



# **GENERAL MEETING AGENDA**

**TO BE HELD AT THE GLADSTONE ENTERTAINMENT CONVENTION  
CENTRE  
56 GOONDOON STREET, GLADSTONE**

**On 4 August 2020**

**Commencing at 9.00am**

**Notice *Section 277E Local Government Regulation 2012*: This meeting will be closed to the public, due to health and safety reasons associated with the public health emergency involving COVID-19.**

**Live streaming will be available on Council's website.**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

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## **G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

Nil.

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 21 JULY 2020**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 4 August 2020

**File Ref:** CM7.2

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**Purpose:**

Confirmation of the minutes of the General Meeting held on 21 July 2020.

**Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 21 July 2020 be confirmed.

**Attachments:**

1. Minutes of the General Meeting of Council held on 21 July 2020.

**Tabled Items:**

Nil.

**Report Prepared by:** Executive Secretary

## **G/3. OFFICERS' REPORTS**

### **G/3.1. COUNCILLOR LEAVE OF ABSENCE**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 4 August 2020

**File Ref:** CM7.2

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#### **Purpose:**

To report a request for leave of absence as required under section 6.1.1 of the Council Meetings Procedures Policy (P-2018-27).

#### **Officer's Recommendation:**

That Council grant Cr O'Grady a leave of absence for the General Meeting of 6 October 2020.

#### **Background:**

In accordance with Council's Council Meetings Procedures Policy (P-2018-27) a Councillor must seek a leave of absence from a General or Committee meeting where a Councillor cannot attend for a private reason.

Leave from a meeting is granted to a Councillor at the discretion of Council via a resolution and can be applied for prior to the meeting or at the meeting itself.

#### **Options, Risk and Opportunity Analysis:**

On 1 July 2020, Cr O'Grady submitted a leave of absence request inclusive of the meeting for 6 October 2020.

#### **Communication and Consultation:**

Mayor, Chief Executive Officer, Manager Governance

#### **Legal Strategy and Policy Implications:**

The Council Meetings Procedures Policy requires Councillors to seek a leave of absence from General or Committee meetings where the Councillor cannot attend for a private reason under section 6.1.1. An application for leave does not need to be made in person but must be granted by Council.

The *Local Government Act 2009* s162 states that if a Councillor is absent without the local government's leave from two or more consecutive General meetings of the local government over at least 2 months, the Councillor's office becomes vacant.

#### **Financial and Resource Implications:**

Nil.

**Summary:**

Nil.

**Anticipated Resolution Completion Date:**

11 August 2020

**Attachments:**

Nil.

**Tabled Items:**

Nil.

**Report Prepared by:** Manager Governance

### **G/3.2. LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND ANNUAL CONFERENCE ATTENDANCE**

**Responsible Officer:** General Manager Strategy and Transformation

**Council Meeting Date:** 4 August 2020

**File Ref:** CM6.1

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**Purpose:**

To confirm Councillor attendance at the Annual Conference of the Local Government Association of Queensland (LGAQ) to be held on 19-24 October 2020 at the Gold Coast.

**Officer's Recommendation:**

That Council:

1. Authorise Mayor Burnett and Cr Goodluck to attend as Councils Conference delegates and Cr \_\_\_\_\_, Cr \_\_\_\_\_ and Cr \_\_\_\_\_ to attend as observers; at the LGAQ Annual Conference on 19-24 October 2020 held at the Gold Coast.

**Background:**

The Local Government Association of Queensland will be hosting the 2020 Annual Conference on 19-24 October 2020 at the Gold Coast. The Annual Conference is a valuable networking forum with most Queensland Councils participating.

As part of the annual subscription fee, Council has already paid the registration fee for two delegates, which also entitles Council to two votes for each motion debated at the conference. Additional representatives can attend as observers, with the full registration fee applicable. Early bird registration for the conference is \$1,540 per person, excluding the Tuesday evening function.

Consideration is to be given to who Councils two delegates (already paid as part of LGAQ subscription fees) will be as they will hold voting rights for the conference motions. In addition, consideration is to be given for any further attendees / observers.

**Consideration:**

Internal communication has occurred with the Office of the CEO and Councillors for expressions of interest in attending the conference.

**Communication and Consultation (Internal/External):**

Nil.

**Legal Environmental and Policy Implications:**

Nil.

**Financial and Resource Implications:**

Registration fees are not applicable for the two delegates to attend and hold voting

rights at the conference, as this is included in Council's annual LGAQ subscription. Should Council elect to authorise attendance to additional observers, the individual registration fee of \$1,540pp would apply.

Travel and accommodation costs will also be applicable for all attendees. Expenses for two (2) attendees' travel, accommodation and meals is included within the Elected Members budget for attendance at this conference.

**Commentary:**

Nil.

**Summary:**

Nil.

**Anticipated Completion Date:**

24 October 2020

**Attachments:**

Nil.

**Tabled Items:**

Nil.

**Report Prepared by:** Executive Assistant – Office of the CEO.



### **G/3.3. UPDATE OF LOCAL ROADS OF REGIONAL SIGNIFICANCE (LRRS) NETWORK**

**Responsible Officer: General Manager Strategic Asset Performance**

**Council Meeting Date: 23 July 2020**

**File Ref: RD8.1**

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#### **Purpose:**

The purpose of this report is to allow Council to consider the updated Local Roads of Regional Significance (LRRS) network.

#### **Officer's Recommendation:**

That Council endorse:

1. The addition of the following roads to the Local Roads of Regional Significance network:
  - a. Archer Street, Calliope from Bloomfield Street to Stowe Road;
  - b. Bloomfield Street, Calliope from Dawson Highway to Archer Street;
  - c. Don Cameron Drive, Calliope from Morris Avenue to end of road;
  - d. Drynan Drive, Calliope from Dawson Highway to Morris Avenue;
  - e. Morris Avenue, Calliope from Drynan Drive to Don Cameron Drive;
  - f. Stowe Road, Calliope from Archer Street to Ningana Court;
  - g. Bramston Street, Gladstone from Glenlyon Street to Auckland Street;
  - h. Cedarvale Road, Boyne Valley from Clifton Road to Council Boundary;
  - i. Diamond Hill Road, Rosedale, from McPherson Street to Council Boundary; and
  - j. Riverstone Rise Boulevard, Boyne Island from Boyne Island Road to end of road.
2. The removal of Yarroon Street, Gladstone from Harbour Terrace to Flinders Parade.

#### **Background:**

The Local Roads of Regional Significance (LRRS) is a network of roads of similar function owned by state and local governments. The network is approximately 33,600km, of which about 13,500km are state-controlled roads.

The LRRS network is managed by Regional Road Transport Groups (RRTG) set up under the Roads Alliance. The Roads and Transport Alliance is a cooperative governance arrangement between the Department of Transport and Main Roads, the Local Government Association of Queensland (LGAQ) and local governments to invest in and regionally manage the Queensland transport network. Established in 2002, the Roads and Transport Alliance was formed to jointly address shared road and transport challenges and deliver improved value from all available resources.

The Roads and Transport Alliance is underpinned by the Transport Infrastructure Development Scheme (TIDS). Established under the *Transport Infrastructure Act 1994* in the mid – 1990s, TIDS enables the department to provide funding for local government road and transport-related initiatives which support state government objectives.

Each RRTG receives an annual allocation of TIDS funds determined by the Roads and Transport Alliance Board. RRTGs are required to allocate their TIDS funding to the highest priority road and transport projects in their region, and to match TIDS funding 50:50 (at a minimum).

RRTGs have decision-making authority over their TIDS allocation and develop a two-year fixed /two-year indicative continuous works program – this is consistent with the department's considering include local roads of regional significance, active transport infrastructure and safe school travel infrastructure.

A Local Road of Regional Significance is one that:

1. Provides a primary connecting function across more than one local government area within a regional road network
2. Forms a key part of economic development strategies within local government areas (major access to rural, agricultural, industrial)
3. Plays a key role for regional industry and access to attractions of regional significance and major natural resources
4. Connects shires, towns, cities and regions and provides travel time and distance savings to commuter routes
5. Provides access from a higher order regional road to rail heads, freight depots, ports and major airfields
6. Provides access to regionally significant institutions (community health, education, recreation, youth, aged care and entertainment facilities)
7. Forms the only access to a remote community.

In December 2019, the Gladstone RRTG requested the Gladstone RRTG Technical Committee to undertake a review of the LRRS.

### **Options, Risk and Opportunity Analysis:**

The addition or removal of roads on the network enables their eligibility for funding to maintain Council's transport network as the demand and usage of selected roads in within the Council area changes in relation to the developing needs of the community.

TIDS funding is made available to those roads selected for inclusion in the LRRS network (as a 50:50 contribution by Council).

Once projects and funding have been allocated, there are additional requirements that must be met regarding signage, notification and reporting in order to receive funding.

Potential projects that span multiple local council areas will require a coordinated approach between the Councils.

### **Communication and Consultation:**

Proposed LRRS network changes were discussed at the Gladstone Regional Roads Technical Meeting in February 2020. The technical committee supported seeking endorsement from Council before formally submitting to the RRTG Technical Committee for recommendation and subsequently an RRTG meeting for formal approval.

### **Legal Strategy and Policy Implications:**

Historically any proposed changes to the LRRS network have been endorsed by Council prior to being submitted to the Gladstone RRTG. The Gladstone RRTG will be required to formally approve the changes, prior to the changes being eligible for funding.

**Financial and Resource Implications:**

Funding needs to be made available within the budgeted delivery year in order to meet Council's required contribution. A project manager will also need to be allocated for the delivery.

**Summary:**

A summary of the proposed changes to the LRRS network is summarised in the table below

**Anticipated Resolution Completion Date:**

The endorsed changes will be presented to the August 2020 RRTG technical committee meeting.

**Attachments:**

<b>Proposed Roads to be added to new LRRS Network 2020</b>					
<b>Road Name</b>	<b>Locality</b>	<b>From</b>	<b>To</b>	<b>LRRS 2020 Criteria</b>	<b>Comments</b>
<b>Archer Street</b>	Calliope	Bloomfield Street	Stowe Road	5.6	connects park, Scouts, garden club, footy club, workers camp
<b>Bloomfield Street</b>	Calliope	Dawson Highway	Archer Street	5.6	connects park, emergency services etc
<b>Bramston Street</b>	Gladstone Central	Glenlyon Street	Auckland Street	1.5.6	connects senior citizens club, art gallery, CWA building
<b>Cedarvale Road</b>	Boyne Valley	Clifton Road	Council Boundary	3.4	Crosses Council boundaries and joins Mungungo to Ubobo
<b>Don Cameron Drive</b>	Calliope	Morris Avenue	end of road	5.6	connects Dawson Highway to new High School
<b>Drynan Drive</b>	Calliope	Dawson Highway	Morris Avenue	5.6	Connects to Morris and Don Cameron Drive - for high school
<b>Diamond Hill Road</b>	Rosedale	McPherson Street	Council Boundary	1,3.4	Connects Rosedale to Gin Gin across Council Boundaries
<b>Morris Avenue</b>	Calliope	Drynan Drive	Don Cameron Drive	5.6	Connects Don Cameron Dr to Drynan Drive and high school and shops
<b>Riverstone Rise Boulevard</b>	Boyne Island	Boyne Island Road	end of road	5.6.7	Only exit from development and parks and playground
<b>Stowe Road</b>	Calliope	Archer Street	Ningana Court	5.6.7	Connects Dawson Highway to park, sports grounds, Scout Den and kindergarten and back entrance to school
<b>Proposed Roads to be removed from current LRRS Network 2020</b>					
<b>Road Name</b>	<b>Locality</b>	<b>From</b>	<b>To</b>	<b>LRRS 2020 Criteria</b>	<b>Comments</b>
Yaroon Street	Gladstone	Harbour Terrace	Flinders Parade	1.2	Reduced from McIntock to Flinders Parade as this is not a Council Road (Ports Authority)

1. Complete list of proposed LRRS Network
2. Map of additional LRRS Network Roads

**Tabled Items:**

Nil.

**Report Prepared by:** Senior Asset Management Engineer and Engineer - Asset Performance and Monitoring

### **G/3.4. 2019/20 OPERATIONAL PLAN FINAL REPORT**

**Responsible Officer: General Manager Strategy and Transformation**

**Council Meeting Date: 04 August 2020**

**File Ref: CM14.2**

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#### **Purpose:**

To present Council with the final performance report on the 2019/20 Operational Plan ending 30 June 2020.

#### **Officer's Recommendation:**

That Council note the 2019/20 Operational Plan Final Report.

#### **Background:**

The Operational Plan 2019/20 endorsed 17 July 2019, identified activities required to deliver on the vision and objectives contained in the Gladstone Regional Council Corporate Plan 2018-2023 (adopted on 3 July 2018).

In accordance with requirements under s. 174(3) of the *Local Government Regulation 2012*, the report for the quarter ending 30 June 2020 is presented for Council's information.

The attached report provides a final assessment of Council's progress on the activity identified in the 2019/2020 Operational Plan.

#### **Options, Risk and Opportunity Analysis:**

Refer to the 2019/20 Operational Plan Final Report attached for progress against each operational plan activity.

#### **Communication and Consultation:**

GRC Managers and Specialists provided status updates and comments for the attached report. Review and approvals were completed at the General Manager level.

#### **Legal Strategy and Policy Implications:**

Section 174(3) *Local Government Regulation 2012* (Preparation and adoption of annual operational plan) states that: *The Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.*

#### **Financial and Resource Implications:**

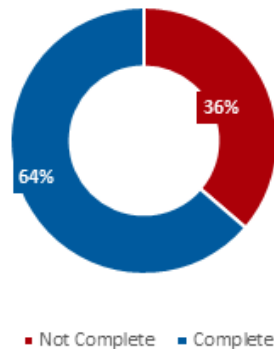
Nil.

**Summary:**

Quarter 4, 2019/20 Operational Plan results are as follows:

**Goal Outcome - Summary**

Goal	Not Complete	Complete	Total
Goal 1. Engaged, involved and proud communities.	9	7	16
Goal 2. Healthy environment, healthy community.	2	6	8
Goal 3. Our people, our values.	2	7	9
Goal 4. Ethical and responsible government.	9	8	17
Goal 5. Outstanding customer service.	0	8	8
Goal 6. Smart asset management.	8	7	15
Goal 7. Operational excellence.	3	9	12
Goal 8. Grow the region.	1	4	5
Goal 9. Smart investment.	3	9	12
<b>Total</b>	<b>37</b>	<b>65</b>	<b>102</b>

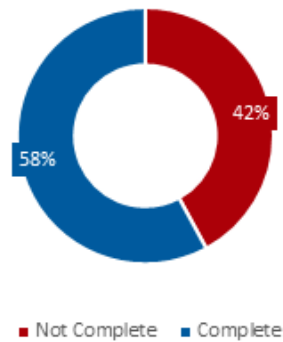
**Overall Progress**

2018/19 Operational Plan results are as follows:

**Goal Outcome - Summary**

Goal	Not Complete	Complete	Total
Goal 1. Engaged, involved and proud communities.	1	4	5
Goal 2. Healthy environment, healthy community.	3	1	4
Goal 3. Our people, our values.	1	3	4
Goal 4. Ethical and responsible government.	0	1	1
Goal 5. Outstanding customer service.	1	0	1
Goal 6. Smart asset management.	2	1	3
Goal 9. Smart investment.	0	1	1
<b>Total</b>	<b>8</b>	<b>11</b>	<b>19</b>

### Overall Progress



### Anticipated Resolution Completion Date:

N/A - Information only.

### Attachments:

1. 2019/20 Operational Plan Final Report

### Tabled Items:

Nil.

**Report Prepared by:** Manager Strategic Business Planning

**G/4. DEPUTATIONS**

Nil.

**G/5. COUNCILLORS REPORT**

Nil.

**G/6. URGENT BUSINESS**

Nil.

**G/7. NOTICE OF MOTION**

Nil.



## **G/8. CONFIDENTIAL ITEMS**

### **G/8.1. 260-20 BENARABY LANDFILL CELL 3A CONSTRUCTION**

**Responsible Officer: General Manager Operations**

**Council Meeting Date: 4 August 2020**

**File Ref: PE1.1**

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#### **Reason for Confidentiality:**

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

(e) contracts proposed to be made by it.

**ATTACHMENTS**