



GLADSTONE
REGIONAL COUNCIL

SPECIAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 23 January 2024

Commencing at 9.00am

Mark Holmes
CHIEF EXECUTIVE OFFICER, Acting

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Elected Members

Councillor - Mayor M J Burnett
Councillor G G Churchill
Councillor K Goodluck
Councillor R A Hansen
Councillor D V O'Grady
Councillor C A Trevor (via teams)
Councillor N Muszkat
Councillor C Cameron
Councillor D Branthwaite

Officers

Mr M Holmes (Chief Executive Officer, Acting)
Mrs R Millett (Executive Secretary)
Mrs T Whalley (Manager Governance and Risk)
Ms J Rossow (General Manager Finance Governance and Risk, Acting)
Ms C Quinn (General Manager People and Strategy)
Ms K Lee (General Manager Community and Lifestyle)
Mr M Francis (General Manager Assets and Environment)
Mr R Huth (General Manager Customer Experience)
Ms B Janson (Manager Community Partnerships)

APOLOGIES

Nil.

S/0.3.2. DECLARATION OF INTERESTS

Mayor Burnett

Mayor Matthew Burnett declared a declarable conflict of interest in Agenda Item S/1.1 LEASE OF ADDITIONAL LAND TO IMPACT COMMUNITY SERVICES LTD - 2 RAFTING GROUND ROAD AGNES WATER as while he was the Labor Party candidate for Flynn in the Federal Election, the Labor party made a commitment for funding to Impact Community Services Ltd.

Mayor Burnett advised that he would leave the meeting room for the consideration of item S/1.1.

Cr Muszkat

Councillor Natalia Muszkat declared a declarable conflict of interest in Agenda Item S/1.2. PHILIP STREET COMMUNITIES AND FAMILIES PRECINCT OPERATING MODEL as she is a director and chair of the board of Strong Communities Ltd who is a tenant at the Philip Street Communities and Families Precinct.

Cr Muszkat advised that she would leave the meeting room for the consideration of item S/1.2.

Cr Goodluck

Councillor Kahn Goodluck declared a declarable conflict of interest in Agenda Item S/1.3. TENDER 139-23 GLADSTONE ENTERTAINMENT AND CONVENTION CENTRE CAFE / RESTAURANT LEASE AND CATERING AND BAR SERVICES as he operates under an ABN as a local musician who provides services to the Light Group Pty Ltd at their Auckland House location. Light Group Pty Ltd is the recommended tenderer for the Gladstone Entertainment Convention Centre Cafe / Restaurant lease.

Cr Goodluck advised that he would leave the meeting room for the consideration of item S/1.3.

S/1. OFFICERS' REPORTS

S/1.1. LEASE OF ADDITIONAL LAND TO IMPACT COMMUNITY SERVICES LTD - 2 RAFTING GROUND ROAD AGNES WATER

Responsible Officer: General Manager Assets and Environment

Prepared By: General Manager Asset and Environment

Council Meeting Date: 23 January 2024

File Ref: CP8.2

**Mayor Burnett (declarable conflict of interest)
left the room for Agenda Item S/1.1 and did not participate in the decision.
(refer S/0.3.2 Declaration of Interest section of the minutes - page 4)**

Deputy Mayor Kahn Goodluck chaired the meeting for Agenda Item S/1.1.

Purpose:

The purpose of this report is to allow Council to consider the disposal of the part of Lot 8 on RP 619964 situated at 2 Rafting Ground Road to IMPACT Community Services Ltd.

Officer's Recommendation:

That Council:

1. Resolves that s236(1)(b)(ii) of the *Local Government Regulation 2012* applies to the proposed lease of Lot 8 on RP 619964, Agnes Water to IMPACT Community Services Limited ("the Lease") on the following terms and conditions:
 - (a) A term of 10 years;
 - (b) At a rental of \$1.00 per annum payable on demand;
 - (c) Such other terms as the Chief Executive Officer deems appropriate in the circumstances; and,
2. Authorises the Chief Executive Officer to negotiate, finalise and execute all matters associated with or in relation to the Lease.

S/24/5152 Council Resolution:

Moved Cr O'Grady

Seconded Cr Churchill

That the Officer's Recommendation be adopted.

CARRIED

For the Motion: Cr Goodluck, Cr Branthwaite, Cr Trevor, Cr O'Grady, Cr Cameron, Cr Muszkat, Cr Hansen, Cr Churchill

Against the Motion: Nil

Ineligible: Mayor Burnett

S/1.2. PHILIP STREET COMMUNITIES AND FAMILIES PRECINCT OPERATING MODEL

Responsible Officer: General Manager Community and Lifestyle

Prepared By: Manager Community Partnerships

Council Meeting Date: 23 January 2024

File Ref: CC5.1

Cr Muszkat (declarable conflict of interest)
left the room for Agenda Item S/1.2 and did not participate in the decision.
(refer S/0.3.2 Disclosure of Interest section of the minutes - page 4)

Purpose:

To allow Council to consider the ongoing service and facility management model for the Philip Street Communities and Families Precinct.

Officer's Recommendation:

That Council maintains the current operating model for the Philip Street Communities and Families Precinct.

S/24/5153 Council Resolution:

Moved Cr Branthwaite
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

For the Motion: Cr Goodluck, Cr Branthwaite, Cr Trevor, Cr O'Grady, Cr Cameron, Cr Hansen, Cr Churchill, Mayor Burnett

Against the Motion: Nil

Ineligible: Cr Muszkat

S/1.3. TENDER 139-23 GLADSTONE ENTERTAINMENT AND CONVENTION CENTRE CAFÉ/ RESTAURANT LEASE AND CATERING AND BAR SERVICES

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: General Manager Finance Governance and Risk (Acting)

Council Meeting Date: 23 January 2024

File Ref: FM21.1

Cr Goodluck (declarable conflict of interest)
left the room for Agenda Item S/1.3 and did not participate in the decision.
(refer S/0.3.2 Disclosure of Interest section of the minutes - page 4)

Purpose:

This report seeks resolution from Council to enter into a lease and contract for the Gladstone Entertainment and Convention Centre Cafe/ Restaurant Lease and Catering and Bar Services.

Officer's Recommendation:

That Council:

1. Endorse the Tender Evaluation Panel's recommendation to enter into contracts with Light Group Pty Ltd for:
 - The lease for the Gladstone Entertainment and Convention Centre Cafe/ Restaurant for a term of five years with an option to extend for a further three periods of five years to a maximum of twenty (20) years in total; and
 - The provision of Catering and Bar Services for the Gladstone Entertainment and Convention Centre for a term of five years with an option to extend for one further period of five years to a maximum of ten (10) years in total.
2. Authorise the Chief Executive Officer to negotiate, finalise and execute all matters associated with or in relation to the lease and contract.

S/24/5154 Council Resolution:

Moved Cr Churchill

Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

CARRIED

For the Motion: Cr Branthwaite, Cr Trevor, Cr O'Grady, Cr Cameron, Cr Muszkat, Cr Hansen, Cr Churchill

Against the Motion: Mayor Burnett

Ineligible: Cr Goodluck

S/1.4. PSA 92-24 CORPORATE UNIFORMS AND PPE

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Manager Contracts and Procurement (Acting)

Council Meeting Date: 23 January 2024

File Ref: FM21.1

Purpose:

This report seeks resolution from Council to enter into a Preferred Supplier Agreement (PSA) for the Supply and Delivery of Staff Uniforms and Personal Protective Equipment (PPE).

Officer's Recommendation:

That Council:

1. Endorse the Tender Evaluation Panel's recommendation to appoint CQ Embroidery Pty Ltd t/a Everything Uniform to PSA 92-24 Supply and Delivery of Staff Uniforms and PPE and enter into a contract for a term of one year with the option to extend for three further periods of one year to a maximum of four years in total.
2. Authorise the Chief Executive Officer to negotiate, finalise and execute all matters associated with or in relation to the contract.

S/24/5155 Council Resolution:

Moved Cr Muszkat

Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

S/1.5. SPECIALISED SUPPLIER - SLIP-ON FIRE UNIT

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: General Manager Finance Governance and Risk (Acting)

Council Meeting Date: 23 January 2024

File Ref: PE1.1

Purpose:

This report seeks resolution from Council to enter into a contract with a Specialised Supplier, making use of the provisions in section 235(a) of the *Local Government Regulation 2012*, that allows for exceptions to the requirement for written quotes or tenders.

Officer's Recommendation:

That:

1. In accordance with Section 235(a) of the *Local Government Regulation 2012*, Council is satisfied that Bell Fire Equipment Company Pty Ltd is the only supplier reasonably available to deliver a slip-on fire unit of the same consistency and capacity as existing unit.
2. Endorse the recommendation that the contract for \$17,460.00 ex GST be awarded to Bell Fire Equipment Company Pty Ltd.
3. Authorise the Chief Executive Officer to negotiate, finalise and execute all matters associated with or in relation to the contract.

S/24/5156 Council Resolution:

Moved Cr Hansen

Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 9.48am.