

Philip Street Communities and Families

Advisory Group – Meeting Minutes – 9/03/2023



Time: 12noon to 2pm

Location: Maxine Brushe Community Meeting Place- Hall 1, Philip Street Communities and Families Precinct

Meeting Chair: Chris Ford

Apologies: Supria Singh – Ordinary Member
Kylie Lee – Gladstone Regional Council
Emily Costello – Gladstone Regional Council
Cr Desley O’grady

Participants: Kate Dufty – Ordinary Member
Cecelia Eggmolesse – Ordinary Member
Maxine Brushe - Ordinary Member
Shakira Raymond – Communities for Children
Chris Ford -The Salvation Army
Cr Natalia Muszkat
Jakob Humphries – Ordinary Member / Gladstone Regional Council
Brianna Janson - Gladstone Regional Council
Melissa French – Gladstone Regional Council
Skye Starr – Gladstone Regional Council
Erickson Noakes – Gladstone Regional Council

Advisory Committee Principals of Working Together

- ***Valuing diversity – exploring each other’s motivations, values, and underlying interests to build understanding and appreciation of the added value that comes from diversity***
- ***Building equity – sharing equal rights to be at the table and valuing all contributions***
- ***Being open – respecting and trusting each other and handling information with care and respect***
- ***Ensuring mutual benefits – decision to be made with integrity and transparency and in the best interests of the partnership and its overarching goals***
- ***Being courageous – being bold to tackle the many unknowns in relation to complex issues to achieve breakthrough results.***

Topic	Action
<p>Meeting open: 12noon Acknowledgement of Country – Chris Ford</p>	
<p>Check In - In one word, what gives you energy today?</p>	
<p>Minutes & Conflicts of Interest Previous minutes accepted by committee. Moved – Maxine Brushe Seconded – Kate Dufty</p> <p>Conflicts of Interest declared - NIL</p>	<p>For Noting</p>
<p>Update of recommendations and actions Update of outcomes and progress of recommendations and actions from previous meetings - Community Development Officer</p> <ul style="list-style-type: none"> - The following were endorsed at the Council Meeting, Tuesday 7/03/2023: <ul style="list-style-type: none"> - New changes to Terms of Reference (TOR), the updated version has been emailed through to the Advisory committee - Jakob Humphries appointed as Youth Community Representative - All committee appointees have been extended to May 2024 - Annual report has been accepted - Advisory Committee meeting invitation to be extended to Department of Communities, Housing & Digital Economy to have representative attend the meetings – no further updates as of yet 	<p>For Noting</p>



Topic	Action
<p>GRC Strategic Projects Specialist – GCCOTA MOU Update – Erickson Noakes</p> <ul style="list-style-type: none">- On 13/12/2021 Council signed a memorandum of understanding and funding agreement to collaborate with Gladstone Central Community of the Ageing (GCCOTA) and explore investigations into a feasibility study for an aged care facility at the Philip Street Precinct (over 55 independent living accommodation)- The committee engaged Haines Norton as their consultant. Haines Norton have compiled the following documents:<ul style="list-style-type: none">- Feasibility Demand Analysis- Development of Concept Master Plan (what type of dwelling might fit and service the need of the community)- Recommendation of what the next steps are and potential partnership/collaboration with Council moving forward- Concept plans show there could be up to 100 Dwellings (1, 2 bedrooms etc.). The current concept plan includes a hall although Council have expressed that stage 1 has been designed to be the place of gathering- The findings are a great independent tool to support what the community already knows regarding the regions senior housing issues- There could be a slight change of how council will treat this project pending how involved/hands on GCCOTA will be moving forward- Report to be discussed at information session on 14/03/2023- Kate asked if there is any scope for people with disability (certain disabilities will require different requirements in a house/unit) - people with disabilities age as well. Erickson will raise this with the committee.- Maxine mentioned that many aged facilities have seen the benefits of having mixed living in the facility (young, old, certain disabilities etc). It is great for socialisation and keeping people connected.- The consultant did not touch base or discuss with the advisory committee while completing their findings, Erickson is going to look into this. <p>RECOMMENDATIONS FOR ACTION</p> <p>ACTION: Advisory Committee to meet with GCOTA to see how we can support. Option for disability housing options in Retirement Village adjacent to Philip Street Precinct</p> <p>Moved – Maxine Brushe</p> <p>Seconded – Jakob Humphries</p> <p>ACTION: Secretariat to send calendar invite to Erickson to attend the next Advisory Group meeting to provide an update.</p>	

Topic	Action
<p>Advisory Committee Members Reports</p> <p>Advisory Committee Members</p> <p>Disability Community Representative - Kate Dufty</p> <ul style="list-style-type: none">- Kate had a meeting with Apollo SDA (specialist disability accommodation developers) at the Precinct, they were very impressed. They have land at Kirkwood close to the shops, where they will be building 4x High Physical units. Works are expected to be completed by the end of 2023.- Apollo SDA build units based on the persons needs. They offer the following classifications:<ul style="list-style-type: none">- Easy living (e.g. people with mobility aides, need easy access)- Robust (targeted more for people with neurodivergent, psychosocial disability)- Fully accessible (e.g. wheelchairs)- High physical (fully accessible with potential hoist and other requirements) <p>Indigenous Community Representative - Cecelia Eggmolesse</p> <ul style="list-style-type: none">- The focus for NAIDOC this year is for the Elders and hoping to utilise the precinct for celebrations.- A few community members have asked how often the Maxine Brushe Community Meeting Place is getting booked– <i>usage information is discussed further in the meeting</i>- Queried if there is going to be a computer area for the public to use at the precinct like the main library on Goondoon Street. Confirmed there are laptops available for the public to use, there is no designated area but they can be set up in the consult room. <p>Senior Community Representative – Maxine Brushe</p> <ul style="list-style-type: none">- Attended National Seniors Week celebrations – the seniors are so desperate for living opportunities in Gladstone. The region is losing community members who don't want to move, but they have to as there are no housing opportunities for them.- Community members have approached Maxine regarding the kitchen at Maxine Brushe Community meeting Place –they're requesting an oven and other catering appliances so functions can be properly catered for. GRC can confirm this has been raised before but currently we cannot supply oven/cooking appliance as it is not a commercial kitchen- The David Byrnes Drive Sign need to be moved as people are getting lost.	

Topic	Action
<p>Youth Community Representative – Jakob Humphries</p> <ul style="list-style-type: none"> - Is a Youth Council member for 2023 and hoping to bring some youth council knowledge to the advisory committee meeting - Once Youth Council is set up, hoping to discuss a project idea of starting a group at the Philip Street Precinct for kids (both primary and high school) to come, stay safe and connect with others. <p>RECOMMENDATIONS FOR ACTION</p> <p>ACTION: Investigate options for kitchen ovens and cooking utensils, appliances that are tested and tagged in the MB buildings for hirers to use</p> <p>ACTION: Investigate street signage placement to assist visitors to PSP. David Burns street sign should be before the turn to avoid people getting lost or missing the turn off.</p>	
<p>Advisory Committee Members Updates/Reports</p> <p>Councilors</p> <p>Councillor Natalia Muszkat</p> <ul style="list-style-type: none"> - There was an incident in the car park on Wednesday, 8/03/2023 just before 2pm – carparks closest to the wall, in the middle. There was lots of yelling and swearing between two groups, one car had a male with 2-3 young people while the other was 1 male and 1-2 females with a teenage boy. By the sounds of it someone was throwing rocks at the car. If this group came from Salvation Army, Chris can flag these people in the system - There is a security patrol that does rounds at night, but not throughout the day. Both Natalia and Cecilia mentioned that it can be quite daunting leaving at night - Queried about the movie screen that can be hired out to community groups – the movie screen is very old, clunky and heavy. A community organisation hired out the movie screen to host a movie night at the Precinct, the old movie screen does not fit nicely/cannot be set up easily in the theatre area. <p>RECOMMENDATIONS FOR ACTION</p> <p>ACTION: Secretariat to contact ICT and obtain CCTV footage from Wednesday 8/03/2023. Notify Chris if the group came from Salvation Army building</p>	

Topic	Action
<p>ACTION: Investigate into upgrading the movie screen that community organisations can hire (collection from GECC).</p>	
<p>Council & Appointed Members Update/Report</p> <p>Appointed Members</p> <p>Salvation Army – Philip Street Manager – Chris Ford</p> <ul style="list-style-type: none"> - Currently at capacity with social welfare, seeing 60-65 people a week - Kingdom chatroom is going well, 125 meals went out on Wednesday - Over the last week Salvos studio were at the precinct filming, they are creating video content of the Philip Street Precinct - Room Booking update: occupational therapist starting in a consult rooms 1x day a fortnight and currently having discussions with Brianna regarding potential hiring opportunities for PCYC. <p>Shakira Raymond - Communities 4 Children - Project Support Officer</p> <ul style="list-style-type: none"> - C4C Professional networking is on 21/03/2023, everyone is welcome to attend - Wakai Waian Healing has started using a consult room on a Monday. Currently they hire one room but will look at two rooms pending the demand. They have not had any clients face to face as of yet Concerns and questions have been raised regarding if the C4C building is the right fit for this type of booking, given Wakai Waian is seeing both children and adults. Shakira is going to get back touch base with Wendy regarding this - Southern Cross family Day Care have begun a family daycare playgroup on Fridays, 10 families attended. <p>Gladstone Regional Council – Manager Community Partnerships – Brianna Janson</p> <ul style="list-style-type: none"> - Currently working on creating an activation plan and virtual tour of the Precinct - GRC is aware of the queries regarding cooking appliance in the Maxine Brushe kitchen. Currently it is not a commercial kitchen so there cannot be ovens/stove top etc The BBQ’s outside can be used or the hirer can seek a caterer. GRC Community Asset Maintenance Specialist is meeting with the WHS team to review and provide further advice in relation to these queries. 	

Topic	Action
<ul style="list-style-type: none"> - The community garden is getting a revamp. There have been struggles with gaining volunteers for the garden and without regular maintenance the garden easily becomes overgrown. The revamped community garden will have more sustainable producing produce (e.g. lime and orange trees). - Room Booking update: In discussion with Relationships Australia regarding potential leasing of consult rooms. GRC will also be reaching out to Central Queensland Community Legal Program and Central Queensland Community Financial counselling to see if they are seeking a new location. <p>RECOMMENDATIONS FOR ACTION</p> <p>ACTION: Mental Health (Waiki Wain Healing) worker at Nutchee building - what security measures are in place, is Nutchee building most appropriate area? Work out bet service fit and better communication. Further discussions to be had between partners to ensure appropriate risk assessments and booking process is completed with each booking.</p>	
<p>Collaboration and Operations Update</p> <p>Secretariat - Community Development Officer</p> <ul style="list-style-type: none"> - Service Mix - Organisations on site - Bookings update <p>RECOMMENDATIONS FOR ACTION – NIL</p>	<p>For Discussion and Decision</p>
<p>Recommendations from Operations Group to Advisory</p> <p>Secretariat - Community Development Officer</p> <p>Operations Meetings was held on 15/02/23</p> <ul style="list-style-type: none"> - Proposal for a Philip Street Open Day to be held on Wednesday 20/06/23 - There will be aircondinnert works at the Precinct on 15/03/2023 and 16/03/2023 - Banner poles have been installed at the front of the precinct at Philip Street 	<p>For Discussion and Decision</p>

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<ul style="list-style-type: none">- Currently in conversations with Orange Sky regarding having a washing machine pod situated at precinct (volunteer based service). This pod will be set up so it can be taken to a disaster in the region. <p>RECOMMENDATIONS FOR ACTION - NIL</p>	
<p>Recommendations to Council</p> <p>Secretariat - Community Development Officer</p> <ul style="list-style-type: none">- Recap of recommendations made during the meeting	For Discussion and Decision
<p>Check out question – Name a great contribution made by a fellow Advisory Committee member today?</p>	
<p>Check out and close meeting: 2pm</p>	For Noting
<p>Next Meeting date: 11 May 2023, 12pm-2pm</p> <p>Meeting Chair: TBC</p> <p>Location: Philip Street Communities & Families Precinct</p>	