



**Benaraby Landfill**  
48567 Bruce Highway, BENARABY  
PO Box 29, Gladstone Q 4680  
Phone/Fax: (07) 4975 0700  
[www.gladstone.qld.gov.au](http://www.gladstone.qld.gov.au)  
[benarabylandfill@gladstone.qld.gov.au](mailto:benarabylandfill@gladstone.qld.gov.au)

## APPLICATION

### SPECIAL DISPOSAL OF NON-DOMESTIC AND COMMERCIAL WASTE AT BENARABY LANDFILL

Attached is an application form and self-assessment questionnaire to assist in disposing of material at Benaraby Landfill.  
Please fax or Email application form and self-assessment to Benaraby Landfill for approval.

- 1) A special disposal application must be completed and lodged with Benaraby Landfill.
- 2) Special disposal applications must be submitted and approved **at least 48 hours** prior to nominated disposal.
- 3) Special disposal are accepted 7 day per week at Benaraby Landfill between the hours of 8am & 3pm.
- 4) The volume of material for disposal must not exceed the amount as indicated in the application.
- 5) Material containing heavy metals, hydrocarbons, chemicals or contaminants may require analysis and a TCLP (Toxicity Characteristic Leaching Procedure) test may need to be provided to Council.
- 6) A MSDS sheet may need to be provided to Council.
- 7) Regulated waste transport certificates must be completed in accordance with the requirements of the *Environmental Protection Act 1994*.
- 8) Drivers of all waste transport vehicles (Commercial/Private) must obtain direction from the weighbridge operator at the landfill for the placement of the material. The driver shall comply with all directions.
- 9) A copy of the completed Acceptance Notification **must be presented** to the weighbridge operator upon entry into the Benaraby Landfill.
- 10) Council will invoice the Applicant for the cost of disposal only if an existing account is held with Council. If the applicant does not have an account with Council payment for disposal must be made at the weighbridge prior to disposal.
- 11) Cancellations/rescheduling of disposal dates must be made at least 24 hour prior to the disposal date. Please contact Benaraby Landfill on 07 4975 0700 or Council on 07 4970 0700. If Council receives no notification, a re-scheduling fee of \$100 will apply.

### Asbestos Disposal Additional Conditions

- 1) The procedures detailed in the Work Health and Safety Queensland "How to Safely Remove Asbestos" Code of Practice 2011 are to be followed. "How to Safely Remove Asbestos" website link:  
<http://www.deir.qld.gov.au/workplace/resources/pdfs/safely-remove-asbestos-cop-2011.pdf>
- 2) Asbestos sheeting is to be stacked on timber pallets or packaged accordingly, wetted, wrapped and sealed in two layers of heavy-duty polyethylene sheeting.
- 3) The packaging/bag is marked in contrasting colours with the words "Contains Asbestos Material" and the lettering no less than 20mm.
- 4) The material is to be unloaded with due care using a crane truck or by hand so that the plastic wrapping/lining is not damaged. **Material is not to be tipped or pushed from the vehicle.** Material is to be neatly & tightly placed at the identified location to be covered.
- 5) It is the responsibility of the transporter to ensure they have the necessary equipment to place material on site and that it is sufficiently sealed to prevent dust emissions.
- 6) A hydro spray (e.g. garden pressure sprayer), duct tape, shovel & broom must be available as part of an emergency spill kit for use to dampen Asbestos Material to suppress any dust in the event of a spill or the wrapping being damaged



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**OFFICE USE**

|                            |  |
|----------------------------|--|
| Date Received              |  |
| ID Number                  |  |
| Docket Number              |  |
| Waste Tracking Certificate |  |
| ENQ Number                 |  |

# APPLICATION

## SPECIAL DISPOSAL OF NON-DOMESTIC AND COMMERCIAL WASTE AT BENARABY LANDFILL

|  |                                    |
|--|------------------------------------|
| <b>Applicant Details (Name of Applicant/Contractor)</b>  |                                    |
| Contact Person .....   | .....                              |
| Business Name .....  | CAN/ABN .....                      |
| Postal Address .....   | Post Code .....                    |
| PH.....  | Fax..... Mobile .....              |
|  | Email.....                         |
| <b>Waste Owner's Details</b>   |                                    |
| Contact Person .....   | Ph: ..... Mobile..... Email.....   |
| Business Name .....  | .....                              |
| Address .....  | Post Code .....                    |
| Property Address for Source of Material .....  | ..... Post Code.....               |
| <b>I being the generator of the material described in the material information schedule, confirm that the details are true and correct.</b>  |                                    |
| Full Name.....   | Signature .....                    |
|  | Date ...../...../.....             |
| <b>Disposal Details</b>  |                                    |
| Preferred Disposal Date ...../...../.....  | Preferred Disposal Time .....      |
| Volume of Material in M <sup>3</sup> .....   | Volume of Material in Tonnes ..... |
| Waste Description.....   | .....                              |
| Vehicle Type .....   | .....                              |
| Unloading Procedure .....  | .....                              |
| <b>Name &amp; contact details of Waste Transporter.....</b>  |                                    |
| Telephone Number .....   | Mobile .....                       |
| Name & Contact details of Contractor who is removing, handling, treating or packaging the material (ie - Plumber)  |                                    |
| Telephone Number .....   | Mobile .....                       |
| <ul style="list-style-type: none"> <li>• Is this material identified as a <b>Regulated Waste</b> under Schedule 7 of the <i>Environmental Protection Regulation 2000</i>? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span></li> <li>• Are there any aspects of this material that requires special consideration from a handling, safety or environmental perspective? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span></li> </ul> |                                    |
| <b>If yes please supply details:</b>   |                                    |
| .....  |                                    |
| <b>Certification</b>   |                                    |
| I/WE (Applicant's Name).....   |                                    |
| <b>Being the Person/ Company/ Corporate intending to dispose of the above apply for approval.</b>  |                                    |
| I/We, being aware that it is an offence to provide false or misleading information, state that I am authorised to sign on behalf of the person (meaning a corporation or individual) and commit this person (meaning a corporation or individual) in all respects  |                                    |
| Signature.....   | Date..... Position.....            |

**IMPORTANT NOTICE:** The Gladstone Regional Council is collecting your personal information to process your application for special disposal at Benaraby Landfill. The information will only be accessed by authorised council employees and other relevant agencies. Your information will not be given to any other person or agency unless you have given permission or if required by law.



**SELF – ASSESSMENT GUIDE**

**Section 1. Asbestos**

- A.** In what form is the material:
- Sheeting Material – Wall
  - Sheeting Material – Roof
  - Piping
  - Insulation (Asbestos Only)
- Other .....
- B.** Is the volume more than 250kg?  YES  NO  
 If No... Please continue to Question 1.C)  
 If Yes... Name Licensed Waste Transporter? .....
- Please Note: Asbestos Material over 250kg MUST go through a Licensed Waste Transporter**
- C.** Is the material wetted, stacked on timber pallets and/or wrapped and sealed in 2 layers of heavy-duty polyethylene sheeting?  YES  NO
- D.** Is the packaging marked “Contains Asbestos Material” in contrasting colours with lettering no less than 20mm?  YES  NO
- E.** The material to be unloaded with due care either by crane truck or by hand?  YES  NO
- F.** Is a hydro spray, duct tape, shovel and broom available as part as an emergency spill kit?  YES  NO  
 If No... Please provide additional information with application

**Section 2. Contaminated Soil**

- A.** Is the soil contaminated?  YES  NO  
Contaminant details/ amount.....  
Volume of Material.....
- B.** Please attach a copy of the materials MSDS and TCLP or relevant analysis to this application  
 \*Please note that additional analysis may be required to asses this application.

**Section 3. Spent Abrasives**

- A.** Provide details on spent abrasive. ie Garnet, Steel Shot .....
- B.** What was the Abrasive Used on?  New Steel  Tank  Painted Surface  Other.....
- C.** Please specify contaminant mixed with abrasive .....
- D.** Is the Material identified as a trackable waste?  YES  NO
- E.** Have you attached a copy of the materials MSDS and TCLP to the application?  
 If not contact Councils Waste Services prior to submitting form  YES  NO

**Section 4. Other Waste**

- |   |                     |
|---|---------------------|
| Is your application for one of the following:                       | Additional Details: |
| - Seafood Processing Waste <input type="checkbox"/> YES             | .....               |
| - Synthetic Mineral Fibre (Insulation) <input type="checkbox"/> YES | .....               |
| - Conveyor Belt <input type="checkbox"/> YES                        | .....               |
| - Decontaminated Filter Socks <input type="checkbox"/> YES          | .....               |
| - Confidential Material <input type="checkbox"/> YES                | .....               |
| - Other Waste not specified above <input type="checkbox"/> YES      | .....               |

**Section 5. Delivery Conditions**

- Volume of Material must not exceed the amount indicated in the application
- Application should address all aspect of the material, with technical information such as MSDS & TCLP attached
- Letter of Acceptance (Acceptance Notification) must be presented to the gatehouse attendant at the time of delivery of waste