



**GLADSTONE**  
REGIONAL COUNCIL

## **GENERAL MEETING MINUTES**

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE  
101 GOONDOON STREET, GLADSTONE**

**On Tuesday 23 April 2024**

**Commencing at 9.00am**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

## Table of Contents

ITEM	PAGE
G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE .....	4
G/0.3.3. MESSAGES OF CONDOLENCE .....	4
G/0.3.4. DECLARATION OF INTERESTS .....	5
<b>G/1. MAYORAL STATEMENT OF CURRENT ISSUES.....</b>	<b>7</b>
<b>G/2. CONFIRMATION OF MINUTES .....</b>	<b>9</b>
G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 5 MARCH 2024 .....	9
G/2.2. CONFIRMATION OF THE POST ELECTION MEETING MINUTES FOR 2 APRIL 2024 .....	10
<b>G/3. DEPUTATIONS .....</b>	<b>11</b>
<b>G/4. OFFICERS' REPORTS .....</b>	<b>12</b>
G/4.1. AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY - MOTIONS AND ATTENDANCE .....	12
G/4.2. APPLICATION FOR PERMANENT ROAD CLOSURE - MUNDOOLIN ROCKS ROAD, FORESHORES .....	14
G/4.3. SALE OF LOT 212 ON CPU7251 .....	15
G/4.4. COMMUNITY INVESTMENT PROGRAM - ELEVATOR FUND APPLICATIONS .....	16
G/4.5. FINANCIAL PERFORMANCE REPORT MARCH 2024 .....	20
G/4.6. SPECIALISED SUPPLIER - SOLUTIONS IN TRANSPORT PTY LTD .....	21
G/4.7. CONTRACT EXTENSIONS - PROCUREMENT STRATEGY .....	22
G/4.8. ESTABLISHMENT OF ADVISORY COMMITTEES.....	23
G/4.9. COUNCILLOR APPOINTMENT - AUDIT RISK AND IMPROVEMENT COMMITTEE .....	24
G/4.10. COUNCILLOR APPOINTMENT - SAIKI SISTER CITY ADVISORY COMMITTEE .....	25
G/4.11. COUNCILLOR APPOINTMENT - PHILIP STREET COMMUNITIES AND FAMILIES PRECINCT ADVISORY COMMITTEE .....	26
G/4.12. COUNCILLOR APPOINTMENT - GLADSTONE AIRPORT CORPORATION .....	27
G/4.13. COUNCILLOR APPOINTMENT - GLADSTONE AREA PROMOTION AND DEVELOPMENT LIMITED .....	28
G/4.14. COUNCILLOR APPOINTMENT - CENTRAL QUEENSLAND REGIONAL ORGANISATION OF COUNCILS (CQROC) .....	29
G/4.15. COUNCILLOR APPOINTMENT - GLADSTONE FOUNDATION BOARD OF ADVICE .....	30
G/4.16. COUNCILLOR APPOINTMENT - GLADSTONE PORT WELFARE COMMITTEE .....	31

G/4.17. COUNCILLOR APPOINTMENT - REGIONAL ARTS DEVELOPMENT FUND COMMITTEE (RADF)	32
G/4.18. COUNCILLOR APPOINTMENT - GLADSTONE REGIONAL COUNCIL RURAL FIRE BRIGADE ADVISORY GROUP	33
G/4.19. COUNCILLOR APPOINTMENT - GLADSTONE REGIONAL COUNCIL SES MANAGEMENT GROUP	34
G/4.20. COUNCILLOR APPOINTMENT - CAPRICORN PEST MANAGEMENT GROUP	35
G/4.21. COUNCILLOR APPOINTMENT - GLADSTONE AND DISTRICT SPORTS FOUNDATION TRUST	36
G/4.22. COUNCILLOR APPOINTMENT - GLADSTONE AREA WATER BOARD	37
G/4.23. COUNCILLOR APPOINTMENT - GLADSTONE HEALTHY HARBOUR PARTNERSHIP	38
G/4.24. COUNCILLOR APPOINTMENT - RECONCILIATION ACTION PLAN REFERENCE GROUP	39
G/4.25. COUNCILLOR APPOINTMENT - LOCAL DISASTER MANAGEMENT GROUP	40
G/4.26. COUNCILLOR APPOINTMENT - DISASTER RECOVERY SUB-GROUPS	41
G/4.27. NOMINATION FOR LOCAL GOVERNMENT ASSOCIATION QUEENSLAND POLICY EXECUTIVE	42
G/4.28. COUNCILLOR APPOINTMENT - REEF GUARDIAN COUNCIL STEERING COMMITTEE	43
G/4.29. COUNCILLOR APPOINTMENT - COASTAL COUNCIL ADAPTATION TASKFORCE (C-CAT) EXECUTIVE COMMITTEE	44
G/4.30. COUNCILLOR APPOINTMENT - GLADSTONE LOCAL MARINE ADVISORY COMMITTEE	45
G/4.31. COUNCILLOR APPOINTMENT - TRANSPORT ENVIRONMENT ADVISORY GROUP	46
G/4.32. COUNCILLOR APPOINTMENT - GLADSTONE LNG REGIONAL COMMUNITY CONSULTATIVE COMMITTEE	47
G/4.33. COUNCILLOR APPOINTMENT - LOCAL AUTHORITIES WASTE MANAGEMENT ADVISORY COMMITTEE (LAWMAC)	48
G/4.34. COUNCILLOR APPOINTMENT - GLADSTONE REGIONAL ROAD GROUP AND TECHNICAL COMMITTEE	49
<b>G/5. COUNCILLORS REPORT</b>	<b>50</b>
<b>G/6. URGENT BUSINESS</b>	<b>50</b>
<b>G/7. NOTICE OF MOTION</b>	<b>50</b>
<b>G/8. CONFIDENTIAL ITEMS</b>	<b>51</b>
G/8.1. REQUEST FOR PROPOSAL 134-23 ROADS AND CIVIL INFRASTRUCTURE UPGRADES AND RENEWALS - LOWMEAD ROAD CIVIL INFRASTRUCTURE PROJECT	51

**Elected Members**

Councillor - Mayor M Burnett  
Councillor G Churchill  
Councillor K Goodluck  
Councillor K Davis (via teams)  
Councillor M Wagner  
Councillor M Holzheimer  
Councillor N Muszkat  
Councillor S McClintock  
Councillor L Patrick

**Officers**

L Dowling (Chief Executive Officer)  
R Millett (Executive Secretary)  
T Whalley (Manager Governance and Risk)  
M Holmes (General Manager Finance Governance and Risk)  
C Quinn (General Manager People and Strategy)  
K Lee (General Manager Community and Lifestyle)  
M Francis (General Manager Assets and Environment)  
R Huth (General Manager Customer Experience)  
B Janson (Manager Community Partnerships)  
L Kroese (Corporate Strategy Specialist)  
A Moore (Manager Environment and Conservation)  
C Greenaway (Land Management Officer)  
B Meinberg (Manager Contracts and Procurement)

**G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE**

Nil

**G/0.3.3. MESSAGES OF CONDOLENCE**

Nil

### **G/0.3.4. DECLARATION OF INTERESTS**

#### **Cr Patrick**

Councillor Leanne Patrick declared a declarable conflict of interest in Agenda Item G/4.4. COMMUNITY INVESTMENT PROGRAM - ELEVATOR APPLICATIONS due to her husband's business, McDonalds Boyne Island, being a financial member of the Gladstone Chamber of Commerce & Industry that is a funding applicant. There is a potential that McDonalds Boyne Island could be a beneficiary of the Buy Local 2024/25 Campaign.

Cr Patrick advised that although she has a declarable conflict of interest, she believed she would reasonably be perceived to be impartial because:

- Whether or not the Gladstone Chamber of Commerce & Industry is successful in their application would not have a significant impact on McDonalds Boyne Island;
- It is not certain that McDonalds Boyne Island would participate or benefit from the campaign; and
- McDonalds Boyne Island stands to gain no greater benefit than any other member of the Gladstone Chamber of Commerce & Industry.

Cr Patrick requested to remain in the meeting and requested the eligible councillors to decide if she may participate in the debate and decision making despite her declarable conflict of interest.

#### **GM/24/5176 Council Resolution:**

Moved Cr Muszkat

Seconded Cr Holzheimer

That notwithstanding Cr Patrick's declarable conflict of interest, it is in the public interest for Cr Patrick to remain in the room and participate in the decision without restriction.

**CARRIED**

**For the Motion:** Cr Muszkat, Cr McClintock, Cr Holzheimer, Cr Davis, Cr Wagner, Cr Churchill

**Against the Motion:** Nil

**Ineligible:** Cr Goodluck, Cr Patrick, Mayor Burnett

#### **Cr Goodluck**

Councillor Kahn Goodluck declared a prescribed conflict of interest in Agenda Item G/4.4. COMMUNITY INVESTMENT PROGRAM - ELEVATOR APPLICATIONS as he is a director on the board of Apprentice and Trainees Queensland. Apprentice and Trainees Queensland are one of the applicants for funding that will be considered as part of Item G/4.4.

Cr Goodluck advised that he will leave the meeting room for the consideration of Item G/4.4.

**Mayor Burnett**

Mayor Matt Burnett declared a declarable conflict of interest in Agenda Item G/4.4. COMMUNITY INVESTMENT PROGRAM - ELEVATOR APPLICATIONS as his daughter's business, Jessi Jayne, is a financial member of the Gladstone Chamber of Commerce & Industry that is a funding applicant.

Mayor Burnett advised that although he has a declarable conflict of interest, he believed would reasonably be perceived to be impartial because:

- Whether or not the Gladstone Chamber of Commerce & Industry is successful in their application would not have a significant impact on Jessi Jayne;
- It is not certain that Jessi Jayne would participate or benefit from the campaign; and
- Jessi Jayne stands to gain no greater benefit than any other member of the Gladstone Chamber of Commerce & Industry.

**GM/24/5177 Council Resolution:**

Moved Cr Churchill

Seconded Cr McClintock

That notwithstanding Mayor Burnett's declarable conflict of interest, it is in the public interest for Mayor Burnett to remain in the room and participate in the decision without restriction.

**CARRIED**

**For the Motion:** Cr Muszkat, Cr McClintock, Cr Holzheimer, Cr Davis, Cr Wagner, Cr Churchill

**Against the Motion:** Nil

**Ineligible:** Cr Goodluck, Cr Patrick, Mayor Burnett

## **G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

What a few weeks it has been in the Gladstone Region in terms of events. We've had the Country Music Festival on Saturday 6 and Sunday 7 April 2024 at the Gladstone Showgrounds. Absolutely rained out, but everyone had a fantastic time. Well done to the organisers, in what you could only described as atrocious weather, but a great weekend none the less. And they are already planning for their next event next year, they are planning for Friday 3, Saturday 4 October and Sunday 5 October 2025. That will be a huge event again no doubt.

The Boyne Valley Music Camp Out was on Thursday 11 to Sunday 14 April 2024. Which was another fantastic event in the Boyne Valley. The Lowmead 3 Car Challenge - Take 2. Originally the 3 Car Challenge was meant to take place around the same time as the bushfires in the Lowmead area and they deferred the event and held the event on Friday 12 to Sunday 14 April 2024. Another huge success for the Lowmead 3 Car Challenge.

The Gladstone RSL opened the Sub-Branch Drop-In Centre and Area Hub on Saturday 13 April 2024. Opened by Glenn Butcher, our local Minister, and members from the RSL. Fantastic to see that facility opened. That is what happens when local council, state government, federal government and community and the Gladstone Foundation work together for a great project and for a great organisation in the Gladstone RSL.

In the weekend just gone, we have the International Legends of League at Dennis Park in Boyne Island which coincided with the Walking for Warriors event also at Dennis Park in Boyne Island. The Queensland Ambulance Service in Mt Larcom celebrated 100 years and the Miriam Vale Rodeo was also another successful event. Although a bit of bad weather for that event as well. Lots happening in Gladstone.

On Wednesday 10 April 2024 we welcomed 53 new citizens to the Gladstone Region at the Citizenship Ceremony at the Gladstone Entertainment Convention Centre (GECC).

And it's not just all events though in the Gladstone Region, we had some significant announcements and some significant projects reaching completion. Firstly, the Fortescue Future Industries project in the Gladstone State Development Area was opened by the Minister for Industry and Science, Ed Husic and the entire Queensland Cabinet came to Gladstone for that event as well. It is great to see the Fortescue project is now manufacturing electrolyzers in the Gladstone Region in our State Development Area. One the same day the Premier announced the second stage which includes a hydrogen system testing facility and Fortescue's PEM50 green hydrogen project.

The very next day we turned the dirt on the solar farm at the State Development Area. The Acciona Solar Farm which will provide the green energy for the Stanwell hydrogen project. And then just recently we had the Prime Minister in Gladstone, the Premier back in Gladstone, the Federal Minister for Trade and Tourism, Don Farrell, Minister for Resources and Minister for Northern Australia, Madeleine King, and of course, Glenn Butcher, Queensland Minister for Regional Development and Manufacturing and Minister for Water, announcing the \$400 million for the Alpha HPA project.

We've opened our electrolyser facility; we've announced a hydrogen facility; turned the dirt on the solar farm and we've invested \$400 million in the Alpha HPA project. Everything is happening in Central Queensland, and everything is happening in Gladstone. We had the Prime Minister and the entire Queensland Cabinet here to make these announcements. I thank the Deputy Mayor, Natalia Muszkat, for attending the Alpha HPA project on my behalf.

This week we have ANZAC Day. ANZAC Day is on Thursday 25 April 2024. All the services are detailed on Council's website and I've also shared that on my own social media where the dawn services and main services are right across the region.

This Sunday 28 April 2024 is the Bella the Brave Fun Run at 6am at Millennium Esplanade. It is a great fundraiser and I encourage everyone to get involved in that. You don't have to run; you can walk or jog.

Next weekend we have the opening of the Camping, Caravan and Cycling weekend event at the Boyne Burnett Inland Rail Trail. More information on their Facebook page. The Boyne Tannum Hook Up will be held at Boyne Island Tannum Sands and everyone can find more information on their website and Facebook as well. Australia's Biggest Family Fishing Festival, a huge event for the Gladstone Region. And of course, the first Monday in May is Labour Day. The march will take place behind the Council Chambers at 10am and it will proceed to the Gladstone Marina, where there will be live music, the annual tug of war and rides for the kids. A fantastic family fun day in the Gladstone Region.

Just yesterday we welcomed the Board of Tourism Events Queensland to Gladstone for the Tourism Events Queensland Conversations with our local businesses and industry and then they went to Agnes Water last night and met with over 80 local businesses. When you combine the two together, we had over 100 local businesses meeting with the board and the CEO of Tourism Events Queensland. They spoke very highly of the team at Gladstone Area Promotion Development Ltd (GAPDL) and Discovery Coast Tourism and Commerce for all the good work they do in our community.

It is with joy but a touch of sadness, to today acknowledge the departure from Council of two of our long-serving employees. I am honoured, on behalf of Council, to say a very big thank you to Kevin Doble, Senior Technical Officer, and Wendy Barber, Technical Asset Officer. After their farewell get togethers with their Council teams and colleagues recently, I believe Kev and Wendy will soon be out and about enjoying travelling, although they may be tuned in today. Both Kev and Wendy have been predominantly based in our Calliope office with Wendy also working for a short duration in our Gladstone Office. Both have served our organisation and the Gladstone Region communities for an extensive number of years.

From 1988 to 2011 we were privileged to have Kev's knowledge and experience supporting our plant and fleet operations. Kev left the business in late 2011 but fortunately for Council, returned in 2017 to take on Compliance, Technical and Senior Technical Officer roles.

Wendy joined Council in the year 2000 and served for 9 years as Personal Assistant to our Works Operations Manager. From 2009 to 2024, we've been privileged to have Wendy sharing her strong knowledge of the business, providing a great support in the Assets field.

On behalf of Gladstone Regional Council, it is an absolute honour to sincerely thank both Kev and Wendy for their service. Their commitment and dedication to their careers has been exceptional and their work has contributed to making our Gladstone Region greater. They have both been strongly respected by their colleagues across our business, have been extremely valuable team players and have been wonderful mentors.

Kev and Wendy, we wish you both all the best, and we humbly thank you for the 30 plus years that you've each dedicated to serving Gladstone Region.



## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 5 MARCH 2024**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Executive Secretary

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.2

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#### **Purpose:**

Confirmation of the minutes of the General Meeting held on 5 March 2024.

#### **Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 5 March 2024 be confirmed.

#### **GM/24/5178 Council Resolution:**

Moved Cr Churchill

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/2.2. CONFIRMATION OF THE POST ELECTION MEETING MINUTES FOR 2 APRIL 2024**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Executive Secretary

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.2

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**Purpose:**

Confirmation of the minutes of the Post Election Meeting held on 2 April 2024.

**Officer's Recommendation:**

That the minutes of the Post Election Meeting of Council held on 2 April 2024 be confirmed.

**GM/24/5179 Council Resolution:**

Moved Cr Holzheimer

Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3. DEPUTATIONS**

Nil

## **G/4. OFFICERS' REPORTS**

### **G/4.1. AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY - MOTIONS AND ATTENDANCE**

**Responsible Officer:** General Manager People and Strategy

**Prepared By:** Manager Strategy and Improvement (Acting)

**Council Meeting Date:** 23 April 2024

**File Ref:** GR3.1

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#### **Purpose:**

The purpose of this report is to provide Council with the opportunity to consider motions to the Australian Local Government Association's annual National General Assembly and to nominate Councillors to attend the event.

#### **Officer's Recommendation:**

That Council:

1. Submit the following conference motions to the Australian Local Government Association (ALGA) for consideration:
  - a) This National General Assembly calls on the Australian Government to reinstate or replace the National Rental Affordability Scheme (NRAS) funding.
  - b) This National General Assembly calls on the Australian Government to ensure that emergency management and resilience initiatives are fit for purpose and meeting community needs by:
    - (i) Mandating input on all funding applications from the relevant Local Disaster Management Group, with a reasonable review timeframe allowed, to ensure genuine community benefit and avoid duplication and;
    - (ii) Providing long-term funding for resilience roles and projects.
  - c) This National General Assembly calls on the Australian Government to address skills shortages and regional retention challenges by:
    - (i) Reviewing incentive allocations to make working and living regionally more attractive and;
    - (ii) Adequately incentivising critical workers to live in regional areas and;
    - (iii) Supporting Local Government efforts through funding, to improve regional liveability factors.
2. Authorise Cr \_\_\_\_\_, Cr \_\_\_\_\_ and Cr \_\_\_\_\_ to attend the National General Assembly, 2 – 4 July in Canberra, noting Mayor Burnett is scheduled to attend as a representative of the Australian Local Government Association:

**GM/24/5180 Council Resolution:**

Moved Cr Muszkat

Seconded Cr Goodluck

That Council:

1. Submit the following conference motions to the Australian Local Government Association (ALGA) for consideration:
  - a) This National General Assembly calls on the Australian Government to reinstate or replace the National Rental Affordability Scheme (NRAS) funding.
  - b) This National General Assembly calls on the Australian Government to ensure that emergency management and resilience initiatives are fit for purpose and meeting community needs by:
    - (i) Mandating input on all funding applications from the relevant Local Disaster Management Group, with a reasonable review timeframe allowed, to ensure genuine community benefit and avoid duplication and;
    - (ii) Providing long-term funding for resilience roles and projects.
  - c) This National General Assembly calls on the Australian Government to address skills shortages and regional retention challenges by:
    - (i) Reviewing incentive allocations to make working and living regionally more attractive and;
    - (ii) Adequately incentivising critical workers to live in regional areas and;
    - (iii) Supporting Local Government efforts through funding, to improve regional liveability factors.
2. Authorise Cr McClintock, Cr Wagner and to attend the National General Assembly, 2 – 4 July in Canberra, noting Mayor Burnett is scheduled to attend as a representative of the Australian Local Government Association.

**CARRIED**

## **G/4.2. APPLICATION FOR PERMANENT ROAD CLOSURE - MUNDOOLIN ROCKS ROAD, FORESHORES**

**Responsible Officer:** General Manager Assets and Environment

**Prepared By:** Manager Environment and Conservation

**Council Meeting Date:** 23 April 2024

**File Ref:** RD7.3

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### **Purpose:**

The purpose of this report is to allow Council to consider whether to support an application for permanent road closure of an unformed road known as Mundoolin Rocks Road, Foreshores.

### **Officer's Recommendation:**

That Council support the application for permanent closure of Mundoolin Rocks Road, Foreshores situated between Lot 6 on SP129343 and Lot 7 on SP100501.

### **GM/24/5181 Council Resolution:**

Moved Cr Goodluck

Seconded Cr Muszkat

That Council support the application for permanent closure of Mundoolin Rocks Road, Foreshore requesting that community consultation be undertaken by the Department with respect to the application.

**CARRIED**

### **G/4.3. SALE OF LOT 212 ON CPU7251**

**Responsible Officer:** General Manager Assets and Environment

**Prepared By:** General Manager Assets and Environment

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.2

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**Purpose:**

To obtain Council's approval to dispose of Lot 212 on CPU7251 in accordance with s236(1)(a) of the *Local Government Regulation 2012*.

**Officer's Recommendation:**

That s236(1)(a) applies to the sale of land situated at 16 McDonald Street, Boyne Valley otherwise described as Lot 212 on CPU7251 to Samantha Mutich for the sum of \$27,000.00 inclusive of GST.

**GM/24/5182 Council Resolution:**

Moved Cr Churchill

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**

**G/4.4. COMMUNITY INVESTMENT PROGRAM - ELEVATOR FUND APPLICATIONS****Responsible Officer:** General Manager Community and Lifestyle**Prepared By:** Community Investment Officer**Council Meeting Date:** 23 April 2024**File Ref:** GS3.1

**Cr Goodluck (prescribed conflict of interest)**  
**left the meeting room for Agenda Item G/4.4. and did not participate in the decision.**  
 (refer G/0.3.1. Disclosure of Interest section of the minutes - page 5)

**Purpose:**

To consider the recommendation of the Community Investment Panel on applications received under the Elevator fund.

**Officer's Recommendation:**

That Council:

1. Adopt the Community Investment Panel's recommendation of funding for the applications received under the categories of funding as detailed in the table below:

Application ID	Applicant	Project	Requested Amount	Recommended Amount
ELVTR001-R2-23/24	Not For Profit HQ, trading as NFP House	Continuation of building the capacity of the Gladstone Region Not for Profit sector	\$30,000	\$30,000
ELVTR003-R2-23/24	Gladstone Chamber of Commerce & Industry	Buy Local 2024/25 Campaign	\$25,000	\$18,750
ELVTR008-R2-23/24	The Outback Mind Foundation	Program of early intervention domestic violence, emotional literacy and wellbeing connection for men	\$29,925	\$22,444
ELVTR009-R2-23/24	Gladstone and District Hockey Association	Strengthening governance within the Association for community capacity building	\$29,700	\$29,700
ELVTR010-R2-23/24	Apprentices and Trainees Queensland	Offering the Broncos Job Pathways session program to youth	\$27,000	\$22,950
<b>Total Funding Recommended</b>			<b>\$141,625</b>	<b>\$123,844</b>

and

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.



**Motion**

Moved Cr Wagner

Seconded Cr Muszkat

That Council:

1. Adopt the Community Investment Panel's recommendation of funding for the applications received under the categories of funding as detailed in the table below with the exception of the application from The Outback Mind Foundation:

Application ID	Applicant	Project	Requested Amount	Recommended Amount
ELVTR001-R2-23/24	Not For Profit HQ, trading as NFP House	Continuation of building the capacity of the Gladstone Region Not for Profit sector	\$30,000	\$30,000
ELVTR003-R2-23/24	Gladstone Chamber of Commerce & Industry	Buy Local 2024/25 Campaign	\$25,000	\$18,750
ELVTR008-R2-23/24	The Outback Mind Foundation	Program of early intervention domestic violence, emotional literacy and wellbeing connection for men	\$29,925	\$22,444
ELVTR009-R2-23/24	Gladstone and District Hockey Association	Strengthening governance within the Association for community capacity building	\$29,700	\$29,700
ELVTR010-R2-23/24	Apprentices and Trainees Queensland	Offering the Broncos Job Pathways session program to youth	\$27,000	\$22,950
<b>Total Funding Recommended</b>			<b>\$141,625</b>	<b>\$123,844</b>

and

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.

**Amendment to the Motion**

Moved Cr Churchill

Seconded Cr Holzheimer

That Council:

1. Adopt the Community Investment Panel's recommendation of funding for the applications received under the categories of funding as detailed in the table below with the exception of the application from The Outback Mind Foundation:

Application ID	Applicant	Project	Requested Amount	Recommended Amount
ELVTR001-R2-23/24	Not For Profit HQ, trading as NFP House	Continuation of building the capacity of the Gladstone Region Not for Profit sector	\$30,000	\$30,000
ELVTR003-R2-23/24	Gladstone Chamber of Commerce & Industry	Buy Local 2024/25 Campaign	\$25,000	\$18,750
ELVTR008-R2-23/24	The Outback Mind Foundation	Program of early intervention domestic violence, emotional literacy and wellbeing connection for men	\$29,925	\$22,444
ELVTR009-R2-23/24	Gladstone and District Hockey Association	Strengthening governance within the Association for community capacity building	\$29,700	\$29,700
ELVTR010-R2-23/24	Apprentices and Trainees Queensland	Offering the Broncos Job Pathways session program to youth	\$27,000	\$22,950
<b>Total Funding Recommended</b>			<b>\$141,625</b>	<b>\$123,844</b>

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.
3. That the Application from The Outback Mind Foundation be deferred pending further information being provided as to how the program is critical for the early intervention, emotional literacy and wellbeing for men in the Gladstone Region and to demonstrate the capacity with evidence of facilitatory qualifications and experience to provide this service in its current unregulated environment.

**CARRIED**

**GM/24/5183 Council Resolution**

Moved Cr Churchill

Seconded Cr Wagner

That Council:

1. Adopt the Community Investment Panel's recommendation of funding for the applications received under the categories of funding as detailed in the table below with the exception of the application from The Outback Mind Foundation:

Application ID	Applicant	Project	Requested Amount	Recommended Amount
ELVTR001-R2-23/24	Not For Profit HQ, trading as NFP House	Continuation of building the capacity of the Gladstone Region Not for Profit sector	\$30,000	\$30,000
ELVTR003-R2-23/24	Gladstone Chamber of Commerce & Industry	Buy Local 2024/25 Campaign	\$25,000	\$18,750
ELVTR008-R2-23/24	The Outback Mind Foundation	Program of early intervention domestic violence, emotional literacy and wellbeing connection for men	\$29,925	\$22,444
ELVTR009-R2-23/24	Gladstone and District Hockey Association	Strengthening governance within the Association for community capacity building	\$29,700	\$29,700
ELVTR010-R2-23/24	Apprentices and Trainees Queensland	Offering the Broncos Job Pathways session program to youth	\$27,000	\$22,950
<b>Total Funding Recommended</b>			<b>\$141,625</b>	<b>\$123,844</b>

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.
3. That the Application from The Outback Mind Foundation be deferred pending further information being provided as to how the program is critical for the early intervention, emotional literacy and wellbeing for men in the Gladstone Region and to demonstrate the capacity with evidence of facilitatory qualifications and experience to provide this service in its current unregulated environment.

**CARRIED**

**For the Motion:** Cr Muszkat, Cr McClintock, Cr Holzheimer, Cr Davis, Cr Patrick, Cr Wagner, Cr Churchill, Mayor Burnett

**Against the Motion:** Nil

**Ineligible:** Cr Goodluck

**Statement of Reasons (s254H of the Local Government Regulation 2012):** The application from the Outback Mind Foundation was deferred as Council does not have enough information to determine that the Outback Mind Foundation has the necessary accreditation to provide the proposed project.

**The meeting was adjourned for morning tea at 10.41am and reconvened at 11.00am.**

## **G/4.5. FINANCIAL PERFORMANCE REPORT MARCH 2024**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Management Accounting Specialist

**Council Meeting Date:** 23 April 2024

**File Ref:** FM15.1

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### **Purpose:**

This report seeks Council adoption of the Monthly Financial Statements for the year 2023-24 to date, for the period ended 31 March 2024.

### **Officer's Recommendation:**

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2023-24 year to date, for the period ended 31 March 2024 as required under Section 204 Local Government Regulation 2012.

### **GM/24/5184 Council Resolution:**

Moved Cr Churchill

Seconded Cr McClintock

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.6. SPECIALISED SUPPLIER - SOLUTIONS IN TRANSPORT PTY LTD**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Manager Contracts and Procurement

**Council Meeting Date:** 23 April 2024

**File Ref:** FM21.1

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### **Purpose:**

The purpose of this report is to seek Council approval for the procurement of the Generic Traffic Guidance Scheme (TGS) System software solution from Solutions in Transport Pty Ltd, under the sole supplier exception to enhance operational efficiency and safety in traffic management.

### **Officer's Recommendation:**

That Council resolves, in accordance with s235(b) of the Local Government Regulation 2012, it is satisfied that due to the specialised nature of the services sought, it would be impractical or disadvantageous for Council to invite quotes or tenders from suppliers for a Generic Traffic Guidance Scheme System and Solutions in Transport Pty Ltd are specialised suppliers.

### **Motion**

Moved Mayor Burnett

Seconded Cr Muszkat

That Item G/4.6. SPECIALISED SUPPLIER - SOLUTIONS IN TRANSPORT PTY LTD be deferred to a future General Meeting.

**WITHDRAWN**

### **GM/24/5185 Council Resolution:**

Moved Mayor Burnett

Seconded Cr Davis

That based on the information provided Solutions in Transport Pty Ltd are not specialised suppliers and that Council undertake an alternate procurement process for a Generic Traffic Guidance Scheme System.

**CARRIED**

## G/4.7. CONTRACT EXTENSIONS - PROCUREMENT STRATEGY

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Manager Contracts and Procurement

**Council Meeting Date:** 23 April 2024

**File Ref:** FM21.1

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### **Purpose:**

The purpose of this report is to request extensions for the review of several key contracts nearing their renewal within the Gladstone Regional Council.

### **Officer's Recommendation:**

That Council approve extensions for the following service contracts, ensuring continuity and alignment with council operations while preparations for re-tendering are undertaken:

1. Endorse extension of the following services contracts
  - a. 220-18 Banking and Financial Services (Expires 11/06/2024)  
*Extension requested to 31/06/2025*
  - b. 123-21 Pre-Employment Medical and Health Monitoring (Expires 11/06/2024)  
*Extension requested to 31/03/2025*
  - c. 215-21 Drug and Alcohol Testing Services (Expires 14/07/2024)  
*Extension requested to 31/03/2025*
  - d. 46-21 Physiotherapy (Expires 5/10/2024)  
*Extension requested to 31/03/2025*
  - e. 228-21 Fox Control (Expires 11/07/2024)  
*Extension requested to 31/03/2025*
  - f. 202-21 Project Management (Expires 15/08/2024)  
*Extension requested to 31/03/2025*
2. Authorise the Chief Executive Officer to negotiate, finalise, and execute all matters associated with or relating to the above-mentioned contract extensions.
3. Authorise continued engagement under the existing rates, terms, and conditions outlined in the contracts until the new expiry dates are reached.

### **GM/24/5186 Council Resolution:**

Moved Cr Muszkat

Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.8. ESTABLISHMENT OF ADVISORY COMMITTEES**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.2

---

### **Purpose:**

For Council to consider the re-establishment of formalised Advisory Committees to aid in Council decision-making.

### **Officer's Recommendation:**

That, in accordance with the provisions of section 264(1)(b) of the Local Government Regulation 2012, Council re-establish the following Advisory Committees:

1. Gladstone Region Saiki Sister City Advisory Committee in accordance with the Terms of Reference in Attachment 1 to the Officer's Report.
2. Gladstone Region Youth Council Advisory Committee in accordance with the Terms of Reference in Attachment 2 to the Officer's Report.
3. Philip Street Communities and Families Precinct Advisory Group Committee in accordance with the Terms of Reference in Attachment 3 to the Officer's Report.

### **GM/24/5187 Council Resolution:**

Moved Cr Churchill

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.9. COUNCILLOR APPOINTMENT - AUDIT RISK AND IMPROVEMENT COMMITTEE**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM26.2

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**Cr Davis left the meeting at 11:54am.**

### **Purpose:**

To allow Council to consider and nominate councillors to the Audit Risk and Improvement Committee.

### **Officer's Recommendation:**

That Council

1. Appoint Cr \_\_\_\_\_ and Cr \_\_\_\_\_ to the Audit Risk and Improvement Committee; and
2. Appoint Cr \_\_\_\_\_ and Cr \_\_\_\_\_ as alternate members.

### **GM/24/5188 Council Resolution:**

Moved Cr Goodluck

Seconded Cr McClintock

That Council

1. Appoint Cr Muszkat and Cr Holzheimer to the Audit Risk and Improvement Committee; and
2. Appoint Cr Patrick and Cr Wagner as alternate members.

**CARRIED**



## **G/4.10. COUNCILLOR APPOINTMENT - SAIKI SISTER CITY ADVISORY COMMITTEE**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

### **Purpose:**

For Council to consider and nominate councillors to the Gladstone Region Saiki Sister City Advisory Committee.

### **Officer's Recommendation:**

That Council appoint Cr \_\_\_\_\_ and Cr \_\_\_\_\_ to the Gladstone Region Saiki Sister City Advisory Committee with the Mayor as an ex-officio member.

### **GM/24/5189 Council Resolution:**

Moved Cr Churchill

Seconded Cr Holzheimer

That Council appoint Cr Patrick and Cr McClintock to the Gladstone Region Saiki Sister City Advisory Committee with the Mayor as an ex-officio member.

**CARRIED**

**G/4.11. COUNCILLOR APPOINTMENT - PHILIP STREET COMMUNITIES AND FAMILIES  
PRECINCT ADVISORY COMMITTEE**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

**Purpose:**

For Council to consider and nominate Councillors to the Philip Street Communities and Families Precinct Advisory Group Committee.

**Officer's Recommendation:**

That Council appoint Cr \_\_\_\_\_ and Cr \_\_\_\_\_ to the Philip Street Communities and Families Precinct Advisory Group Committee.

**GM/24/5190 Council Resolution:**

Moved Cr Wagner

Seconded Cr Muszkat

That Council appoint Cr Patrick and Cr Holzheimer to the Philip Street Communities and Families Precinct Advisory Group Committee.

**CARRIED**

## **G/4.12. COUNCILLOR APPOINTMENT - GLADSTONE AIRPORT CORPORATION**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

### **Purpose:**

For Council to consider the appointment of a Councillor to the Gladstone Airport Corporation Board of Directors.

### **Officer's Recommendation:**

The Council appoint Cr \_\_\_\_\_ to the Gladstone Airport Corporation Board of Directors.

### **GM/24/5191 Council Resolution:**

Moved Mayor Burnett  
Seconded Cr McClintock

That Council

1. Appoint Cr Churchill to the Gladstone Airport Corporation Board of Directors for the term of Council; and
2. Continue former Councillor Rick Hansen's appointment on the Gladstone Airport Corporation Board of Directors for a term of 2 years.

**CARRIED**

### **G/4.13. COUNCILLOR APPOINTMENT - GLADSTONE AREA PROMOTION AND DEVELOPMENT LIMITED**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

**Purpose:**

For Council to consider and nominate a councillor to serve on the Gladstone Area Promotion and Development Limited Board of Directors.

**Officer's Recommendation:**

That Council nominate Cr \_\_\_\_\_ to the board of Gladstone Area Promotion and Development Limited.

**GM/24/5192 Council Resolution:**

Moved Mayor Burnett

Seconded Cr Goodluck

That Council nominate Cr Davis to the board of Gladstone Area Promotion and Development Limited

**CARRIED**

## **G/4.14. COUNCILLOR APPOINTMENT - CENTRAL QUEENSLAND REGIONAL ORGANISATION OF COUNCILS (CQROC)**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

### **Purpose:**

For Council to consider and nominate Councillors for the appointment of directors and delegates to represent Council at general meetings of the Central Queensland Regional Organisation of Councils (CQROC).

### **Officer's Recommendation:**

That Council:

1. Reappoints Mayor Matt Burnett as the Company Director on behalf of Gladstone Regional Council;
2. Appoints Deputy Mayor Natalia Muszkat as the Alternate Director on behalf of Gladstone Regional Council, to act in place of the Primary Director; and
3. Appoints Mayor Matt Burnett, Deputy Mayor Natalia Muszkat and Leisa Dowling, Chief Executive Officer, as delegates of Gladstone Regional Council, to represent Gladstone Regional Council at general meetings (noting that only two delegates can represent Council at any one general meeting);

of Central Queensland Regional Organisation of Councils Limited.

### **GM/24/5193 Council Resolution:**

Moved Cr Churchill

Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.15. COUNCILLOR APPOINTMENT - GLADSTONE FOUNDATION BOARD OF ADVICE**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

### **Purpose:**

For Council to consider the reappointment of Mayor Burnett to serve on the Gladstone Foundation Board of Advice.

### **Officer's Recommendation:**

That Council nominate Cr \_\_\_\_\_ to serve on the Gladstone Foundation Board of Advice.

### **GM/24/5194 Council Resolution:**

Moved Mayor Burnett  
Seconded Cr Goodluck

That Council nominate Deputy Mayor Muszkat to serve on the Gladstone Foundation Board of Advice.

**CARRIED**

## **G/4.16. COUNCILLOR APPOINTMENT - GLADSTONE PORT WELFARE COMMITTEE**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 24 April 2024

**File Ref:** CM7.1

---

**Purpose:**

For Council to consider and nominate a Councillor to serve on the Port Welfare Committee.

**Officer's Recommendation:**

That Council nominate Cr \_\_\_\_\_ to the Port Welfare Committee.

**GM/24/5195 Council Resolution:**

Moved Cr Holzheimer

Seconded Cr Wagner

That Council nominate Cr Patrick to the Port Welfare Committee.

**CARRIED**

**G/4.17. COUNCILLOR APPOINTMENT - REGIONAL ARTS DEVELOPMENT FUND COMMITTEE (RADF)**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

**Purpose:**

For Council to consider and nominate a Councillor to the Gladstone Regional Council Regional Arts Development Fund Committee.

**Officer's Recommendation:**

That Council appoint Cr \_\_\_\_\_ to the Gladstone Regional Council Regional Arts Development Fund Committee.

**GM/24/5196 Council Resolution:**

Moved Cr Churchill  
Seconded Cr Wagner

That Council appoint Cr Holzheimer to the Gladstone Regional Council Regional Arts Development Fund Committee.

**CARRIED**



**G/4.18. COUNCILLOR APPOINTMENT - GLADSTONE REGIONAL COUNCIL RURAL FIRE  
BRIGADE ADVISORY GROUP**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

**Purpose:**

For Council to consider and nominate a Councillor to the Gladstone Regional Council Rural Fire Brigades Advisory Group.

**Officer's Recommendation:**

That Council appoint Cr \_\_\_\_\_ to the Gladstone Regional Council Rural Fire Brigades Advisory Group.

**GM/24/5197 Council Resolution:**

Moved Cr Wagner

Seconded Cr Holzheimer

That Council appoint Cr McClintock to the Gladstone Regional Council Rural Fire Brigades Advisory Group.

**CARRIED**

## **G/4.19. COUNCILLOR APPOINTMENT - GLADSTONE REGIONAL COUNCIL SES MANAGEMENT GROUP**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

### **Purpose:**

For Council to consider and nominate a Councillor to the Gladstone Regional Council State Emergency Service Management Group.

### **Officer's Recommendation:**

That Council appoint Cr \_\_\_\_\_ to the Gladstone Regional Council State Emergency Service Management Group.

### **GM/24/5198 Council Resolution:**

Moved Cr McClintock

Seconded Cr Goodluck

That Council appoint Cr Patrick to the Gladstone Regional Council State Emergency Service Management Group.

**CARRIED**

## **G/4.20. COUNCILLOR APPOINTMENT - CAPRICORN PEST MANAGEMENT GROUP**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

**Purpose:**

For Council to consider and nominate two (2) Councillors to the Capricorn Pest Management Group.

**Officer's Recommendation:**

That Council appoint Cr \_\_\_\_\_ and Cr \_\_\_\_\_ to the Management Committee of the Capricorn Pest Management Group Inc.

**GM/24/5199 Council Resolution:**

Moved Cr Goodluck

Seconded Cr Patrick

That Council appoint Cr Wagner and Cr Holzheimer to the Management Committee of the Capricorn Pest Management Group Inc.

**CARRIED**

## **G/4.21. COUNCILLOR APPOINTMENT - GLADSTONE AND DISTRICT SPORTS FOUNDATION TRUST**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

### **Purpose:**

For Council to consider and nominate a Councillor to assist with the administration of the Gladstone and District Sports Foundation Trust.

### **Officer's Recommendation:**

That Council nominate Cr \_\_\_\_\_ to assist with the administration of the Gladstone and District Sports Foundation Trust.

### **GM/24/5200 Council Resolution:**

Moved Cr Patrick

Seconded Cr McClintock

That Council nominate Cr Churchill to assist with the administration of the Gladstone and District Sports Foundation Trust.

**CARRIED**

## **G/4.22. COUNCILLOR APPOINTMENT - GLADSTONE AREA WATER BOARD**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

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### **Purpose:**

To consider the nomination of a Board Member for the Gladstone Area Water Board.

### **Officer's Recommendation:**

That Council nominate Cr \_\_\_\_\_ to the Department of Regional Development, Manufacturing and Water for appointment to the Gladstone Area Water Board.

### **GM/24/5201 Council Resolution:**

Moved Cr Churchill  
Seconded Cr Patrick

That Council nominate Cr Goodluck to the Department of Regional Development, Manufacturing and Water for appointment to the Gladstone Area Water Board.

**CARRIED**

## **G/4.23. COUNCILLOR APPOINTMENT - GLADSTONE HEALTHY HARBOUR PARTNERSHIP**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

**Purpose:**

For Council to consider and nominate a Councillor to the Gladstone Healthy Harbour Partnership.

**Officer's Recommendation:**

That Council appoint Cr \_\_\_\_\_ to the Gladstone Healthy Harbour Partnership.

**GM/24/5202 Council Resolution:**

Moved Mayor Burnett  
Seconded Cr Holzheimer

That Council appoint Cr Davis to the Gladstone Healthy Harbour Partnership.

**CARRIED**

## **G/4.24. COUNCILLOR APPOINTMENT - RECONCILIATION ACTION PLAN REFERENCE GROUP**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

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### **Purpose:**

For Council to consider and nominate a Councillors to the Reconciliation Action Plan Reference Group with one Councillor being a co-chair.

### **Officer's Recommendation:**

That Council appoint Cr \_\_\_\_\_ as co-chair and Cr \_\_\_\_\_ to the Reconciliation Action Plan Reference Group.

### **GM/24/5203 Council Resolution:**

Moved Cr Goodluck

Seconded Cr Holzheimer

That Council appoint Cr Muszkat as co-chair and Cr Patrick to the Reconciliation Action Plan Reference Group.

**CARRIED**

## **G/4.25. COUNCILLOR APPOINTMENT - LOCAL DISASTER MANAGEMENT GROUP**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

### **Purpose:**

For Council to consider and nominate Councillors to the Local Disaster Management Group.

### **Officer's Recommendation:**

That Council appoint Mayor Burnett as Chairperson and Deputy Mayor Muszkat as Deputy Chairperson of the Local Disaster Management Group.

### **GM/24/5204 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr Wagner

That the Officer's Recommendation be adopted.

**CARRIED**



## **G/4.26. COUNCILLOR APPOINTMENT - DISASTER RECOVERY SUB-GROUPS**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

### **Purpose:**

For Council to consider and appoint Councillor representation to Council's Disaster Recovery Sub-Groups.

### **Officer's Recommendation:**

That Council appoint a representative to each of the following Disaster Recovery Sub-Groups:

1. Cr \_\_\_\_\_ to the Human and Social Recovery Sub-Group;
2. Cr \_\_\_\_\_ to the Economic Recovery Sub-Group;
3. Cr \_\_\_\_\_ to the Environment Recovery Sub-Group;
4. Cr \_\_\_\_\_ to the Infrastructure Recovery Sub-Group.

### **GM/24/5205 Council Resolution:**

Moved Cr Muszkat

Seconded Cr Patrick

That Council appoint a representative to each of the following Disaster Recovery Sub-Groups:

1. Cr Wagner to the Human and Social Recovery Sub-Group;
2. Cr McClintock to the Economic Recovery Sub-Group;
3. Cr Holzheimer to the Environment Recovery Sub-Group;
4. Cr Churchill to the Infrastructure Recovery Sub-Group.

**CARRIED**

## **G/4.27. NOMINATION FOR LOCAL GOVERNMENT ASSOCIATION QUEENSLAND POLICY EXECUTIVE**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

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### **Purpose:**

For Council to consider and nominate a candidate for the Local Government Association of Queensland's Policy Executive District Representatives (District 6) 2024 – 2028.

### **Officer's Recommendation:**

That Councillor \_\_\_\_\_ be appointed as Council's nominated candidate for the Local Government Association of Queensland's Policy Executive District Representative (District 6) 2024 – 2028.

### **GM/24/5206 Council Resolution:**

Moved Cr Churchill

Seconded Cr Goodluck

That Mayor Burnett be appointed as Council's nominated candidate for the Local Government Association of Queensland's Policy Executive District Representative (District 6) 2024 – 2028.

**CARRIED**

## **G/4.28. COUNCILLOR APPOINTMENT - REEF GUARDIAN COUNCIL STEERING COMMITTEE**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

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### **Purpose:**

For Council to consider and nominate Councillors to the Reef Guardian Council Executive Committee.

### **Officer's Recommendation:**

That Council appoint Cr \_\_\_\_\_ and Cr \_\_\_\_\_ to the Reef Guardian Council Executive Committee.

### **GM/24/5207 Council Resolution:**

Moved Cr Wagner

Seconded Cr McClintock

That Council:

1. Appoint Cr Davis to the Reef Guardian Council Executive Committee; and
2. Delegate authority to the Chief Executive Officer to nominate a Council employee as a representative to the Reef Guardian Council Executive Committee.

**CARRIED**

**G/4.29. COUNCILLOR APPOINTMENT - COASTAL COUNCIL ADAPTATION TASKFORCE (C-CAT) EXECUTIVE COMMITTEE**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

**Purpose:**

For Council to consider and nominate a Councillor to the Coastal Council Adaptation Taskforce (C-CAT) Executive Committee.

**Officer's Recommendation:**

That Council appoint Cr \_\_\_\_\_ to the Coastal Council Adaptation Taskforce Executive Committee.

**GM/24/5208 Council Resolution:**

Moved Cr Patrick

Seconded Cr McClintock

That Council appoint Deputy Mayor to the Coastal Council Adaptation Taskforce Executive Committee.

**CARRIED**

### **G/4.30. COUNCILLOR APPOINTMENT - GLADSTONE LOCAL MARINE ADVISORY COMMITTEE**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

**Purpose:**

For Council to consider and nominate a Councillor to the Gladstone Local Marine Advisory Committee.

**Officer's Recommendation:**

That Council appoint Cr \_\_\_\_\_ to the Gladstone Local Marine Advisory Committee.

**GM/24/5209 Council Resolution:**

Moved Mayor Burnett

Seconded Cr Patrick

That Council appoint Cr Davis to the Gladstone Local Marine Advisory Committee.

**CARRIED**

## **G/4.31. COUNCILLOR APPOINTMENT - TRANSPORT ENVIRONMENT ADVISORY GROUP**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

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**Purpose:**

For Council to consider and nominate Councillors to the Transport Environment Advisory Group (TEAG).

**Officer's Recommendation:**

That Council appoint Cr \_\_\_\_\_ and Cr \_\_\_\_\_ to the Transport Environment Advisory Group.

**GM/24/5210 Council Resolution:**

Moved Cr Muszkat

Seconded Cr Holzheimer

That Council appoint Cr McClintock and Cr Wagner to the Transport Environment Advisory Group.

**CARRIED**

**G/4.32. COUNCILLOR APPOINTMENT - GLADSTONE LNG REGIONAL COMMUNITY  
CONSULTATIVE COMMITTEE**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

---

**Purpose:**

For Council to consider and nominate a Councillor to the Gladstone Region LNG Community Consultative Committee.

**Officer's Recommendation:**

That Council appoint Cr \_\_\_\_\_ to the Gladstone Region LNG Community Consultative Committee.

**GM/24/5211 Council Resolution:**

Moved Cr Patrick

Seconded Cr Wagner

That Council appoint Cr McClintock to the Gladstone Region LNG Community Consultative Committee.

**CARRIED**

**G/4.33. COUNCILLOR APPOINTMENT - LOCAL AUTHORITIES WASTE MANAGEMENT  
ADVISORY COMMITTEE (LAWMAC)**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

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**Purpose:**

For Council to consider and appoint a Councillor representative on the Local Authorities Waste Management Action Committee (LAWMAC) for ongoing participation and membership.

**Officer's Recommendation:**

That Council appoint Cr \_\_\_\_\_ on the Local Authorities Waste Management Action Committee as Council's representative to exercise voting rights.

**GM/24/5212 Council Resolution:**

Moved Cr Wagner

Seconded Cr Goodluck

That Council appoint Cr Holzheimer on the Local Authorities Waste Management Action Committee as Council's representative to exercise voting rights.

**CARRIED**



#### **G/4.34. COUNCILLOR APPOINTMENT - GLADSTONE REGIONAL ROAD GROUP AND TECHNICAL COMMITTEE**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Manager Governance and Risk

**Council Meeting Date:** 23 April 2024

**File Ref:** CM7.1

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**Purpose:**

For Council to consider and appoint Councillor representation on the Gladstone Regional Road and Transport Group.

**Officer's Recommendation:**

That Council

1. Appoint Mayor Burnett and Cr \_\_\_\_\_ to the Gladstone Regional Road and Transport Group. And
2. Appoint Cr \_\_\_\_\_ as an alternate delegate to the Gladstone Regional Road and Transport Group.

**GM/24/5213 Council Resolution:**

Moved Cr Patrick

Seconded Cr Muszkat

That Council

1. Appoint Mayor Burnett and Cr Goodluck to the Gladstone Regional Road and Transport Group; and
2. Appoint Cr McClintock as an alternate delegate to the Gladstone Regional Road and Transport Group.

**CARRIED**

## **G/5. COUNCILLORS REPORT**

Nil

## **G/6. URGENT BUSINESS**

Nil

## **G/7. NOTICE OF MOTION**

Nil

### **GM/24/5214 Procedural Motion:**

Moved Cr Holzheimer  
Seconded Cr Patrick

In accordance with the Local Government Regulation 2012, section 254J, Council close the meeting to discuss Item G/8.1. REQUEST FOR PROPOSAL 134-23 ROADS AND CIVIL INFRASTRUCTURE UPGRADES AND RENEWALS - LOWMEAD ROAD CIVIL INFRASTRUCTURE PROJECT.

Item G/8.1. REQUEST FOR PROPOSAL 134-23 ROADS AND CIVIL INFRASTRUCTURE UPGRADES AND RENEWALS - LOWMEAD ROAD CIVIL INFRASTRUCTURE PROJECT will be closed under section 254J *(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government* as this item will discuss contract negotiations.

**CARRIED**

The item was discussed and considered including the presentation of different options to consider and the opportunities and risks associated with the item.

### **GM/24/5215 Procedural Motion:**

Moved Cr Goodluck  
Seconded Cr Churchill

That Council reopen the meeting to the public.

**CARRIED**

## **G/8. CONFIDENTIAL ITEMS**

### **G/8.1. REQUEST FOR PROPOSAL 134-23 ROADS AND CIVIL INFRASTRUCTURE UPGRADES AND RENEWALS - LOWMEAD ROAD CIVIL INFRASTRUCTURE PROJECT**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Manager Contracts and Procurement

**Council Meeting Date:** 23 April 2024

**File Ref:** FM21.1

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#### **Officer's Recommendation:**

That Council:

1. Accepts the Tender Evaluation Panel's recommendation to award the contract for the Lowmead Road Civil Infrastructure Project, Contract 134-23, to Loftus Contracting Pty Ltd for the sum of \$18,386,698.67 exclusive of GST, as they have been evaluated as the most suitable tenderer considering both the project requirements and past performance on similar Council projects.
2. Authorise the Chief Executive Officer to negotiate, finalise and execute all matters associated with or in relation to the lease and contract.

#### **GM/24/5216 Council Resolution:**

Moved Cr McClintock

Seconded Cr Wagner

That the Officer's Recommendation be adopted.

**CARRIED**

There being no further business the Mayor formally closed the meeting.

**THE MEETING CLOSED AT 12.40pm.**