 extraordinary women and girls from various Queensland communities, each recognised for their leadership and outstanding personal contributions. Cr Patrick highlighted that the exhibition included a special feature highlighting 10 incredible local women from the Biloela region with accompanying portraits and their stories which captured their achievements and their impact within the Banana Shire. Cr Patrick mentioned that a side program is 'WOW What Next?' which encouraged further conversations on supporting women and fostering future leadership opportunities, not just within the Banana Shire, but throughout Queensland. Cr Patrick suggested that Council could consider supporting WOW festivals to be held in the Gladstone Region.

## **G/6. URGENT BUSINESS**

Nil

## **G/7. NOTICE OF MOTION**

Nil

## **G/8. CONFIDENTIAL ITEMS**

Nil

There being no further business the Mayor formally closed the meeting.

**THE MEETING CLOSED AT 12.30pm.**