

GLADSTONE SAIKI SISTER CITY ADVISORY COMMITTEE

Online meeting via Microsoft Teams

Date: 20/01/2022

Time: 4.45pm – 5.30pm

MEETING MINUTES

1. Committee Acknowledgments

1.1. Attendees	Wendy Marsh, Howard Marsh, Chris Moore, Yukiko Moore, Bev Fellows, Maureen Mason, Cr Desley O'Grady, Robina Cupitt, Gay Sirriss (GRC Reconciliation Action Plan Officer), Dianna Paddick (Cultural Projects Specialist, Gladstone Regional Art Gallery & Museum) Rebecca Creedy (GRC Community Development Officer)
1.2. Apologies	Barry Meiring (GRC Manager Tondoon Botanical Gardens), Cr Glenn Churchill
1.3. Guests	Aaron Yea (2021 Youth Council Representative)

2. Confirmation of Minutes

2.1 Minutes of 18 November 2021	<p>Previous meeting minutes moved: Wendy Marsh</p> <p>Seconded: Robina Cupitt</p> <p>Minutes adopted</p>
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3. Presentations

3.1 Presentations	Nil
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4. Declaration of Conflict of Interest

4.1 Committee members to disclose	Nil
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5. Committee Correspondence

5.1 Incoming	Email from Allan Briggs, Birdlife Capricornia, confirming his interest in presenting at the Saiki Shorebird Artwork Launch Event proposed for March
5.2 Outgoing	Email to Royal Melbourne Institute of Technology regarding research project and advising of the Saiki Shorebird Project

6. Standing Business Items

6.1 Website updates	<p>Several requests dating back to 23.9.21 for website updates and additions have been sent to Council's Communications and Marketing Team requesting:</p> <p>Saiki Sister City Page:</p> <ul style="list-style-type: none">• Committee member profiles• Rotating monthly carousel of photographs of past events and celebrations• A section for community comment/ feedback/ questions to the committee (specifically stating that all comments will be responded to following the next committee meeting)• To share the 25th anniversary of the signing of declaration video on the website (completed) <p>Saiki Shorebird Section:</p> <ul style="list-style-type: none">• Addition of the shorebird photograph supplied by Mick Barker, credited to him• Addition of the Japanese Translation of the Saiki Shorebird plaque• Addition of a photograph of the artwork taken by Daren (GRC Multimedia Officer)• Updated content in the Saiki Shorebird section (condensed version created by Brands and Comms is missing some key details) <p>The committee would like to be proactive and start designing their individual profiles. Rebecca to email template to committee.</p>
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6.2 Bamboo tipping water feature

Barry has provided Michael Eberle (owner/ operator of Simply Japanese Bonsai) a photograph of a bamboo tipping water feature that the committee would prefer, and Michael has confirmed it is possible for him to make and design to our specifications.

Barry to coordinate internally with his team and the safety team regarding installation of water feature.

The committee has provided dimensions to Barry, the diameter of the pot should be no more than 900mm.

Barry to provide update on status of project.

6.3 Shorebird Street Art by Margaret Worthington- Launch Event

On Friday 12 November, the Shorebird Artwork and plaque were installed on the front of the Council Civic Centre, 101 Goondoon Street.

A launch event for the official unveiling of the artwork to be organised for March 2022.

Councillor O'Grady to speak with Mayor Burnett about his availability in March, looking at Thursday 17th March in the evening as a preference. The committee see this event as an opportunity to invite industry groups, conservationists, bird groups, local artists, federal and state members, and to have media presence to share the important message of the artwork.

Allan Briggs, Birdlife Capricornia Secretary and Author of the Art and Science of Shorebirds, is available to attend and would like to do a 15-minute PowerPoint presentation making special mention of the shorebirds that fly through Japan to reach Australia and Latham's Snipe (formerly Japanese Snipe) which breeds in Japan and migrates to Australia during our summer.

Committee to email Rebecca with any ideas for the event and who they would like to see invited. Ideas suggested in the meeting:

- Event to be held outside due to COVID limitations indoors
- Allan's presentation could be projected straight onto the wall under the artwork
- Saiki Children's Art Display could be incorporated at the event
- Livestream of event so Saiki City can watch
- Canapes/ light food to be provided
- Marketing Team to be involved and informed asap

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6.4 Saiki Children's Art Display and Intercity Images

Dianna gave the committee a virtual tour of the Saiki Children's Artwork which is currently on display at the Gladstone Regional Art Gallery and Museum. These beautiful works were from children as young as 7 years old and were received as digital files, printed onto foam board for display.

The foam board could make it possible for the artwork to be displayed at the Shorebird Launch Event. The committee would like to know if permission could be received from Saiki City to have the images shared with the local primary and high schools across the region to inspire our youth and see the artwork the youth of Saiki are producing.

Entries are open now for Intercity Images, closing on Saturday 5th March and the exhibition to be held in May. Wendy has offered to be a judge for the competition and to sign certificates as the President of Saiki Committee. Dianna to liaise with Wendy for appropriate time.

6.5 Budget Update

Financial year to date, the committee have spent \$8622 on Saiki Sister City initiatives out of their budget.

6.6 Calendar of events

The committee would like calendar of events produced for 2022, outlining commitments and events that the Saiki Committee would like to be involved in throughout the year.

- Di to email Rebecca dates of Art Gallery events and exhibitions
- Committee members to email Rebecca any other events and opportunities on their radar

6.7 Culture Café

On Wednesday 2nd February 9.30am – 11am, Integreat Qld will be hosting their culture café at the Gladstone Library, 39 Goondoon Street. In February, they will be celebrating the Japanese culture, and this is open to all community members.

The Culture Café is held on the 1st Wednesday in February, April, June, August, October, and December and is a place where you can learn, meet people from all around the world and hear someone share their culture.

7. Outstanding Business Items

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7.1. Japanese Sculptures, Signage and Plaque at Tondoon Gardens

Suggested new sign at the Tondoon Botanic Gardens and Café, Library Square and Airport to advise guests of the Sister City Relationship. Barry to advise regarding Tondoon Gardens.

Yukiko and Chris have drafted EOI for Japanese artist to create a commemorative art piece for the anniversary celebration (in English and Japanese). Rebecca has sent to GRC legal team who advised a formal EOI to be written up Curator of the Art Gallery following the process within the Public Art Policy, taking into consideration location, insurance and who will be the asset owner/ manager. Awaiting appointment of Curator to undertake this project.

8. Other Business Items

8.1 Australian Bonsai Convention 2023

Barry has advised that the World Bonsai Convention in Perth scheduled for this year has now been postponed until October 2022. The Australian Bonsai Association has expressed strong interest in Gladstone hosting the 2023 convention. Barry would like to explore a Bonsai Artist from Saiki attending, aligning the convention with the opening of the Bonsai House.

8.2 Flourish Event

Awaiting advice from Integreat Queensland if this event is going ahead in April 2022.

9. Close of Meeting

9.1 Meeting closed at 5.30pm.

Next meeting will be held at the Philip Street Communities and Families Precinct on 17th February 2022.

2022 Calendar of Project Actions

Actions	Person responsible	Progress to Date
Discuss potential Artist from Saiki being commissioned to uptake a sculptor for the Japanese's Tea garden with the General Manager Community Development and Events and write report to Council.	Barry Meiring/ Curator of Art Gallery & Museum	On Hold
Discuss potential Bonsai presenter to be keynote person attending a future Bonsai exhibition at the botanic gardens with General Manager Community Development and Events and write report to Council.	Barry Meiring	On Hold
Barry proposed he could purchase on behalf of the committee, a second-hand book by influential Bonsai Artist John Naka, to be housed in the library at the Tondoon Gardens. Barry to keep an eye out for a second-hand copy of the book as they are hard to come by.	Barry Meiring	In progress
Rebecca liaising with Municipal Band and GRC Multimedia Officer to coordinate a time for audio and visual recording of "Plaza in Saiki" composed music. Awaiting confirmation of suitable time.	Rebecca Creedy	Awaiting response

Confirmed 2022 Committee Meeting Dates

The Gladstone Saiki Sister Advisory Committee meetings are held on the 3rd Thursday of each month except for December.

The venue for these meetings is the Philip Street Communities and Families Precinct Gladstone, unless otherwise changed by Committee vote.

Time held: 4:45pm - 6pm 2022

January	February	March	April	May	June
20th	17th	17th	21st	19th	16th
July	August	September	October	November	December
21st	18th	15th	20th	17 th (AGM)	No Meeting Proposed