



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 21 December 2021

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

Table of Contents

ITEM	PAGE
G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE	4
G/0.3.3. MESSAGES OF CONDOLENCE	4
G/0.3.4. DECLARATION OF INTERESTS	4
G/1. MAYORAL STATEMENT OF CURRENT ISSUES.....	5
G/2. CONFIRMATION OF MINUTES	6
G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 7 DECEMBER 2021	6
G/3. OFFICERS' REPORTS	7
G/3.1. COUNCILLOR APPOINTMENTS TO AUDIT RISK AND IMPROVEMENT COMMITTEE	7
G/3.2. COMMUNITY INVESTMENT PROGRAM - COMMUNITY CELEBRATION FUND - DESTINATION EVENT.....	8
G/3.3. COMMUNITY INVESTMENT PROGRAM - COMMUNITY CELEBRATION FUND - IMPACT EVENT.....	9
G/3.4. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 NOVEMBER 2021	10
G/3.5. 68-22 SEWER AND STORMWATER RELINING (REHABILITATION)	11
G/3.6. ANIMAL INSPECTION PROGRAM 2022.....	12
G/4. DEPUTATIONS	13
G/5. COUNCILLORS REPORT.....	14
G/5.1. DESTINATION Q CONFERENCE	14
G/5.2. 2021 GLADSTONE ENGINEERING ALLIANCE MAJOR INDUSTRY CONFERENCE AND CQH2 HYDROGEN FORUM	15
G/6. URGENT BUSINESS.....	16
G/7. NOTICE OF MOTION	16
G/7.1. NOTICE OF MOTION.....	16
G/8. CONFIDENTIAL ITEMS	16

GENERAL MEETING MINUTES 21 DECEMBER 2021

Elected Members

Councillor - Mayor M J Burnett
Councillor G G Churchill
Councillor K Goodluck
Councillor R A Hansen
Councillor D V O'Grady
Councillor C A Trevor
Councillor C Cameron
Councillor D Branthwaite

Officers

Mrs L Dowling (Chief Executive Officer)
Mrs R Millett (Executive Secretary)
Mrs B Saunders (Manager Governance and Risk)
MS R Smallcombe (Ethics, Integrity and Audit Specialist)
Mr M Holmes (General Manager Finance, Governance and Risk)
Mr J Tumbers (General Manager Operations)
Mr K Lee (General Manager Community Development and Events)
Ms C Quinn (General Manager Strategy and Transformation)
Mr M Francis (General Manager Strategic Asset Performance)
Mr M Bailey (General Manager Customer Experience, Acting)
Ms K Wockner (Manager Contracts and Procurement)
Mr G Scanlan (Economic Development Specialist)

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

Councillor Natalia Muszkat was an apology with an approved leave of absence.

G/0.3.3. MESSAGES OF CONDOLENCE

Councillor Glenn Churchill expressed deep sadness in mentioning the passing of one of Gladstone region's beloved community members, Mrs Carmel Stanley. Carmel contributed much to Gladstone and the Gladstone region for her whole life. Carmel was a piano teacher, a member of the Music Teachers Association, a founding member and past president of the Gladstone Eisteddfod Association for many years. Over 45 years of love and passion for music, and as a renowned music teacher, Carmel Stanley has been striking the right chord with many children in the Gladstone performing arts community. Through the years, Carmel has shared the gift of music and is leaving lifelong legacies with hundreds of students. Cr Churchill noted a message from Coleen McCray of Gecko Valley Winery that Carmel was also a wonderful florist having made all the flowers for their wedding over 40 years ago. Cr Churchill, on behalf of Council, expressed our prayers and sincere sympathies.

G/0.3.4. DECLARATION OF INTERESTS

Cr Hansen

Councillor Rick Hansen advised that in agenda item G/3.2. COMMUNITY INVESTMENT PROGRAM – COMMUNITY CELEBRATION FUND – DESTINATION EVENT, he has a declarable conflict of interest as his wife, Lyndal Hansen, is the CEO of Not For Profit (NFP) House, which is engaged in the Boyne Tannum Hook Up that is an applicant for Destination Event funding.

Cr Hansen elected to leave the meeting room for this item.

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

Firstly I would like to start by talking about our school holiday program, which is currently underway with activities right across our Council facilities including our Art Gallery, Gladstone Entertainment Convention Centre (GECC), Gladstone Region Libraries and Tondoon Botanic Gardens. Those activities are on now for the young ones in our community and parents are encouraged to check out the school holiday program on the Council website.

As the new year approaches, we also have the Festival of Summer which is for 11 - 17 year olds and runs from the 10 - 14 January 2022. It is an action packed program and although some activities have sold out, there are still plenty of activities available such as laser skirmish, watercolour painting, photography workshops, Agnes Water / Seventeen Seventy Beach Day and so much more. Check out our Festival of Summer information on Council's or the GECC website. The activities are subsidised and some are free and it is worth getting involved in those activities.

As part of the Festival of Summer we are holding two Summer Sounds events, which is an indoor event. The first one is on 14 January 2022 from 5 - 10pm for the 13 - 17 year olds, lots of entertainment and music for the young ones at the GECC. And then we have an 18+ event on the 15 January 2022, also at the GECC, from 6pm - midnight with a great line up of music and entertainment including the popular Thandi Phoenix.

Coming up is our New Years Eve event, which this year will be held at the Gladstone Ports Corporation (GPC) Marina Parklands, from 5pm until midnight. There will be two lots of fireworks, the first one at 8pm so the young ones can get home to bed and the second one at midnight for those that want to party on. Funk 'n' Stuff will be entertaining the crowds along with other local artists. The event is open to the entire community and I encourage everyone to go and enjoy New Years Eve at the GPC Marina Parklands.

For our young ones in the Gladstone region that may want to be involved in politics in their future life, we're encouraging them to nominate for our 2022 Gladstone Region Youth Council. Nominations close on the 31 December 2021. We encourage anyone interested to apply by contacting Council's Engagement and Partnerships team on 4970 0700.

On Monday 13 December, a very significant day in the Gladstone region, where we signed an MOU with the Gladstone Central Committee on the Aging to investigate retirement village and aged care facility options on the Philip Street Communities Precinct at Dave Burns Drive. Everyone knows the good work that the Gladstone Central Committee on the Aging have done at Heritage Village and we would like to see that replicated on the Philip Street site. With the signing of the MOU, Council has invested \$50,000 for the Gladstone Central Committee to undertake that investigation, the initial feasibility study and business case.

I would like to wish Councillor Darryl Branthwaite a very happy birthday.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 7 DECEMBER 2021

Responsible Officer: Chief Executive Officer

Council Meeting Date: 21 December 2021

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 7 December 2021.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 7 December 2021 be confirmed.

GM/21/4653 Council Resolution:

Moved Cr Goodluck
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/3. OFFICERS' REPORTS

G/3.1. COUNCILLOR APPOINTMENTS TO AUDIT RISK AND IMPROVEMENT COMMITTEE

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 21 December 2021

File Ref: CM26.2

Purpose:

The purpose of this report is for Council to consider a Councillor rotation on the Audit, Risk & Improvement Committee (ARIC) for the Councillor membership.

Officer's Recommendation:

That Council:

1. Appoint Cr _____ and Cr _____ as Members of the Audit Risk and Improvement Committee; and
2. Appoint Cr _____ and Cr _____ as alternate members of the Audit Risk and Improvement Committee.

GM/21/4654 Council Resolution:

Moved Cr Hansen
Seconded Cr Goodluck

That Council:

1. Appoint Cr O'Grady and Cr Muszkat as Members of the Audit Risk and Improvement Committee; and
2. Appoint Cr Branthwaite and Cr Cameron as alternate members of the Audit Risk and Improvement Committee.

CARRIED

G/3.2. COMMUNITY INVESTMENT PROGRAM - COMMUNITY CELEBRATION FUND - DESTINATION EVENT

Responsible Officer: General Manager Community Development and Events

Council Meeting Date: 21 December 2021

File Ref: GS3.1

Cr Hansen (declared Conflict of Interest)
left the room for Agenda Item G/3.2. and did not participate in the decision.
(refer G/0.3.4. Disclosure of Interest section of the minutes - page 4)

Purpose:

Consider the recommendation of the Community Investment Panel on the application received under the Community Celebration Fund - Destination Event initiative.

Officer's Recommendation:

That Council:

1. Adopt the Community Investment Panel recommendation of funding for the applications received under the category of funding tabled below:

Applicant	Event	Date of Event	Recommendation	
			In kind Support	Cash
Boyne Tannum Hookup Association Inc	Boyne Tannum Hookup	29/04/22 - 01/05/22		\$25,000
Discovery Coast Tourism & Commerce	Agnes Water Blues, Roots and Rock Festival	18/02/22 – 20/02/22		\$17,250
Discovery Coast Tourism & Commerce	1770 Festival	20/05/22 – 22/05/22		\$35,000

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.

GM/21/4655 Council Resolution:

Moved Cr Churchill
Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

In Favour of th Motion: Crs Burnett, Goodluck, Branthwaite, Trevor, O'Grady, Cameron, Churchill

Against the Motion: Nil

Not Eligible: Cr Hansen

G/3.3. COMMUNITY INVESTMENT PROGRAM - COMMUNITY CELEBRATION FUND - IMPACT EVENT

Responsible Officer: General Manager Community Development and Events

Council Meeting Date: 21 December 2021

File Ref: GS3.1

Purpose:

To consider the recommendation of the Community Investment Panel on an application received under the Community Celebration Fund. The applications being for:

- Impact Event - Mt Larcom & District Show Society - Mt Larcom & District Show 2022
- Impact Event - Gladstone Ports Corporation Limited - 2022 Port to Park FunD Run

Officer's Recommendation:

That Council:

1. Adopt the Community Investment Panel recommendation of funding for the applications received under the category of funding tabled below:

Applicant	Event	Date of Event	Recommendation	
			In kind Support	Cash
Mt Larcom & District Show Society	Mt Larcom & District Show 2022	18/06/2022-19/06/2022	\$0.00	\$25,000.00*
* The panel recommends a guaranteed sponsorship of \$15,000 and a further \$10,000 on receipt of the Mount Larcom Show 2022 proposed program showcasing the improvements and additions to the event.				
Gladstone Ports Corporation Limited	2022 Port to Park FunD Run	21/08/2022	\$10,000.00	\$5,000

and

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.

GM/21/4656 Council Resolution:

Moved Cr Branthwaite
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/3.4. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 NOVEMBER 2021

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 21 December 2021

File Ref: FM15.1

Purpose:

This report seeks Council adoption of the Monthly Financial Statements for the 2021-22 year to date, for the period ended 30 November 2021.

Officer's Recommendation:

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2021-22 year to date, for the period ended 30 November 2021 as required under Section 204 *Local Government Regulation 2012*.

GM/21/4657 Council Resolution:

Moved Cr Goodluck
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

G/3.5. 68-22 SEWER AND STORMWATER RELINING (REHABILITATION)

Responsible Officer: General Manager Operations

Council Meeting Date: 21 December 2021

File Ref: PE1.1

Purpose:

This report seeks resolution from Council to enter into a contract with Interflow Pty Ltd for the provision of sewer and stormwater pipe rehabilitation works.

Officer's Recommendation:

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and accept the offer from Interflow Pty Ltd for Tender 68-22 Sewer and Stormwater Relining (Rehabilitation); and
2. Authorise the Chief Executive Officer to enter into a contract and associated contract variations within the approved budget, with Interflow Pty Ltd for Tender 68-22 Sewer and Stormwater Relining (Rehabilitation).

GM/21/4658 Council Resolution:

Moved Cr Churchill

Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

G/3.6. ANIMAL INSPECTION PROGRAM 2022

Responsible Officer: General Manager Customer Experience

Council Meeting Date: 21 December 2021

File Ref: LE2.1

Purpose:

This purpose of this report is to seek Council approval to implement a Systematic Approved Inspection Program under the *Animal Management (Cats & Dogs) Act 2008* (the Act) for dogs.

The objectives of the program are to carry out house to house inspections to identify if dogs are being kept and if the animals are registered in accordance with requirements of the Act and Councils *Local Law No. 2 (Animal Management) 2011*.

Officer's Recommendation:

That Council adopt the attached Approved Systematic Inspection Program - Animal Inspection Program for Registration and Renewal of Animals 202 for the period 01 February 2022 to 30 July 2022.

GM/21/4659 Council Resolution:

Moved Cr Hansen

Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

CARRIED

G/4. DEPUTATIONS

Nil.

G/5. COUNCILLORS REPORT

G/5.1. DESTINATION Q CONFERENCE

Responsible Officer: Chief Executive Officer

Council Meeting Date: 21 December 2021

File Ref: CM6.1

Purpose:

For Councillor O'Grady to submit a report on attendance at Destination Q Forum.

Councillor's Recommendation:

That Council receive the report from Councillor O'Grady.

GM/21/4660 Council Resolution:

Moved Cr Trevor

Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

CARRIED

G/5.2. 2021 GLADSTONE ENGINEERING ALLIANCE MAJOR INDUSTRY CONFERENCE AND CQH2 HYDROGEN FORUM

Responsible Officer: Chief Executive Officer

Council Meeting Date: 16 November 2021

File Ref: CM6.1

Purpose:

For Councillor Glenn Churchill to provide a report on attendance at the 2021 GEA (Gladstone Engineering Alliance) Major Industry Conference & CQH2 Hydrogen Forum – 7 & 8 October 2021.

Councillor's Recommendation:

That Council receive the report from Councillor Glenn Churchill.

GM/21/4661 Council Resolution:

Moved Cr Cameron

Seconded Cr Trevor

That the Officer's Recommendation be adopted.

CARRIED

G/6. URGENT BUSINESS

Nil.

G/7. NOTICE OF MOTION

G/7.1. NOTICE OF MOTION

Nil.

G/8. CONFIDENTIAL ITEMS

Nil.

The Mayor mentioned that although we look forward to Christmas Day, Boxing Day hosts many events including the Boxing Day Test and the Rolex Sydney to Hobart Yacht Race. The Rolex Sydney to Hobart Yacht Race is very important as it is the first leg of the four cities cup which will be given out next year for the overall winner of the Sydney to Hobart and Brisbane to Gladstone Yacht Race.

The Mayor thanked the CEO, Management Team and the entire Council workforce for what they have done over what has been a very challenging couple of years. The Mayor noted that the CEO has lead the team very well. The Mayor thanked everyone in the community, especially the members in the gallery and wished everyone a Merry Christmas. The Mayor thanked the Manager Governance and Risk for her work over the past years and wished her all the best in her next chapter.

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 9:47am