



**GLADSTONE**  
REGIONAL COUNCIL

**GENERAL MEETING NOTICE  
AND AGENDA**

**TO BE HELD AT THE COUNCIL CHAMBERS – CIVIC CENTRE  
101 GOONDOON STREET, GLADSTONE**

**On Tuesday 2 August 2022**

**Commencing at 9.00am**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

## Table of Contents

ITEM	PAGE
<b>G/1. MAYORAL STATEMENT OF CURRENT ISSUES.....</b>	<b>3</b>
<b>G/2. CONFIRMATION OF MINUTES.....</b>	<b>4</b>
G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 19 JULY 2022 .....	4
G/2.2. CONFIRMATION OF SPECIAL BUDGET MEETING MINUTES FOR 25 JULY 2022.....	5
<b>G/3. OFFICERS' REPORTS .....</b>	<b>6</b>
G/3.1. LOCAL GOVERNMENT ASSOCIATION QUEENSLAND ANNUAL CONFERENCE - ADDITIONAL MOTIONS .....	6
G/3.2. APPLICATION TO APPROVED PLACE NAME REGISTER - ASSET NAMING OF COUNCIL INFRASTRUCTURE - CROSISCA .....	10
G/3.3. APPLICATION TO APPROVED PLACE NAME REGISTER - PAGEANT PLACE, KIRKWOOD .....	12
G/3.4. APPLICATION TO APPROVED PLACE NAME REGISTER - ROONEY WAY, KIRKWOOD .....	15
G/3.5. TENDER 141-22 CONSTRUCTION OF CONCRETE BRIDGES MIRIAM VALE AND LOWMEAD18	
<b>G/4. DEPUTATIONS .....</b>	<b>21</b>
<b>G/5. COUNCILLORS REPORT.....</b>	<b>21</b>
<b>G/6. URGENT BUSINESS.....</b>	<b>21</b>
<b>G/7. NOTICE OF MOTION .....</b>	<b>21</b>
<b>G/8. CONFIDENTIAL ITEMS .....</b>	<b>21</b>

**G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 19 JULY 2022**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 2 August 2022

**File Ref:** CM7.2

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**Purpose:**

Confirmation of the minutes of the General Meeting held on 19 July 2022.

**Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 19 July 2022 be confirmed.

**Attachments:**

1. Minutes of the General Meeting of Council held on 19 July 2022.

**Tabled Items:**

Nil

**Report Prepared by:** Executive Secretary

**G/2.2. CONFIRMATION OF SPECIAL BUDGET MEETING MINUTES FOR 25 JULY 2022**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 2 August 2022

**File Ref:** CM7.2

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**Purpose:**

Confirmation of the minutes of the Special Budget Meeting held on 25 July 2022.

**Officer's Recommendation:**

That the minutes of the Special Budget Meeting of Council held on 25 July 2022 be confirmed.

**Attachments:**

1. Minutes of the Special Budget Meeting of Council held on 25 July 2022.

**Tabled Items:**

Nil

**Report Prepared by:** Executive Secretary

## G/3. OFFICERS' REPORTS

### G/3.1. LOCAL GOVERNMENT ASSOCIATION QUEENSLAND ANNUAL CONFERENCE - ADDITIONAL MOTIONS

**Responsible Officer:** General Manager Strategy and Transformation

**Council Meeting Date:** 2 August 2022

**File Ref:** GR3.1

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#### **Purpose:**

To provide Council with the opportunity to consider motions to submit to the Local Government Association of Queensland's (LGAQ) Annual Conference, held from Monday 17 to Wednesday 19 October 2022 in Cairns, Queensland.

#### **Officer's Recommendation:**

1. That Council submit the following conference motions to the Local Government Association of Queensland (LGAQ) for consideration:
  - a. **Creation of a Sovereign Wealth Fund**
    - i. The LGAQ calls on the Queensland Government to
      1. Establish a sovereign wealth fund to
        - a. Provide long-term support for regions to transition to a net zero carbon economy
        - b. Support other regional economic and community development opportunities as part of the great energy transition
        - c. Provide fiscal stability and long-term sustainability to support intergenerational equity in regions.
  - b. **Increase private developer contributions to infrastructure charges**
    - i. The LGAQ calls on the Queensland Government to
      1. Review the current cap placed on infrastructure charges to allow Councils to secure greater developer contributions to fund the cost of infrastructure associated with private development.
  - c. **Environmental Legislation Changes Impact**
    - i. The LGAQ calls on the State and Federal governments to
      1. Provide transparent and targeted consultation with local governments regarding changes to environmental legislation that impacts local governments' sewerage assets, and
      2. Provide funding to assist local governments in maintaining and upgrading sewerage assets to meet evolving environmental legislation and protect the environment.
  - d. **Human Rights Act Exemptions Regarding Safety in the Workplace**
    - i. The LGAQ calls on the Queensland Government to:
      1. Amend section 13 of Human Rights Act 2019 to allow the application of the exemptions in Anti-Discrimination Act 1991, including allowing acts that are reasonably necessary to protect the health and safety of people at a place of work (s108), acts done in compliance with legislation (s106) and genuine occupational requirements.
  - e. **Model Policies**
    - i. The LGAQ partner with the Queensland Department of Local Government and Local Government Managers Australia to provide resources to:

## GENERAL MEETING AGENDA 2 AUGUST 2022

1. Identify and make a list of policies that Councils are statutorily required to have in place to achieve legislative compliance (beyond the work that the Department has done which includes the policies required under the Local Government Act 2009 and Local Government Regulation 2012); and 2.
- ii. Potentially develop model policies that could be adopted and/or form a base for Councils to work from in the development of these statutory/core policies. Some examples of potential 'Model Policies' being:
  1. Privacy Policy
  2. Public Interest Disclosure Policy
  3. Work Health and Safety Policy
  4. Employee Code of Conduct Policy<sup>7</sup>
  5. Complaint Management Policy (Administrative Action Complaints)
  6. Related Party Disclosures Policy
  7. Records Management Policy.

### f. Stamp Duty Exemption

- i. The LGAQ calls on the Queensland Government to:
  1. Amend the Duties Act 2001 to include an exemption from duty for Local Governments in similar terms to that given to the State Government in section 145 of that Act.

### Background:

LGAQ is a peak governing body bringing together Queensland councils and providing the opportunity to raise significant policy issues to LGAQ to advocate for change in the State and Federal Governments.

The Local Government Association of Queensland's Annual Conference is a primary networking forum for local governments in Queensland and is where Council motions are voted on for endorsement of advocacy by LGAQ.

The theme for this year's LGAQ Conference is *livability*. "*Queensland communities deserve to be livable ones, and this year's program is packed with speakers and topics based on this year's theme of livability.*" - LGAQ.

Acceptance of motions opened on 8 June and closes on Wednesday, 10 August 2022. To submit a motion, it must first be agreed upon and approved through resolution by Council

At the 19 July 2022 General Meeting ([link to agenda](#)):

- Four potential motions were raised for consideration, however, a resolution on submission was not clearly made at the meeting.
  - Environmental Legislation Changes Impact
  - Human Rights Act Exemptions Regarding Safety in the Workplace
  - Model Policies
  - Stamp Duty Exemption
- Council agreed to develop an additional potential motion to address private developer contributions to infrastructure charges.
  - Increase private developer contributions to infrastructure charges
- Council discussed an additional potential motion that was in development and was being circulated internally before being presented at the 2 August 2022 General Meeting.
  - Creation of a Sovereign Wealth Fund

This paper presents all proposed motions for submission to LGAQ.

### **Options, Risk and Opportunity Analysis:**

The proposed motions align strongly with this year's conference theme of livability. Details of this alignment for the previously raised potential motions are detailed in the [19 July 2022 General Meeting Agenda](#).

Alignment to this year's conference theme of livability is detailed below for the newly proposed potential motions.

#### Creation of a Sovereign Wealth Fund

As regional Queensland communities are home to many large-scale industrial facilities and resource infrastructure, this potential motion has the opportunity for far reaching impacts across the State.

The introduction of a sovereign wealth fund has the power to support the communities and regions to transition, strengthen and diversify their economy, invest in future workforces, support liveability and offset the impacts of transitioning to a net zero economy. For the best outcomes for the communities, managing the economic transition should be undertaken collaboratively by regional communities, local, state, and federal governments.

While The Gladstone Region Transition Economy Plan is nearing finalisation and expected to be delivered in September 2022. This potential motion is independent of adoption of this Plan, presenting a separate opportunity to advocate and leverage recent political momentum.

#### Increase private developer contributions to infrastructure charges

Quality local infrastructure contributes to wellbeing, increases the liveability of our communities and neighbourhoods, and helps facilitate the flow of new housing supply for a growing population.

Developer infrastructure contributions offer councils another avenue, beyond rates, to fund local trunk infrastructure such as water and sewage connections, roads and stormwater pipes. Developer contributions have not increased to match the rising cost of delivering infrastructure and the current capped infrastructure charges do not cover enough of the cost to Council to deliver this trunk infrastructure. This balance leaves a large shortfall to be covered by ratepayers and places challenges on Councils to deliver good-quality local infrastructure.

### **Communication and Consultation:**

In the preparation of these motions, internal collaboration has occurred with Council's Economic Development Specialist, Manager Revenue Services and Manager Development Services.

On the sovereign wealth fund motion Officers have also collaborated with The Next Economy, the consulting firm assisting Council with the development of the Transition Economy Plan.

Isaac Regional Council and Central Highlands Regional Council have been consulted on the draft proposed motion. Both Councils are supportive of the motion and are also preparing to submit similar motions to the Conference.

### **Legal Strategy and Policy Implications:**

Council is required to formally approve motions via resolutions, prior to submission to LGAQ by Wednesday, 10 August 2022.



**GENERAL MEETING AGENDA 2 AUGUST 2022**

**Financial and Resource Implications:**

There is no cost associated with submitting motions for debate other than internal staff resources.

**Summary:**

Nil

**Anticipated Resolution Completion Date:**

2 August 2022

**Attachments:**

1. 2022 Potential Motion – Sovereign Wealth Fund
2. 2022 Potential Motion – Infrastructure Funding

**Tabled Items:**

Nil

**Report Prepared by:** Manager Strategy and Improvement

## G/3.2. APPLICATION TO APPROVED PLACE NAME REGISTER - ASSET NAMING OF COUNCIL INFRASTRUCTURE - CROSIKA

**Responsible Officer:** General Manager Customer Experience

**Council Meeting Date:** 2 August 2022

**File Ref:** CM13.1

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### **Purpose:**

The purpose of this report is to allow Council to consider a request to add 'Crosiska' to the Approved Place Names Register to utilise in future naming of Councils assets.

### **Officer's Recommendation:**

That Council approves the application to add 'Crosiska' to the Approved Place Names Register.

### **Background:**

Council received an application to add 'Crosiska' to the Approved Place Names Register in memoriam of Giobatta Giorgio Crosiska. Giobatta was an early settler of the Calliope township and publican of the Clyde Hotel for 30 years.

Giobatta married his wife Mary in 1868 and purchased land near Leixlip Creek, Calliope in 1875. In 1885, he became the hotel publican and not long after sold his land near Leixlip Creek to take up residence in the dwelling attached to the Clyde Hotel, where their last child (of 8) was born in 1887.

Between 1900-1905 Giobatta leased a parcel of land behind the Clyde Hotel to run cattle. During this time in 1903, Mary passed away and was buried at the Calliope Cemetery.

In 1910 Giobatta purchased the Clyde Hotel and when he passed away in 1911 the Hotel property was left as equal shares to 7 of his children.

### **Options, Risk and Opportunity Analysis:**

The application has been assessed against the requirements of Council's Naming of Infrastructure Assets Policy (P-2020-17) and Corporate Standard (CS-2020-20).

	<b>Comply</b>	<b>Comment</b>
<b>Adding Name to Register</b>		
Uniqueness of Name	Compliant	'Crosiska' is not on or similar to a name already on the Approved Place Names Register.
Source of Name	Compliant	Early local settler and long history within the Local Government area.
Spelling/Form of Name	Compliant	One word and correct form/spelling.

The application meets criteria to be added to the Approved Place Names Register.

## **GENERAL MEETING AGENDA 2 AUGUST 2022**

Council does not maintain a list of unnamed assets, therefore, we cannot consider the request to utilise 'Crosisca' on a current Council asset. An application in writing must be received, requesting a specific asset be named and until such time, the name may remain on the Approved Place Names Register, should the name be approved.

### **Legal Strategy and Policy Implications:**

The application has been assessed against the requirements of Council's Naming of Infrastructure Assets Policy (P-2020-17) and Corporate Standard (CS-2020-20) as outlined in the table above.

### **Financial and Resource Implications:**

Nil

### **Summary:**

Nil

### **Anticipated Resolution Completion Date:**

16 August 2022

### **Attachments:**

1. CONFIDENTIAL Application to Approved Place Name Register – Croisca

### **Tabled Items:**

Nil

**Report Prepared by:** Team Leader Customer Solutions

**G/3.3. APPLICATION TO APPROVED PLACE NAME REGISTER - PAGEANT PLACE, KIRKWOOD**

**Responsible Officer:** General Manager Customer Experience

**Council Meeting Date:** 2 August 2022

**File Ref:** CR13.1

**Purpose:**

The purpose of this report is to allow Council to consider a request to add “Pageant Place” to the Approved Place Names Register and utilise for road naming within a new development.

**Officer's Recommendation:**

That Council approves the application to add “Pageant Place” to the Approved Place Names Register and utilise for road naming.

**Background:**

Council received an application to add “Pageant Place” to the Approved Place Names Register as Pageant means to celebrate beauty, which the applicant believes to suit the location of the new development.

**Options, Risk and Opportunity Analysis:**

The application has been assessed against the requirements of Council’s Naming of Infrastructure Assets Policy (P-2020-17) and Corporate Standard (CS-2020-20).

	Comply	Comment
<b>Adding Name to Register</b>		
Uniqueness of Name	Compliant	“Pageant” is not on, or similar to, a name already on the Approved Names Place Register
Source of Name	Compliant	Proposed name is not in reference to any Family name/individual
Spelling/Form of Name	Compliant	One word and correct form/spelling
<b>Utilise Name</b>		
Purpose or need to name the Asset	Compliant	New road approved by DA/86/2015
Status of Name	Compliant	Not currently used
Name is appropriate to the area	Compliant	Name is deemed appropriate

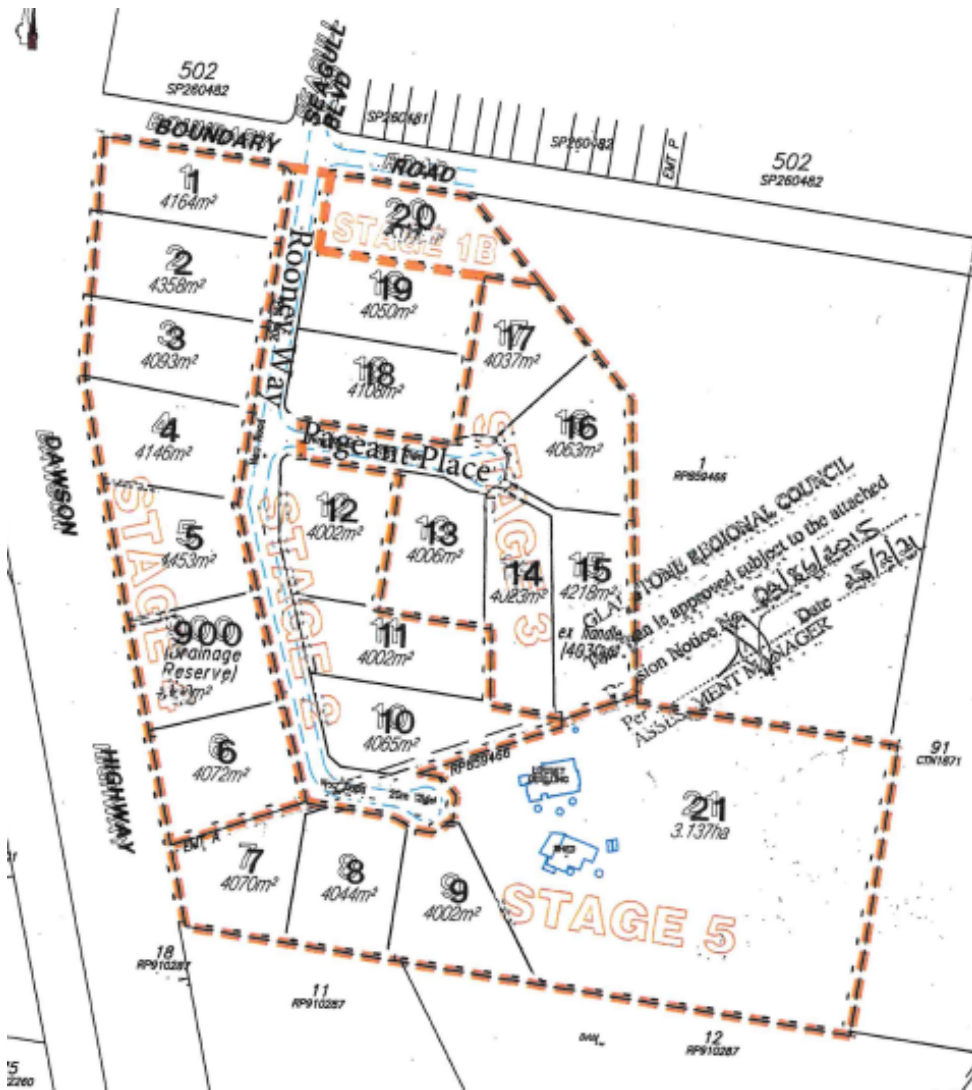


Figure One: Approved Plan DA/86/2015

The application meets the criteria to be added to the Approved Place Names Register and utilised as a road name.

**Communication and Consultation:**

Development Services, GIS, Strategic Asset Performance and Roads Operations have been consulted and have commented that there are no objections to the application.

**Legal Strategy and Policy Implications:**

The application has been assessed against the requirements of Council’s Naming of Infrastructure Assets Policy (P-2020-17) and Corporate Standard (CS-2020-20) as outlined in the table above.

**Financial and Resource Implications:**

Cost to install and maintain signage, as well as administrative requirements.

**Summary:**

Nil

**GENERAL MEETING AGENDA 2 AUGUST 2022**

**Anticipated Resolution Completion Date:**

16 August 2022

**Attachments:**

1. CONFIDENTIAL Application to Approved Place Name Register - Pageant Place

**Tabled Items:**

Nil

**Report Prepared by:** Customer Solutions Officer

### G/3.4. APPLICATION TO APPROVED PLACE NAME REGISTER - ROONEY WAY, KIRKWOOD

**Responsible Officer:** General Manager Customer Experience

**Council Meeting Date:** 2 August 2022

**File Ref:** CR13.1

**Purpose:**

The purpose of this report is to allow Council to consider a request to Add “Rooney Way” to the Approved Place Names Register and utilise for road naming within a new development.

**Officer's Recommendation:**

That Council approves the application to add “Rooney Way” to the Approved Place Names Register and to utilise for road naming.

**Background:**

Council received an application to add “Rooney Way” to the Approved Place Names Register from Christensen Industries Pty Ltd. As the property owner, they would like to recognize their old family name “Rooney” and utilise the proposed name on the entry street to the new development.

**Options, Risk and Opportunity Analysis:**

The application has been assessed against the requirements of Council’s Naming of Infrastructure Assets Policy (P-2020-17) and Corporate Standard (CS-2020-20).

	Comply	Comment
<b>Adding Name to Register</b>		
Uniqueness of Name	Compliant	“Rooney” is not on, or similar to, a name already on the Approved Names Place Register
Source of Name	Compliant	Old family name of long term local builder Christensen Industries Pty Ltd
Spelling/Form of Name	Compliant	One word and correct form/spelling
<b>Utilise Name</b>		
Purpose or need to name the Asset	Compliant	New road approved by DA/86/2015
Status of Name	Compliant	Not currently used
Name is appropriate to the area	Compliant	Old family name of land owner

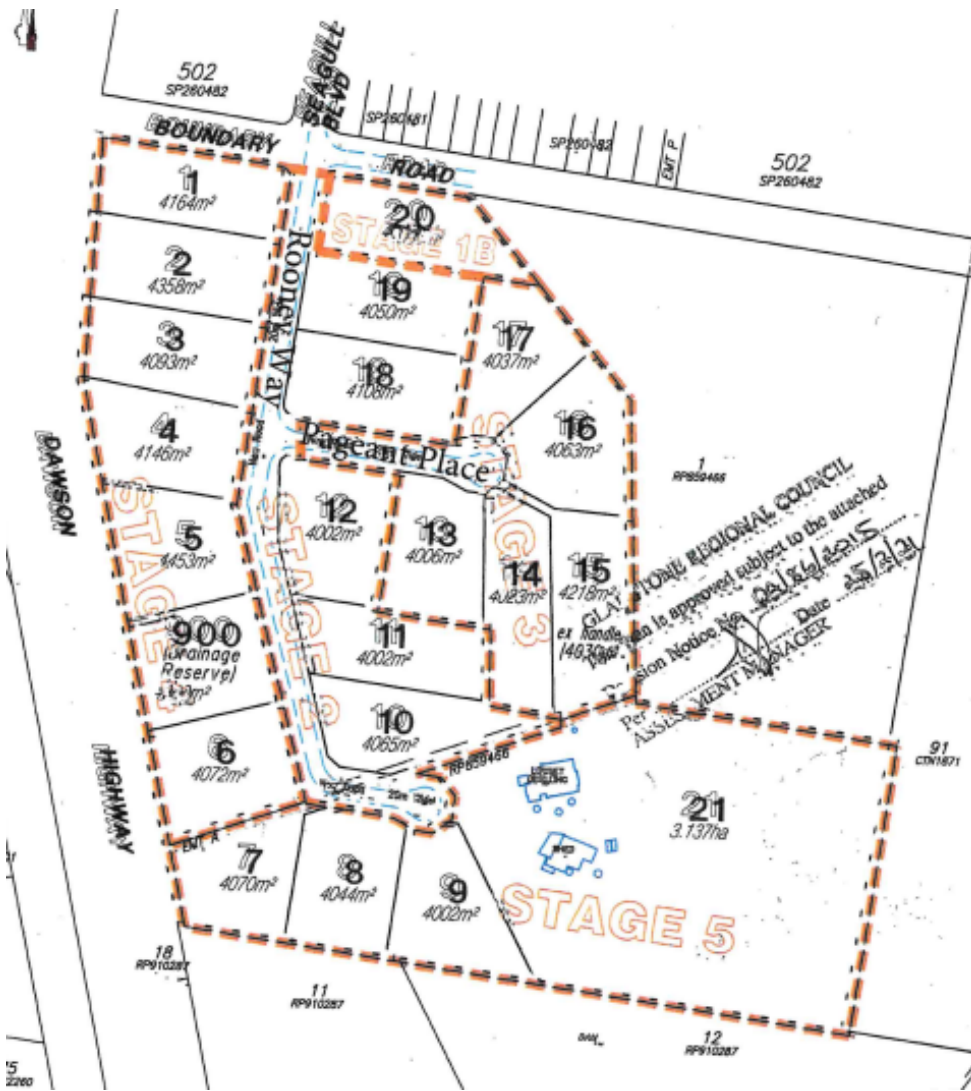


Figure One: Approved Plan DA/86/2015

The Application meets the criteria to be added to the Approved Place Names Register and utilised as a road name.

**Communication and Consultation:**

Development Services, GIS, Strategic Asset Performance and Roads Operations have been consulted and have commented that there are no objections to the application.

**Legal Strategy and Policy Implications:**

The application has been assessed against the requirements of Council’s Naming of Infrastructure Assets Policy (P-2020-17) and Corporate Standard (CS-2020-20) as outlined in the table above.

**Financial and Resource Implications:**

Cost to install and maintain signage, as well as administrative requirements.



**GENERAL MEETING AGENDA 2 AUGUST 2022**

**Summary:**

Nil

**Anticipated Resolution Completion Date:**

16 August 2022

**Attachments:**

1. CONFIDENTIAL Application to Approved Place Name Register – Rooney Way

**Tabled Items:**

Nil

**Report Prepared By:** Customer Solutions Officer

### **G/3.5. TENDER 141-22 CONSTRUCTION OF CONCRETE BRIDGES MIRIAM VALE AND LOWMEAD**

**Responsible Officer:** General Manager Operations

**Council Meeting Date:** 2 August 2022

**File Ref:** PE1.1

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#### **Purpose:**

The report seeks resolution from Council to enter into a contract with Cragcorp Pty Ltd Trading as Queensland Bridge & Civil for the construction of four (4) bridges in Lowmead and Miriam Vale.

#### **Officer's Recommendation:**

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and accept the offer from Cragcorp Pty Ltd Trading as Queensland Bridge & Civil for Tender 141-22 Construction of Concrete Bridges Miriam Vale and Lowmead; and
2. Authorise the Chief Executive Officer to enter into a contract and associated contract variations within the approved budget, with Cragcorp Pty Ltd Trading as Queensland Bridge & Civil for Tender 141-22 Construction of Concrete Bridges Miriam Vale and Lowmead.

#### **Background:**

Council requires a suitably experienced Contractor to undertake the demolition of four (4) timber bridges and the construction of four (4) new single lane concrete modular bridges to replace the demolished structures.

The works will involve the demolition of existing timber bridge structures, disposal of demolition waste and debris, traffic management for the duration of the work, and construction of new modular concrete bridges to replace four (4) bridges situated in the localities of Lowmead and Miriam Vale within the Gladstone Region.

GRC nominates the demolition and construction work for the bridges as three (3) Work Packages to be undertaken separately. The works will be divided as follows with Work Package 1 to commence first:

##### Work Package 1:

- One Mile Creek Bridge - Stockbridge Road, Lowmead
- Charnwood Road Bridge (Granite Creek Bridge) - Charnwood Road, Lowmead

##### Work Package 2:

- One Mile Creek Bridge - Stockbridge Road, Lowmead

##### Work Package 3:

- Three Mile Creek Bridge - Bindaree Road, Miriam Vale

The Contractor will be undertaking the construction of four (4) bridges to replace infrastructure nearing the end of design life. The works will include the demolition of the existing bridge structures, construction of

## GENERAL MEETING AGENDA 2 AUGUST 2022

the replacement bridges, commissioning and handover and completion of supporting documentation for the duration of the work.

### Options, Risk and Opportunity Analysis:

On 23 April 2022, Council released an Invitation to Tender ('ITT') to the open market via VendorPanel, in accordance with the tender process requirements set out in section 228 of the *Local Government Regulation 2012*.

The tender closed on 2 June 2022, with four (4) conforming submissions received.

The offers were evaluated by a panel of subject matter experts, based on the criteria disclosed in the ITT which included:

Objective Evaluation Criteria	Weighting
The proposed Program/Schedule meets GRC timing requirements and includes all key milestones/tasks	20%
Offer demonstrates an understanding of the scope and GRC's requirements and includes a Resourcing Plan which addresses all aspects of the scope and GRC's requirements.	25%
Nominated past projects performed meet GRC's experience requirements	25%
Proposed Key Personnel have the qualifications and experience required by GRC	15%
Local Content	15%

The offers were scored against the evaluation criteria as follows:

	Score before Local Content	Score after Local Content
Queensland Bridge & Civil	58	61
NQ Civil Contractors Pty Ltd	53	56
CPM Civil	48	54
Silverstrand Developments Pty Ltd	41	47

The submission from Cragcorp Pty Ltd Trading as Queensland Bridge & Civil ('QBC') scored the highest overall with a detailed conforming offer. QBC's offer nominated key personnel with extensive experience, a detailed methodology containing clear details of their approach to the quality control process for the construction work and a program which was closest aligned to the funding deadlines. QBC, whilst not locally based have indicated a 21.87% local spend percentage.

The tender evaluation panel recommends the submission from QBC as it presents the best overall offer to Council.

## GENERAL MEETING AGENDA 2 AUGUST 2022

### **Communication and Consultation:**

The following consultation has occurred as part of the shortlisting process:

- Financial Operations;
- Health and Safety;
- Environment and Conservation;
- Referees;
- Works Planning & Scheduling;
- Strategic Asset Performance; and
- Consulting engineer.

### **Legal Strategy and Policy Implications:**

Council sought offers via VendorPanel in accordance with the *Local Government Regulation 2012*, *Local Government Act 2009* and Council's Procurement Policy P-2018-12.

Council's endorsement of this tender award is in accordance with the Register of Delegations - Exercise of Statutory Powers and Financial Delegation Register.

The Officer's recommendation is based on the evaluation methodology and criteria in the ITT. There are risks associated with Council awarding a contract contrary to the officer's recommendation.

If Council is not satisfied with the evaluation methodology and criteria or the application thereof, Council may refer the matter back to officers for re-evaluation.

In the interests of probity, an amendment to the evaluation methodology and/or criteria may require referral back to tenderers so that they can each have the opportunity to make any changes to their offers having regard to the amended criteria prior to re-evaluation.

### **Financial and Resource Implications:**

The value of the contract is \$7,306,140.00 ex GST which is contained within the approved 2022-23 capital budget and approved funding.

### **Summary:**

The offer made by QBC was evaluated as presenting the best value to Council.

### **Anticipated Resolution Completion Date:**

The contract will be awarded in August 2022

### **Attachments:**

1. CONFIDENTIAL 141-22 Offer Evaluation Report

### **Tabled Items:**

Nil

**Report Prepared by:** Manager Contracts and Procurement

**G/4. DEPUTATIONS**

**G/5. COUNCILLORS REPORT**

**G/6. URGENT BUSINESS**

**G/7. NOTICE OF MOTION**

**G/8. CONFIDENTIAL ITEMS**