

# GLADSTONE SAIKI SISTER CITY ADVISORY COMMITTEE

Philip Street Communities and Families Precinct

**Date:** 21/04/2022

**Time:** 4.45pm – 6.00pm

## MEETING MINUTES

### 1. Committee Acknowledgments

1.1. Attendees	Wendy Marsh, Bev Fellows, Maureen Mason, Robina Cupitt, Cr Desley O'Grady, Cr Glenn Churchill, Chris Moore, Gay Sirriss, Barry Meiring (GRC Manager Tondoon Botanical Gardens), Jessi Zang (Youth Council Representative) Rebecca Creedy (GRC Community Development Officer)
1.2. Apologies	Howard Marsh, Yukiko Moore, Dianna Paddick (Cultural Projects Specialist, Gladstone Regional Art Gallery & Museum)
1.3. Guests	Jaclyn and Masa from Integreat Queensland
1.4. Acknowledgement to Country	Done by Gay Sirriss

### 2. Confirmation of Minutes

2.1 Minutes of 17 February and 17 March	<p>Minutes of February moved: Wendy Marsh</p> <p>Seconded: Maureen Mason</p> <p>Minutes adopted</p> <p>Minutes of March (special event planning meeting) moved: Wendy Marsh</p> <p>Seconded: Cr Churchill</p> <p>Minutes adopted</p>
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### 3. Presentations

3.1 Presentations	Video of Shorebird Artwork Unveiling Event
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### 4. Declaration of Conflict of Interest

4.1 Committee members to disclose	Cr Churchill declared that his partner is a board member of Integreat Queensland
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### 5. Committee Correspondence

5.1 Incoming	SCA Newsletter March, email response from Saiki City Office regarding artwork launch event
5.2 Outgoing	Shorebird Artwork Launch Event video shared with Saiki City Office (including Japanese subtitles)

### 6. Standing Business Items

6.1 Website updates including committee profiles	<p>Several requests dating back to 23.9.21 for website updates and additions have been sent to Council's Communications and Marketing Team requesting:</p> <p>Saiki Sister City Page:</p> <ul style="list-style-type: none"><li>• Committee member profiles</li><li>• Rotating monthly carousel of photographs of past events and celebrations</li><li>• A section for community comment/ feedback/ questions to the committee (specifically stating that all comments will be responded to following the next committee meeting)</li><li>• To share the 25<sup>th</sup> anniversary of the signing of declaration video on the website (completed)</li></ul> <p>Saiki Shorebird Section:</p>
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	<ul style="list-style-type: none"><li>• Addition of the shorebird photograph supplied by Mick Barker, credited to him (completed)</li><li>• Addition of the Japanese Translation of the Saiki Shorebird plaque (completed)</li><li>• Addition of a photograph of the artwork taken by Daren (GRC Multimedia Officer) (completed)</li><li>• Updated content in the Saiki Shorebird section (condensed version created by Brands and Comms is missing some key details) (completed)</li></ul> <p>The committee are to send Rebecca information for their online profiles asap. Photographs to be taken at the next committee meeting for inclusion on the website with the profiles.</p>
6.2 Bamboo tipping water feature (shishi-odoshi)	<p>Barry has provided Michael Eberle (owner/ operator of Simply Japanese Bonsai) a photograph of a bamboo tipping water feature that the committee would prefer, and Michael has confirmed it is possible for him to make and design to our specifications.</p> <p>Barry's team at Tondoon Gardens have been looking where it could be permanently placed in the Japanese Tea House Gardens, allowing access to power. Options provided included a pondless system where the water isn't sitting stagnant, at the entrance to the gardens or placed in the existing pond under the water feature. Committee members to decide at the next meeting the most suitable location, allowing time to research the symbolism of the feature.</p> <p>Masa from Integreat advised that the Shishi-odoshi produces a serene tapping sound, so it would be nice if it could be heard from the Japanese Tea House.</p> <p>Barry has advised there are current electrical upgrades taking place in the Japanese Tea House Gardens so the project will not be started for a little while longer.</p> <p>The committee wish to thank Barry and his team for looking into suitable locations and providing options.</p>
6.3 Shorebird Street Art by Margaret Worthington- Launch Event	<p>The committee wish to pass on their sincere thank you to everyone involved in the Shorebird Artwork Launch Event, allowing us to successfully share this momentous occasion with Saiki City.</p> <p>A special thank you to Daren Dunett for the capturing the essence of the event on video, Yuki for proofreading the Japanese Translation, Rebecca for organisation of the event, Maureen for her vision and</p>

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	bringing it to life and to each committee member for their time and contribution.
6.4 Calendar of events	A calendar of key events for the Saiki Committee has been created and distributed at the meeting. Any additions to the calendar can be emailed to Rebecca for inclusion throughout the year.
6.5 Ideas for Youth Engagement with Saiki Sister City Committee	<p>Youth engagement ideas were suggested by Aaron. Rebecca to liaise with Margaret Worthington/ Allan Briggs to see if their book is available for purchase to share with local schools, focusing on high schools due to its scientific content.</p> <p>The committee welcomed Youth Council member Jessi to the committee and are keen to hear any engagement ideas that her or the Youth Council may have to promote the Sister City relationship with youth across our region.</p>

## 7. Outstanding Business Items

7.1. Japanese Sculptures, Signage and Plaque at Tondoon Gardens	<p>Suggested new sign at the Tondoon Botanic Gardens and Café, Library Square and Airport to advise guests of the Sister City Relationship. Barry to advise regarding Tondoon Gardens.</p> <p>Yukiko and Chris have drafted EOI for Japanese artist to create a commemorative art piece for the anniversary celebration (in English and Japanese). Rebecca has sent to GRC legal team who advised a formal EOI to be written up Curator of the Art Gallery following the process within the Public Art Policy, taking into consideration location, insurance and who will be the asset owner/ manager. Awaiting appointment of Curator to undertake this project.</p>
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## 8. Other Business Items

8.1 Flourish Event	<p>Jaclyn and Masa spoke with the committee regarding the upcoming Flourish Event being hosted by Integreat Queensland on Saturday 28<sup>th</sup> May from 3pm – 9pm at 1 Manning Street, South Gladstone.</p> <p>Jaclyn discussed the purpose of this community festival is to celebrate the migrant community and the many cultures that exist in our region. Flourish will include a cultural fashion parade, live music,</p>
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	<p>world of BBQs, art exhibitions and the official launch of the Ignite Community Art Project.</p> <p>The Saiki Committee unanimously agreed that they would like to be a part of this event. Rebecca to register for a stall through Crystal at Integreat and create a roster to ensure the stall is manned at all times. An inside stall would be preferable with craft activities taking place.</p> <p>Ideas for the stall include origami and kendama demonstrations. Rebecca to contact the Art Gallery to locate the Saiki Banner for display on the day.</p>
8.2 Koi Fish at Japanese Tea House Gardens	The committee have asked Barry to explore the possibility of having Koi Fish added to the pond at the Japanese Tea House Gardens.
8.3 Mayors Youth Breakfast	The committee thanked Bev Fellowes for being the Saiki Committee representative at the Mayors Youth Breakfast to perform the annual book exchange with the Mayor. Bev was honoured to participate in the exchange.
<b>9. Close of Meeting</b>	
9.1 Meeting closed at 6.00pm	Next meeting will be held on Thursday 19 <sup>th</sup> May 4.45pm at Philip Street Communities and Families Precinct.

## 2022 Calendar of Project Actions

Actions	Person responsible	Progress to Date
Discuss potential Artist from Saiki being commissioned to uptake a sculptor for the Japanese's Tea garden with the General Manager Community Development and Events and write report to Council.	Barry Meiring/ Curator of Art Gallery & Museum	On Hold
Discuss potential Bonsai presenter to be keynote person attending a future Bonsai exhibition at the botanic gardens with General Manager Community Development and Events and write report to Council.	Barry Meiring	On Hold
Barry proposed he could purchase on behalf of the committee, a second-hand book by influential Bonsai Artist John Naka, to be housed in the library at the Tondoon Gardens. Barry to keep an eye out for a second-hand copy of the book as they are hard to come by.	Barry Meiring	In progress
Rebecca liaising with Municipal Band and GRC Multimedia Officer to coordinate a time for audio and visual recording of "Plaza in Saiki" composed music. Awaiting confirmation of suitable time.	Rebecca Creedy	Awaiting response

## Confirmed 2022 Committee Meeting Dates

The Gladstone Saiki Sister Advisory Committee meetings are held on the 3rd Thursday of each month except for December.

The venue for these meetings is the Philip Street Communities and Families Precinct Gladstone, unless otherwise changed by Committee vote.

Time held: 4:45pm - 6pm 2022

January	February	March	April	May	June
20th	17th	17 <sup>th</sup> Shorebird Artwork Launch Event in lieu of meeting	21st	19th	16th
July	August	September	October	November	December
21st	18th	15th	20th	17 <sup>th</sup> (AGM)	No Meeting Proposed