



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 4 July 2023

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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Elected Members

Councillor - Mayor M J Burnett
Councillor G G Churchill
Councillor K Goodluck
Councillor R A Hansen
Councillor D V O'Grady
Councillor C A Trevor
Councillor N Muszkat
Councillor C Cameron
Councillor D Branthwaite

Officers

Mrs L Dowling (Chief Executive Officer)
Mrs R Millett (Executive Secretary)
Mrs T Whalley (Manager Governance and Risk)
Ms C Quinn (General Manager Finance Governance and Risk, Acting)
Ms H Robertson (General Manager Strategy and Transformation, Acting)
Ms K Marxsen (General Manager Community Development and Events, Acting)
Mr J Tumbers (General Manager Operations)
Mr M Francis (General Manager Strategic Asset Performance)
Ms A Moore (General Manager Customer Experience, Acting)
Ms K Turner (Manager Strategy and Improvement, Acting)
Ms S Wales (Manager Customer Solutions)
Mr G Scanlan (Economic Development Specialist)
Ms K Wockner (Manager Contracts and Procurement)
Ms J Rossow (Financial Controller)

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

Nil

G/0.3.3. MESSAGES OF CONDOLENCE

Nil

G/0.3.4. DECLARATION OF INTERESTS

Nil

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

I would like to start by acknowledging everyone involved in the Mount Larcom Show. What a fantastic event that was. Well done to all the volunteers it was an absolutely amazing family agricultural show in Mount Larcom and I look forward to the event again next year.

We announced the funds raised from the Santos GLNG Mayor's Charity Ball just recently. Over \$123,000 was raised, which means more than \$40,000 each for our three local beneficiaries. The local beneficiaries are the Quoin Island Turtle Rehabilitation Centre, the Gladstone Animal Rescue Group and Zonta Club of Gladstone. Thank you to Santos GLNG, all of our sponsors, our committee and volunteers, Cr O'Grady for representing me on the committee. It continues to raise great funds for our local community over a number of years. Over \$600,000 now raised since the very first ball a few years ago, with the next ball to be held in 2025 (every two years).

The team at the Boyne Burnett Inland Rail Trail (BBIRT) recently opened a new section of the Boyne Burnett Inland Rail Trail thanks to funds provided by the Gladstone Area Water Board (GAWB). The new section was opened by Member for Gladstone, Mr Glenn Butcher, which connects 4 Mile Scrub up to the Boynedale Bush Camp. I recommend it to anyone who hasn't been, and to check out the Rail Trail, the tunnels around Kalpowar are fantastic, all the way in towards Ubobo and the new leg open now from Boynedale Bush Camp. We got the opportunity to ride along the tracks last week and I recommend that people go out and check it out, absolutely fantastic tourism opportunity for the Boyne Valley.

This week is NAIDOC Week and we started by celebrating the traditional flag raising ceremony at the front of the Gladstone Regional Council Chambers yesterday. The exhibition opened at the Gladstone Regional Art Gallery and Museum (GRAGM) last night. The Expo at the Philip Street Communities and Families Precinct is proceeding on Wednesday (5 July 2023). Lots of other events, check out the NAIDOC Facebook page for more information.

Other events coming up. We have the Mayors Youth Breakfast with nominations open (opened Monday 3 July 2023). If you know someone in the younger generation, under 25 years old, that is doing amazing things, whether that's in sport, culture, volunteering or academic, we want to acknowledge the younger generation for the Mayors Youth Breakfast. The nominations close Sunday 23 July 2023 so make sure you jump on Council's website for more information and nominate some of our fantastic youth members. Our Youth Councillors will be there, but there are so many other younger people in our community doing amazing things so please make sure you nominate them.

Luminous is coming up on Thursday 13 July 2023 through to Saturday 15 July 2023. There are tickets available for the Thursday 13 July 2023 night which is a ticketed event for 2,500 people. If you want to go on Thursday night, get your tickets through Council's website. We listened to the community last year who said 5,000 people was too many for the ticketed event, so we've cut it in half to 2,500. Free entry on Friday 14 July 2023 and Saturday 15 July 2023, not even a gold coin donation, completely free, you can go right in, take the family, and enjoy Luminous. I encourage everyone right across Central Queensland to enjoy that amazing event at our Tondoon Botanic Gardens.

Congratulations to Delaney Claridge who has been selected in the Under 19 Women's Queensland State of Origin team. Well done to Delaney.

Mavis Penrose is celebrating 100 years. Her birthday was the 24 May 2023, and we will be doing a tree planting ceremony, weather permitting. We have a backup plan to have a ceremony here at the Council Chambers if the rain is here. Happy birthday Mavis, 100 years on 24 May 2023. Mavis was born in 1923 and lived locally since 1961 with most of that time in the Boyne Valley, moving to Calliope in the late 1990's. I thank National Seniors and the team at the Tondoon Botanic Gardens for organising the event as well.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF SPECIAL BUDGET MEETING MINUTES FOR 20 JUNE 2023

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 4 July 2023

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the Special Budget Meeting held on 20 June 2023.

Officer's Recommendation:

That the minutes of the Special Budget Meeting of Council held on 20 June 2023 be confirmed.

GM/23/5034 Council Resolution:

Moved Cr Hansen

Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/2.2. CONFIRMATION OF GENERAL MEETING MINUTES FOR 20 JUNE 2023

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 4 July 2023

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 20 June 2023.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 20 June 2023 be confirmed.

GM/23/5035 Council Resolution:

Moved Cr Churchill

Seconded Cr Trevor

That the Officer's Recommendation be adopted.

CARRIED

G/3. DEPUTATIONS

G/4. OFFICERS' REPORTS

G/4.1. 2023/24 STRATEGIC PRIORITIES

Responsible Officer: General Manager Strategy and Transformation

Prepared By: Corporate Planning Specialist

Council Meeting Date: 4 July 2023

File Ref: ED6.1

Purpose:

To seek Council's endorsement of the proposed Strategic Priorities publication for 2023/24.

Officer's Recommendation:

That Council endorses the 2023/24 Strategic Priorities for publication and advocacy as:

- Renewable Energy and the Transitioning Economy
- Health
- Housing
- Skills Development and Retention
- Regional Water Supply and Wastewater Infrastructure
- Establishing the Royal Navy Fleet Base North - Port of Gladstone
- Gladstone Heavy Vehicle and Oversize Overmass Load Transport Corridor
- Inland Rail Extension to the Port of Gladstone
- Boyne Tannum Aquatic Recreation Centre (BTARC)
- Harvey Road Sports and Events Precinct
- Harbour Arbour

GM/23/5036 Council Resolution:

Moved Cr Goodluck

Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

CARRIED

G/4.2. NAMING OF COUNCIL ASSET INFRASTRUCTURE - ELLA J COURT

Responsible Officer: General Manager Customer Experience

Prepared By: Manager Customer Solutions

Council Meeting Date: 4 July 2023

File Ref: CR13.1

Purpose:

The purpose of this report is to allow Council to consider a request to add Ella J Court to the Approved Place Name Register and utilise on an unnamed road in approved Reconfiguration of Lot (ROL) Application DA/146/2015. Location of the new street to be off Friswell Road, Burua, access Street with a cul-de-sac.

Officer's Recommendation:

That Council approve:

1. The application to add Ella J Court to the Approved Place Name Register; and
2. The use of the name Ella J Court for an unnamed road in approved Reconfiguration of Lot Application DA/146/2015.

GM/23/5037 Council Resolution:

Moved Cr Churchill

Seconded Cr Hansen

That the matter be deferred to the General Meeting of 1 August 2023 to allow officers time to re-asses the application and provide a further report to Council.

CARRIED

G/4.3. NAMING OF COUNCIL ASSET INFRASTRUCTURE - SHAPLAND ROAD

Responsible Officer: General Manager Customer Experience

Prepared By: Manager Customer Solutions

Council Meeting Date: 4 July 2023

File Ref: CR13.1

Purpose:

The purpose of this report is to allow Council to consider a request to add Shapland Road to the Approved Place Names Register and utilise on road reserve.

Officer's Recommendation:

That Council refuse the application to utilise Shapland Road on an unmade/unformed road reserve and property in Berajondo.

GM/23/5038 Council Resolution:

Moved Cr Cameron

Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

G/4.4. NAMING OF COUNCIL ASSET INFRASTRUCTURE - LITORIA LANE

Responsible Officer: General Manager Customer Experience

Prepared By: Manager Customer Solutions

Council Meeting Date: 4 July 2023

File Ref: CR13.1

Purpose:

The purpose of this report is to allow Council to consider a request to add Litoria Lane to the Approved Place Names Register and utilise for road naming on an unnamed road in approved Reconfiguration of Lot (ROL) Application DA/238/2016. Location of the new street is to be off Bradford Road, Telina.

Officer's Recommendation:

That Council approve:

1. The application to add Litoria Lane to the Approved Place Name Register; and
2. The use of the name Litoria Lane for an unnamed road in approved Reconfiguration of Lot Application DA/238/2016.

GM/23/5039 Council Resolution:

Moved Cr O'Grady
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

G/4.5. NAMING OF COUNCIL ASSET INFRASTRUCTURE - BOOYOOH AVE, DARAREM ST, DARWAR ST AND YAYA AVE

Responsible Officer: General Manager Customer Experience

Prepared By: Manager Customer Solutions

Council Meeting Date: 4 July 2023

File Ref: CR13.1

Purpose:

The purpose of this report is to allow Council to consider a request to utilise names from Councils Approved Place Name Register on unnamed roads within new development DA/11/2018, OPW/18/2022. Names for consideration from the Council Approved Place Name Register are Booyooh Avenue, Dararem Street, Darwar Street, Yaya Avenue. The development is located on Lot 5 and Lot 1 Red Rover Road, Callemondah.

Officer's Recommendation:

That Council:

1. Approve the application to utilise the names Booyooh Avenue, Dararem Street and Darwar Street available on Council's Approved Place Name Register at the locations requested by the applicant within DA/11/2018, OPW/18/2022; and
2. Refuse the proposal to rename existing Meegan Road to Yaya Avenue.

GM/23/5040 Council Resolution:

Moved Cr Churchill
Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

CARRIED

G/4.6. MEMORIAL PLAQUE ON COUNCIL ASSET - THE HANDLEY SISTERS

Responsible Officer: General Manager Customer Experience

Prepared By: Manager Customer Solutions

Council Meeting Date: 4 July 2023

File Ref: CR13.1

Purpose:

The purpose of this report is to allow Council to consider a request to install a Memorial Plaque in loving memory of the Handley Sisters on the Tarcoola Drive, Boyne Island covered viewing shelter on the timber boardwalk.

Officer's Recommendation:

Council approve the application to install a Memorial Plaque in loving memory of the Handley Sisters on the covered viewing shelter on the timber boardwalk on Tarcoola Drive, Boyne Island.

GM/23/5041 Council Resolution:

Moved Cr Hansen
Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

CARRIED

G/4.7. 2023-24 GENERAL SOLE AND SPECIALISED SUPPLIERS

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 4 July 2023

File Ref: PE1.1

Purpose:

This report seeks resolution from Council to make use of the provisions in section 235 of the *Local Government Regulation 2012*, that allows for exceptions to the requirement for written quotes or tenders.

Officer's Recommendation:

That:

1. In accordance with Section 235(a) of the *Local Government Regulation 2012*, Council is satisfied that the suppliers listed below are the only suppliers reasonably available to deliver the relevant product/service for the 2023/24 financial year:

1Spatial	Only reseller in Australia of FME mapping software used by GIS team
Australian Laboratory Services Pty Ltd (formerly ALS Limited)	Only drinking water analysis provider in Gladstone with the nearest competing laboratories in Brisbane and Townsville
Capricorn Lodge	Only accommodation provider on Curtis Island
Ecoscope Environmental Pty Ltd	Only NATA accredited laboratory with proximity to Gladstone with the nearest competing laboratories in Brisbane and Townsville
K J Ingham	Only supplier within the Gladstone region that is licensed for potable water transport
Mottech Parkland Australia	Only Australian importer and distributor of Irrinet irrigation systems
Pacific Biologics	Only importer and distributor of ProLink Mosquito control products
Ruswin Locksmiths and Security (previously Key Cut Services)	Only authorised dealer of electronic keys within Gladstone with the nearest competitor in Brisbane

2. In accordance with Section 235(b) of the *Local Government Regulation 2012*, Council is satisfied that because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders from suppliers for the relevant services for the 2023/24 financial year:

ABB Australia Pty Limited	Original Equipment Manufacturer ('OEM') of ABB flow meters
Aurion Corporation Pty Ltd	Proprietor of Aurion software used for payroll management
Austeng Crematoria and Cemetery	OEM for Crematorium parts and service at Boyne Island Memorial Parklands
Bespoke Engineering & Fabrication T/A EZ Machinery	OEM for EZ Hydraulic Mulcher Attachments and Spare Parts
Bill Robertson Toyota	Local OEM for Toyota Light Commercial Vehicles
Bundy Bullet Pty Ltd	Provider of Bundaberg to Gladstone freight services
Cat & Back	Provider of Central Queensland freight services
Central Queensland Media Pty Ltd t/a CQ Today	Publisher of CQ Today and Gladstone Today
Chemwatch	Proprietor of Chemwatch software used for the storage and

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	management of Material Safety Data Sheets (MSDS) and Safety Data Sheets (SDS)
Civica Pty Ltd	Proprietor of Reflect and Recover software used by Roads Program Delivery for asset management and RMPC contract coordination
Davcor Group Pty Ltd t/a Electronic Keying Australia	OEM for electronic keys and vaults used to access Council buildings
Electrical Refrigeration Enterprises	Local authorised agent for ZIP water systems
Endress & Hauser Australia Pty Ltd	OEM for Transducers and Radar Micro pilot measurement instrumentation
Ergon Energy	Electrical Infrastructure provider in Central Queensland
ESRI Australia Pty Ltd	Proprietor of ArcGIS software
F3EE Pty Ltd	Australian based Channel Partner of Bentley Systems for Open Flow (Water Gems and Sewer Gems) software
Farm and Garden Products Pty Ltd	Closest (Rockhampton) authorised agent for: <ul style="list-style-type: none"> • Kioti Tractors • Bobcat Excavators • Twose Remote Track Mower • Kanga Mini Loader • Polaris Ranger UTVs
Followmont Transport Pty Ltd	Provider of Queensland and New South Wales freight services
GCM Enviro Pty Ltd	OEM of landfill compactor parts
Gladstone Engineering Alliance (GEA)	Specialised body established to strengthen business and industry relationships within the Gladstone Region
Gladrock Transport	Provider of Central Queensland freight services
Harbour Software	Proprietor of Doc Assembler and Docs on Tap software provider
Hastings Deering (Australia) Pty Ltd	OEM parts for Caterpillar machinery parts
Ibis Information Systems Pty Ltd	Proprietor of Ibis Information Systems Software used for Rates modelling
IDEXX Laboratories Pty Ltd	OEM for IDEXX Colilert System
Infor Global Solutions (ANZ) Pty Ltd	Proprietor of Pathway software
Institute of Public Works Engineering Australasia (IPWEA)	Specialised peak association for professionals who deliver public works and engineering services
J.H. Wagner & Sons	OEM for marker stones used at the Boyne Tannum Memorial Gardens
Jardine Lloyd Thompson Pty Ltd	Specialists in providing insurance products and services to local government e.g. Directors and Officers Liability and Environment Impairment Liability.
Kvitko Holdings T/A Gladstone News	Publisher of Gladstone News
LG Solutions	Proprietor of LG Solution software used for fees and charges
Mettler Toledo-Limited	OEM of weighbridge service and parts for Gladstone Transfer Station and Benaraby Land Fill
Netstar Australia Pty Ltd	Provider of GPS Data Plan for GRC Vehicles
Nextra Valley News	Magazine and newspaper supply for Council libraries
News Limited	Publisher of Courier Mail newspaper
NuGrow Rockhampton Pty Ltd	Provider of water and sludge material disposal services
Origin Energy	Supplier of gas and gas infrastructure at GECC
QIT Plus Pty Ltd	Proprietor of Guardian software used for disaster management
Queensland Regional Broadcasters (Grant Broadcasters)	Provider of advertising services for 4CC and Kix Country radio.
Reef City Motors	Local OEM for Ford Light Commercial Vehicles

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Safegroup Automation	OEM for SCADA Controllers
SANZAP Pty Ltd t/a Solus Consulting	Proprietor of Solus library application
Schneider Electric (Australia)	Proprietor of Schneider Electric ClearSCADA Software
SEEK Limited	Provider of online recruitment advertising linked to Aurion software system used for recruitment
Sewer Equipment Company (Aust)	OEM for camera equipment used in the CCTV van
SLR Consulting Australia	Proprietor of EnviroSys platform
Southern Cross Austereo	Provider of advertising services for Hit FM 93.5 and Triple M Radio
Spirac Solid Handling Solutions	OEM for Spirac conveyor parts
Takura Bark & Compost	OEM for Takura Engineered Softfall
Technology One Pty Ltd	Proprietor of Technology One software
Telstra	Telecommunications Infrastructure provider in Central Queensland
Terrequip Pty Ltd	OEM for JCB Equipment
The Coastal Rag	Publisher of community newspaper for Discovery Coast
TNT Australia Pty Ltd (to become FedEx Express)	Australia wide freight services
Varidesk, LLC	OEM for standing desk solutions
Western Truck Group Pty Ltd	OEM parts for Volvo machinery
Wideland Group	OEM parts for Iveco and Isuzu Trucks

GM/23/5042 Council Resolution:

Moved Cr Goodluck
Seconded Cr O'Grady

That the Officer's Recommendation be adopted with the inclusion of 'Gladstone Today' to the publication services provided by Central Queensland Media Pty Ltd t/a CQ Today.

CARRIED

G/4.8. EXTERNAL AUDIT - INTERIM MANAGEMENT LETTER

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Financial Controller

Council Meeting Date: 4 July 2023

File Ref: FM4.4

Purpose:

To present a copy of the Interim Management Letter and Report to ensure transparency and accountability of Council regarding audit findings.

Officer's Recommendation:

That Council note the Interim Management Letter and Report in accordance with Section 213 of the *Local Government Regulation 2012*.

GM/23/5043 Council Resolution:

Moved Cr Muszkat
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

G/4.9. JAPAN DELEGATION

Responsible Officer: General Manager Strategy and Transformation

Prepared By: Economic Development Specialist

Council Meeting Date: 4 July 2023

File Ref: CM7.2

Purpose:

To update Council on an invitation to the Mayor Matt Burnett from the Premier of Queensland to join a delegation to Japan to meet with critical stakeholders and project proponents looking to invest and establish new economy industries in Queensland and in particular the Gladstone Region. The delegation to Japan will be from 8 – 10 July 2023.

Officer's Recommendation:

That Council authorise Mayor Matt Burnett to participate in the Queensland Premier's Delegation to Japan 8-10 July 2023.

GM/23/5044 Council Resolution:

Moved Cr Goodluck
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/5. COUNCILLORS REPORT

Councillor Desley O'Grady mentioned the Boyne Burnett Inland Rail Trail (BBIRT) opening of the new section (as mentioned in the Mayoral Statement) and acknowledged the contribution of Gladstone Area Water Board (GAWB) who provided funding for the works undertaken to the new section. Cr O'Grady noted that new section is 3.5km from Boynedale Bush Camp to 4 Mile Scrub and that there is an off track along the way that people can walk however no bikes or horses are permitted on the off track (no horses are permitted on the trail). Cr O'Grady acknowledged Mayor Burnett for riding the 7km's of trail and further thanked GAWB for investing in the BBIRT. Councillor Darryl Branthwaite acknowledged the work of Cr O'Grady and the BBIRT Committee for getting the BBIRT to where it is today.

Cr Branthwaite mentioned that he was recently invited to accompany Mayor Burnett to the National General Assembly in Canberra and noted that it was the first time he had been to a conference of this kind where there were over 500 councils represented and approximately 1,200 delegates. Cr Branthwaite noted that what was resounding for him were the difficulties everyone in a regional area are having with housing and the passionate appeals from regional areas on areas such as issues in obtaining skilled trades, supplies and the rising costs. Cr Branthwaite mentioned it was a privilege to watch Mayor Burnett participate as a stand-in on a panel with Federal Minister for Infrastructure, Transport, Regional Development and Local Government, Catherine King and Assistant Treasurer and Federal Minister for Financial Services, Stephen Jones. Cr Branthwaite noted that there were approximately 1,000 attendees in the room for the panel presentation and that it was with pride that he watched Mayor Burnett speak passionately about the Gladstone Region and how Council and the Gladstone Region is leading the way with transition through the different energy platforms that are about to be experienced and how other neighbouring councils are experiencing the transition differently. Cr Branthwaite mentioned that a video recording of Mayor Burnett's opening remarks on the panel is available on LinkedIn and other social media platforms.

Mayor Burnett mentioned that Council are hosting the Local Government Association of Queensland conference in Gladstone later in the year (October 2023).

G/6. URGENT BUSINESS

Nil

G/7. NOTICE OF MOTION

Nil

G/8. CONFIDENTIAL ITEMS

Nil

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 9:45am.