

Application for Special Disposal of Non-Domestic and Commercial Waste at Benaraby Landfill

*Attached is an application form and self-assessment questionnaire to assist in disposing of material at Benaraby Landfill.
Please email application form, self-assessment, photo of material and a copy of the SDS sheet to Benaraby Landfill for approval.*

1. A special disposal application must be completed and lodged with Benaraby Landfill.
2. Special disposal applications must be submitted and approved at least 48 hours prior to nominated disposal.
3. Special disposals are accepted 7 day per week at Benaraby Landfill between the hours of 8am & 3pm.
4. The volume of material for disposal must not exceed the amount as indicated in the application.
5. Material containing heavy metals, hydrocarbons, chemicals, or contaminants may require analysis and a TCLP (Toxicity Characteristic Leaching Procedure) test may need to be provided to Council.
6. A SDS sheet must accompany this application.
7. A photo of the material must be supplied with this application.
8. Regulated waste transport certificates must be completed in accordance with the requirements of the Environmental Protection Act 1994.
9. Drivers of all waste transport vehicles (Commercial/Private) must obtain direction from the weighbridge operator at the landfill for the placement of the material. The driver shall comply with all directions.
10. A copy of the completed Acceptance Notification must be presented to the weighbridge operator upon entry into the Benaraby Landfill.
11. Council will invoice the Applicant for the cost of disposal only if an existing account is held with Council. If the applicant does not have an account with Council payment for disposal must be made at the weighbridge prior to disposal.
12. Cancellations/rescheduling of disposal dates must be made at least 24 hours prior to the disposal date. Please contact Benaraby Landfill on 07 4975 0700 or Council on 07 4970 0700. If Council receives no notification, a re-scheduling fee of \$100 will apply.

Asbestos Disposal Additional Conditions

1. The procedures detailed in the Work Health and Safety Queensland "How to Safely Remove Asbestos" Code of Practice 2011 are to be followed. "How to Safely Remove Asbestos" website link:
<http://www.deir.qld.gov.au/workplace/resources/pdfs/safely-remove-asbestos-cop-2011.pdf>
2. Asbestos sheeting is to be stacked on timber pallets or packaged accordingly, wetted, wrapped, and sealed in two layers of heavy-duty polyethylene sheeting.
3. The packaging/bag is marked in contrasting colours with the words "Contains Asbestos Material" and the lettering no less than 20mm.
4. The material is to be unloaded with due care using a crane truck or by hand so that the plastic wrapping/lining is not damaged. Material is not to be tipped or pushed from the vehicle. Material is to be neatly & tightly placed at the identified location to be covered.
5. It is the responsibility of the transporter to ensure they have the necessary equipment to place material on site and that it is sufficiently sealed to prevent dust emissions.
6. A hydro spray (e.g. garden pressure sprayer), duct tape, shovel & broom must be available as part of an emergency spill kit for use to dampen Asbestos Material to suppress any dust in the event of a spill or the wrapping being damaged.

Office:

Date:/...../.....

Time:

Name:

Applicant Details (Name of Applicant/Contractor)

Contact Person			
Business Name			
CAN/ABN			
Postal Address		Post Code	
Tel		Mobile	
Email			

Waste Owner's Details

Contact Person			
Business Name			
Postal Address		Post Code	
Tel		Mobile	
Email			
Property Address of Source Material		Post Code	
<p>I, being the generator of the material described in the material information schedule, confirm that the details are true and correct.</p> <p>Full Name.....</p> <p>Signature Date/...../.....</p>			

Disposal History

What was the waste product used for?	
Have you explored recycle or re-use options for material?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If not, why was this not successful?	
Could the material be contaminated with any substance (even residual) due to site operations?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If so, what contaminants may be detectable?	

Office:

Date:/...../.....

Time:

Name:

Disposal Details

Preferred Disposal Date		Preferred Disposal Time	
Volume of Material in M ³		Volume of Material in Tonnes	
Waste Description			
Vehicle Type			
Unloading Procedure			
Name of Waste Transporter			
Telephone Number		Mobile Number	
Name of Contractor who is removing, handling, treating, or packaging the material (i.e. - Plumber)			
Telephone Number		Mobile Number	
Is this material identified as a Regulated Waste under Schedule 7 of the Environmental Protection Regulation 2000?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Are there any aspects of this material that requires special consideration from a handling, safety, or environmental perspective?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
If yes, please supply details:			

Certification

I/WE (Applicant's Name)

Being the Person/ Company/ Corporate intending to dispose of the above apply for approval.

I/We, being aware that it is an offence to provide false or misleading information, state that I am authorised to sign on behalf of the person (meaning a corporation or individual) and commit this person (meaning a corporation or individual) in all respects.

Signature..... Date..... Position.....

Application Checklist

Failure to meet all the checklist requirements will delay the outcome of the application

- | | |
|---|--|
| <input type="checkbox"/> Signed application
<input type="checkbox"/> Self-assessment | <input type="checkbox"/> SDS sheet
<input type="checkbox"/> Photo of material |
|---|--|

Lodgement

Email to: info@gladstone.qld.gov.au or benarabylandfill@gladstone.qld.gov.au

PRIVACY ACT PERSONAL INFORMATION COLLECTION NOTICE: Gladstone Regional Council is collecting your personal information for the purposes of processing your request and undertaking associated Council functions and services. Council is authorised to collect this information in accordance with the Local Government Act 2009 and associated laws. Your personal information will not be disclosed to third parties (other than Council's waste contractors as required for the services) without your consent, or, if required to do so by law. This document is subject to the provisions of the Information Privacy Act 2009, Right to Information Act 2009 and the Public Records Act 2002.

Office Use Only

Date Received		Docket Number	
ID Number		Waste Tracking Certificate	

Office:

Date:/...../.....

Time:

Name:

ENQ Number

Self-Assessment Guide

Section 1 - Asbestos

A. In what form is the material?

- ☐ Sheeting Material – Wall
☐ Sheeting Material – Roof
☐ Piping
☐ Insulation (Asbestos only)
☐ Other.....

B. Is the volume more than 250Kg? ☐ YES ☐ NO

If NO, continue to next question.

If YES, what is the name of the Licenced Waste Transporter.....

C. Is the material wetted, stacked on timber pallets and/or wrapped and sealed in 2 layers of heavy-duty polyethylene sheeting? ☐ YES ☐ NO

D. Is the packaging marked "Contains Asbestos Material" in contrasting colours with lettering no less than 20mm?

☐ YES ☐ NO

E. The material to be unloaded with due care either by crane truck or by hand? ☐ YES ☐ NO

F. Is a hydro spray, duct tape, shovel, and broom available as part as an emergency spill kit? ☐ YES ☐ NO

If NO, please provide additional information with application

Section 2 – Contaminated Soil

A. Is the soil contaminated? ☐ YES ☐ NO

Contamination details and amount.....

.....

Volume of material.....

B. Please attach a copy of the materials SDS and TCLP or relevant analysis to this application

*Please note that additional analysis may be required to assess this application.

Section 3 – Spent Abrasives

A. Provide details on spent abrasive. i.e. Garnet, Steel shot.....

.....

B. What was the Abrasive Used on?

- ☐ New Steel
☐ Tank
☐ Painted Surface
☐ Other.....

C. Please specify contaminant mixed with abrasive.....

D. Is the Material identified as a trackable waste? ☐ YES ☐ NO

E. Have you attached a copy of the materials SDS and TCLP to the application? ☐ YES ☐ NO

If not, please contact Councils Waste Services prior to submitting your application form

Section 4 – Other Waste

A. Is your application for one of the following (please provide details):

- ☐ Seafood Processing Waste
- ☐ Synthetic Mineral Fibre (insulation)
- ☐ Conveyor Belt
- ☐ Decontaminated Filter Socks
- ☐ Confidential Material

Office:

Date:/...../.....

Time:

Name:

☐ Restricted Waste

☐ Other waste not specified above

Section 5 – Delivery Conditions

- ☐ Volume of Material must not exceed the amount indicated in the application.
- ☐ Application should address all aspects of the material, with technical information such as SDS & TCLP attached.
- ☐ Letter of Acceptance (Acceptance Notification) must be presented to the gatehouse attendant at the time of delivery of waste.