

Philip Street Communities and Families

Advisory Group

Meeting Agenda – 10/03/2022



Time: 12noon – 2pm

Location: Maxine Brushe Community Meeting Place- Hall 1, Philip Street Communities and Families Precinct

Meeting Chair: Shakira Raymond

Apologies: Cecilia Eggmoless

Participants: Kate Dufty – Ordinary Member
Kylie Lee - General Manager Community Development & Events, Gladstone Regional Council
Chris Ford -The Salvation Army
Cr Desley O’Grady
Supria Singh – Ordinary Member
Cr. Natalia Muszkt
Shakira Raymond - Project Support Officer/Administration, Communities for Children
Lee Griffiths, Manager Engagement & Partnerships, Gladstone Regional Council

Advisory Committee Principals of Working Together

- ***Valuing diversity – exploring each other’s motivations, values, and underlying interests to build understanding and appreciation of the added value that comes from diversity***
- ***Building equity – sharing equal rights to be at the table and valuing all contributions***
- ***Being open – respecting and trusting each other and handling information with care and respect***
- ***Ensuring mutual benefits – decision to be made with integrity and transparency and in the best interests of the partnership and its overarching goals***
- ***Being courageous – being bold to tackle the many unknowns in relation to complex issues to achieve breakthrough results.***

Time	Topic	Action
12noon – 12.05pm	Meeting open 12:13pm Acknowledgement of Country – Shakira Raymond - Welcome	
12.05pm - 12.10pm	Check In Question - How will you live the Advisory Committee Principals of Working Together at today’s meeting? Kate Dufty – Ensuring mutual benefits Chris Ford – Building equity	For Noting



Time	Topic	Action
	<p>Cr Desley O’Grady - Advocating</p> <p>Supria Singh- Being open</p> <p>Cr. Natalia Muszkat – All of the above</p> <p>Shakira Raymond - Courage</p> <p>-</p>	
<p>12.10pm - 12.15pm</p>	<p>Minutes & Conflicts of Interest</p> <p>Previous minutes accepted by committee.</p> <p>Moved – Supria Singh</p> <p>Seconded – Chris Ford</p> <p>Conflicts of Interest declared</p> <ul style="list-style-type: none"> - Supria Singh – Is now employed by Stronger Communities - Cr. Muszkat – Director of Stronger Communities 	<p>For Noting</p>
<p>12.15pm – 12.30pm</p>	<p>Update of recommendations and actions</p> <p>Manager Engagement & Partnerships – Lee Griffiths</p> <p>Update of outcomes and progress of recommendations and actions from previous meetings.</p>	<p>For noting</p>
<p>12.30pm – 1pm</p>	<p>Advisory Committee Members Reports</p> <p>Advisory Committee Members</p> <ul style="list-style-type: none"> - Kate Dufty - Disability Community Representative – Made a connection through Chris Ford with a community member from NZ who runs a social enterprise and was looking for feedback around whether running a social enterprise on the Philip Street site would be beneficial. Discussions and information provided advised that Council cannot source or engage a social enterprise on site but could support a social enterprise if they were to enquire about operating on site. 	<p>For Information and Discussion</p>



Time	Topic	Action
	<ul style="list-style-type: none"> - Supria Singh - Culturally and Linguistically Diverse Community Representative – Was recently on the Gladstone Regional Council’s website online chat and received no response at all – this issue sits with Customer Solutions and will be fed back. 	
<p>1pm – 1.30pm</p>	<p>Council & Appointed Members Update/Report</p> <p>Appointed Members</p> <p>Captain Chris Ford - Salvation Army – Philip Street Manager</p> <ul style="list-style-type: none"> - Salvation Army have seen an increase in homelessness and DV. Moneycare, Case workers and Connect have all been interacting and responding to these complex needs along with Communities for Children. - Seeing at least 10 homeless cases a week presenting with no fixed address an often living in cars. - Work with GRT has started to address the homeless problem and a forum is about to start with all housing providers. - Our Kingdom Chat room has now passed all its risk assessments and Woolworths have indicated their support of the program – it is looking to start in 2 weeks. - GRC and TSA are developing an action plan for the consult rooms with several positive meetings with prospective tenants. - An open day is being planned in April, proposed date is 13.04.22 – encouraging all Advisory members to attend and encourage any prospective tenants to attend. - The Salvation Army have been deployed into Deepwater in the lower LGA for recovery following the floods in that area. GRC, Lifeline, Red Cross and Salvation Army have been in the area since last Thursday. - 50 community members have been assisted with immediate financial assistance equating to over \$15,000 given out. 	<p>For Information and Discussion</p>



Time	Topic	Action
	<p>Shakira Raymond - Communities 4 Children - Project Support Officer</p> <ul style="list-style-type: none"> - Hosted first C4C Advisory committee meeting in the Nutchee building – lots of positive feedback. - Site Visits – Lynette Pullen -Psychologist looking for space to run her private practice 2 days a week. Currently the clinic room in the Nutchee building is not soundproof therefore booking may be followed up in the Ngalil or Gumar buildings. <p>Brie James – Happier, Healthier Nutrition and Dietetics was looking to make connections within the community and are willing to work with services where a dietician might be beneficial. C4C encourages soft entry so being available for discussion during playgroups is an avenue to make connections.</p> <p>Concerned community member – from the senior sector who had heard negative things about the Precinct so dropped in to find out more information for herself. After speaking with Michele (GRC) and Wendy (C4C), they were able to reassure her of all the good things happening Precinct wide and the community member left after expressing an interest in getting involved.</p> <ul style="list-style-type: none"> - TV in the reception area now displays upcoming/ongoing programs that are either C4C funded or run out of the Nutchee building. This will be updated each school holidays - New receptionist in Nutchee building - Trends – Over the last month we have seen a trend in playgroup enquiries, childcare enquiries, lack of housing availability which leads to DV, family stress/breakdown. 	



Time	Topic	Action
	<ul style="list-style-type: none"> - Kylie Lee - Gladstone Regional Council – General Manager Community Development & Events - Tabled the report that went to Council 15/03/22 - Provided update on the TV Screens for the site. 	
<p>1.30pm – 1.40 pm</p>	<p>Collaboration and Operations Update</p> <p>Manager Engagement & Partnerships – Lee Griffiths</p> <p>Service Mix</p> <ul style="list-style-type: none"> • Organizations on site • Month past and month forward booking summary - Feb 13.5% of bookable hours, 20 different hirers. March 27.12 % of bookable hours, 34 different hirers. April 27% bookable hours, 29 different hirers. • There have been a number of enquiries around consult room hire. • Playground closed due to rain – currently being monitored and in conversations with Facilities Specialist. • Interagency tour held last week 45 people with good feedback surrounding room sizes and costing. • 16th March CQ Engineers conference at GECC will be hosting a presentation with a segment on Philip Street. Lee will be talking about the operations of the precinct and its model. • Working group approved an RFX request. Charmaine from The Salvation Army will receive information from interested parties. This will result in a consultant developing tools and processes to evaluate the Precinct and create a to ‘Train the trainer’ information pack and document the operating model. EOI for this due back early April. • Marketing Update – Radio advert being prepared 	<p>For Information and Discussion</p>



Time	Topic	Action
	<p>Information about consult rooms on website Codesigned flyer about rooms There will be filming taking place on the 28 March -to create videos to promote Philip Street Precinct Update map to include consult rooms Signage at front of Precinct One off survey of hirers to gather feedback Booking process feedback leading to change the bookings process Events booklet (Cr Muszkat) would like to see Philip Street promoted in it once events start happening – Kylie agreed and suggested putting Consult Room hire info in it as well. Gladstone’s Biggest Picnic promotion has begun, prize packs first 10 to register gets picnic pack and photos submitted can win platter packs. Kate asked Lee for update Re: food van – advised there needs a conversation with legal and Julie from Intergrate. They need to look at dates and a legal agreement.</p>	
<p>1.40pm – 1.50pm</p>	<p>Recommendations from Operations Group to Advisory Kylie Lee General Manager of Community Development and Events Moved: The Operations Group to explore and source training for the Advisory Committee members regarding diversity in its many forms. Moved: The Operations Group to explore and source training for all precinct users/hirers and service provider regarding diversity in its many forms. Moved by Kylie Lee Seconded by Chris Ford. Cr O’Grady – Questions about transport at the precinct.</p>	<p>For Discussion and Decision</p>



Time	Topic	Action
1.50pm – 1.55pm	<p>Recommendations to Council</p> <p>Manager Engagement & Partnerships – Lee Griffiths</p> <ul style="list-style-type: none"> - Recap of recommendations made during the meeting. <p>Kate brought up through the Chair -</p> <ul style="list-style-type: none"> - Disability stakeholder meeting – Springability was to be held here, however – no adult change rooms could be the reason that word is being spread in the disability sector that Philip Street is not accessible for people with disabilities. - Suggestion of when we get signs, a promotional video to provide community with video to show disability access. Chris suggests attaching a Go Pro to Kates wheelchair to show disabled access of Precinct. 	For Discussion and Decision
1.55pm – 2pm	<p>Check out and close meeting: 1pm</p> <p>Name one great contribution made today by another Advisory Group member.</p> <p>Kate Dufty – Cr. Muszkats idea of diversity training not only being for the Advisory Committee but to make it broader.</p> <p>Kylie Lee – Cr. Muszkat’s comments about defining roles and her analogy surrounding this.</p> <p>Chris Ford – Cr. Muszkat’s comments about keeping Diversity training broad.</p> <p>Cr Desley O’Grady – Shakira being Courageous.</p> <p>Supria Singh – Everyone that uses the Precinct.</p> <p>Cr. Natalia Muszkt – Kate for bringing up all different types of diversity for training, not just cultural and linguistic training, but disability, LGBTQI.</p>	For Noting

Philip Street Communities and Families

Advisory Group

Meeting Agenda – 10/03/2022



PHILIP STREET
COMMUNITY PRECINCT

Time	Topic	Action
	Shakira Raymond – Acknowledges those who take the minutes and provide reports for meetings.	
Next Meeting date: 10 March 2022 – 12pm to 2pm Meeting Chair: Supria Singh Location: Maxine Brushe Community Meeting Place, Hall 1.		

Philip Street Communities and Families

Advisory Group

Meeting Agenda – 10/03/2022

