

Office: .....  
Date: ...../...../.....  
Time: .....  
Name: .....

## Animal Registration Application Form

Registration Period: 1<sup>st</sup> November to 31<sup>st</sup> October

Please select one

- New Registration** NOTE: registration will not be lodged without payment received  **Pound Release Imp. No.** \_\_\_\_\_  
 **Transfer of Ownership**  **Transfer from another Council**  **Adoption agency**

### APPLICANT DETAILS Only 1 person can be recognised as the Animals Registered Owner - Applicant must be 17+

Mr / Mrs / Ms / Miss Surname: \_\_\_\_\_ Given Name/s: \_\_\_\_\_

DOB: \_\_\_\_\_ Mobile: \_\_\_\_\_ Ph Home: ( ) \_\_\_\_\_

Ph Work: \_\_\_\_\_ Email: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Address where animal is located (if different to above): \_\_\_\_\_

### PENSION DETAILS Pensioner Remission Application to be completed with copy of card OR card sighted

Pension Concession Card  DVA Gold Card  → Please complete Pensioner Remission Application Form, available on Councils Website – [www.gladstone.qld.gov.au](http://www.gladstone.qld.gov.au)

**NOTE:** If you do not choose to complete a Pensioner Remission Application you will be required to show your current card at a Council office each registration renewal to be eligible to receive the reduced pension fee.

### ALTERNATIVE CONTACT DETAILS In case of emergency

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### ANIMAL DETAILS

**IMPORTANT:** More than 4 dogs or 4 cats per allotment in a designated town area or more than 1 dog on premises which are multi-residential premises (i.e. units) is prohibited. Submission of this application and payment does not constitute grant of approval and Council reserves the right to refuse registration due to non-compliance with Council's Local Laws.

To apply for approval to keep more than 2 dogs or 2 cats in a designated town area, please complete a More than Allowable Animal Application, a copy is available on Councils website - <https://www.gladstone.qld.gov.au/forms>.

DETAILS	Dog 1	Dog 2	Cat 1	Cat 2
Name				
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female
Breed				
Colour				
Age/DOB				
All animals born after July 2009 must be microchipped (excluding Working Dogs). Failure to have your animal microchipped may result in non-compliance action being taken and subsequent infringements being issued.				
Microchip no:				
Desexed	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Written proof (vet certificate/ statutory declaration) of de-sexing MUST be provided to verify discount fee entitlements				
Registered Breeder?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Written proof (Dogs QLD/Cats QLD certificate) of registered breeder must be provided to verify discount fee entitlements				
Has your dog ever been declared a:	<input type="checkbox"/> Restricted Dog <input type="checkbox"/> Menacing Dog <input type="checkbox"/> Dangerous Dog	<input type="checkbox"/> Restricted Dog <input type="checkbox"/> Menacing Dog <input type="checkbox"/> Dangerous Dog		

### OFFICE USE ONLY

Tag No.	1. _____	2. _____	3. _____	4. _____
Reference No.	1. _____	2. _____	3. _____	4. _____

### LODGEMENT AND PAYMENT

**Online** – Councils Website – [www.gladstone.qld.gov.au](http://www.gladstone.qld.gov.au) Select "Pay, Apply, Report online".

**In Person** – At any Council Administration Centre during cashier hours.

**Post** – Cheque/Money orders payable to Gladstone Regional Council. Mail to: Gladstone Regional Council, PO Box 29, GLADSTONE QLD 4680

**LODGEMENT CHECKLIST AND ADDITIONAL INFORMATION**
**NEW REGISTRATION**

- ➔ Proof of De-sexing must be attached to validate discounted fee entitlements **ATTACHED**
- ➔ Proof of Registered Breeder (Dogs QLD/Cats QLD) must be attached to validate discounted fee entitlements **ATTACHED**

**TRANSFER OF REGISTRATION FROM ANOTHER LOCAL COUNCIL**

- ➔ Proof of De-sexing **ATTACHED**
- ➔ Proof of Current Registration e.g. current tag or document from previous Council to verify entitlement to reduced transfer fee. **ATTACHED**

**PREVIOUS COUNCIL NAME:** \_\_\_\_\_

**DETAILS AND AUTHORISATION OF PREVIOUS OWNER**

Mr / Mrs / Ms / Miss	Surname:	Given Name/s:
Ph Home: ( )	Mobile:	

I hereby declare the information I have provided on this form is true and correct and consent to the transfer of ownership of the above-mentioned animal.

I am;

- a) The previous registered owner of the animal; or
- b) The person who used to own the animal, in the sense of it being my personal property; or
- c) The person who used to usually keep the animal, including through an agent, employee or anyone else; or
- d) If a person mentioned in paragraphs (a) to (c) is a minor - a parent or guardian

**SIGNATURE:** \_\_\_\_\_ **DATE:**     /     /

**DECLARATION OF LODGEMENT**

I wish to apply for a new animal registration / an update of animal and/or owner details / a transfer of registration from another local government area or another owner as indicated for the animal(s) description and hereby declare that:

1. My dog is not a restricted breed (i.e. Dogo Argentino, Fila Brasileiro, Japanese Tosa or of the type commonly known as 'American Pit Bull Terrier' or 'Pit Bull Terrier') or any crossbreed thereof;
2. I acknowledge that submission of this application and payment does not constitute grant of approval and Council reserves the right to refuse registration due to non-compliance with Council's Local Laws;
3. I acknowledge that if this application contravenes the Local Law it may be refused, and compliance action may commence;
4. I acknowledge that my name, address and contact details may be given to a third party for the purpose of reuniting my lost animal should the need arise;
5. I acknowledge that any changes to registration details must be made in writing to Council within 7 days of the change occurring;
6. I acknowledge that registration period is 1st of November to 31st October and requires renewal annually.
7. I agree the applicant details provided are of the owner of all animals listed on this application and the information provided is true and correct and agree to abide by the conditions of the registration as set by Council.

**PRIVACY ACT PERSONAL INFORMATION COLLECTION NOTICE:**

Gladstone Regional Council is collecting your personal information and that of the alternate emergency contact person to process your application for new animal registration or transfer of registration from another local government area. The information collected will be entered into Gladstone Regional Council's names and address database and may be used for any necessary Council business. The information will only be accessed by authorised Council employees. Some of this information may be given to a person who finds your animal and wishes to return it to you. This information will not be given to any other person or agency unless you have given us permission, or we are required by law.

Please tick this box if you do not agree to Council providing your details to a third party for the purpose of reuniting your animal.

**APPLICANTS SIGNATURE:** \_\_\_\_\_ **DATE:**     /     /

**Below must be completed if lodging this form on owner's behalf;**

I \_\_\_\_\_ of \_\_\_\_\_, do  
 (Full Name) (Address)

solemnly and sincerely declare that I am authorised by \_\_\_\_\_ to register the  
 (Name of Animals Owner)

Animal described above on their behalf. **(Applicants Signature required in 'Declaration of Lodgement' located above)**

**Adoption Agency Use Only (To be completed by volunteers when adopting out animals)**

Officer Name: \_\_\_\_\_ Adoption Date: \_\_\_\_\_

**OFFICE USE ONLY - RMU LE2.1**

Partial Entered By:	Date:	Receipt No:	Checked More than Allowable <input type="checkbox"/>
COA Issued: Y / N	PCC or Gold Card Sighted <input type="checkbox"/> Card copied & pension remission form submitted <input type="checkbox"/>	New Tenant <input type="checkbox"/>	New Owner <input type="checkbox"/>