



**GLADSTONE**  
REGIONAL COUNCIL

# **GENERAL MEETING MINUTES**

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE  
101 GOONDOON STREET, GLADSTONE**

**On 19 May 2020**

**Commencing at 9.00am**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

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**Elected Members**

Councillor - Mayor M J Burnett  
Councillor G G Churchill  
Councillor K Goodluck  
Councillor R A Hansen  
Councillor C B Cameron  
Councillor D V O'Grady  
Councillor D E Branthwaite  
Councillor C A Trevor  
Councillor N Muszkat

**Officers**

Mrs L Dowling (Chief Executive Officer)  
Miss C Daly (Executive Secretary)  
Mr M Holmes  
Mr M Francis  
Ms S Farrington  
Mrs V Hankinson  
Mr T Mienie  
Mr J Tumbers  
Mrs J McMullen  
Mrs C Quinn  
Mrs T McDonald  
Mrs T Whalley

**G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE**

Nil.

**G/0.3.3. MESSAGES OF CONDOLENCE**

Nil.

## **G/0.3.4. DECLARATION OF INTERESTS**

### **CONFLICT OF INTEREST**

#### **Cr Muszkat**

Councillor Natalia Muszkat declared a conflict of interest in Item G/3.9 BUDGET REALLOCATION GLADSTONE REGION RISE UP FUNDING INITIATIVE, as she is the QCWA Tannum Sands Branch secretary and prepared a funding application for the Gladstone Region Rise Up Funding Initiative.

Cr Muszkat elected to leave the room for the consideration of Item G/3.9.

#### **Cr Churchill**

Councillor Glenn Churchill declared a conflict of interest in Item G/3.9 BUDGET REALLOCATION GLADSTONE REGION RISE UP FUNDING INITIATIVE, due to being the Chairman and Diamond Life Member of the PCYC Gladstone.

Cr Churchill elected to leave the room for the consideration of Item G/3.9.

#### **Cr Hansen**

Councillor Rick Hansen declared a conflict of interest in Item G/3.9 BUDGET REALLOCATION GLADSTONE REGION RISE UP FUNDING INITIATIVE, as he is a member of the Gladstone Chamber of Commerce and Industry Inc and Gladstone Basketball Association Inc who he is aware has submitted an application for funding from the Gladstone Region Rise Up Funding Initiative.

### **G/20/4191 Council Resolution:**

Moved Cr O'Grady  
Seconded Cr Goodluck

That Cr Hansen does not have a conflict of interest in Item G/3.9 BUDGET REALLOCATION GLADSTONE REGION RISE UP FUNDING INITIATIVE.

**CARRIED**

### **MATERIAL PERSONAL INTEREST**

#### **Cr Trevor**

Councillor Chris Trevor declared a material personal interest in Item G/3.9 BUDGET REALLOCATION GLADSTONE REGION RISE UP FUNDING INITIATIVE, as he is an honorary solicitor to a substantial number of sporting groups and community groups that are potential recipients of monies in relation to the proposed resolution. In addition, Cr Trevor is or has been a financial sponsor of several community groups and organisations in the region which may stand to gain a benefit from the resolution.

Cr Trevor elected to leave the room for the consideration of Item G/3.9.

## **G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

I would like to dedicate the Mayor's Statement for the 19<sup>th</sup> May to the volunteers around our region. This week is National Volunteer Week and we have received over 500 nominations for volunteers in the Gladstone region.

Unfortunately, this year we won't be hosting our Volunteer Morning Teas that we normally would to celebrate our volunteers and thank them for all of the good work they have done. This year, our volunteers will receive a Congratulatory Certificate and badge in the mail, however, I would like to do a big "shout out" to our volunteers – including the Friends of the Theatre, the Friends of the Library, the Friends of the Art Galley & Museum. Whether it's volunteering at a football club, a community group, or the garden club; wherever it is that our volunteers donate their time, they certainly make our community go round.

This thank you is not just extended to the 500 volunteers that have been nominated. I would also like to give a "shout out" to those volunteers that weren't nominated.

To volunteers in the Gladstone region, "thank you" – this week is all about you.

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 5 MAY 2020**

**File Ref:** CM7.2

**Purpose:**

Confirmation of the minutes of the General Meeting held on 5 May 2020.

**Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 5 May 2020 be confirmed.

**G/20/4192 Council Resolution:**

Moved Cr Trevor  
Seconded Cr Churchill

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3. OFFICERS' REPORTS**

#### **G/3.1. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 28 APRIL 2020**

**File Ref:** FM15.1

**Purpose:**

This report seeks Council adoption of the Monthly Financial Statements for the 2019-20 year to date, for the period ended 28 April 2020.

**Officer's Recommendation:**

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2019-20 year to date, for the period ended 28 April 2020 as required under Section 204 *Local Government Regulation 2012*.

**G/20/4193 Council Resolution:**

Moved Cr Hansen  
Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3.2. REVIEW OF REVENUE POLICY**

**File Ref:** CM28.2

**Purpose:**

To consider the annual review of the Revenue Policy prior to the adoption of the 2020/2021 budget.

**Officer's Recommendation:**

That Council:

1. Repeal P-2019-12 Revenue Policy; and
2. Adopt P-2020-04 Revenue Policy provided as Attachment 1.

**G/20/4194 Council Resolution:**

Moved Cr Churchill  
Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3.3. AMENDMENT TO SUBORDINATE LOCAL LAW NO. 2 ANIMAL MANAGEMENT**

**File Ref:** LE3.1

**Purpose:**

This report presents the outcome of the second round of public consultation on proposed amendments to *Subordinate Local Law No. 2 (Animal Management) 2011* and recommends that Council make *Animal Management (Amendment) Subordinate Local Law (No.1) 2020*.

**Officer's Recommendation:**

That Council:

- (a) proceed with the making of, and make, *Animal Management (Amendment) Subordinate Local Law (No. 1) 2020* as advertised; and
- (b) adopt, pursuant to section 32 of the *Local Government Act 2009*, in the form attached to this report (Attachment 5), a consolidated version of *Subordinate Local Law No. 2 (Animal Management) 2011*.

**G/20/4195 Council Resolution:**

Moved Cr Hansen  
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

**CARRIED**

**G/3.4. REQUEST FOR REDUCTION IN ADOPTED INFRASTRUCTURE CHARGE FOR DA/21/2019**

**File Ref:** DA.21.2019 & FM7.2

**Purpose:**

The purpose of this report is to allow Council to consider an alternative Infrastructure Rating Charge for a Material Change of Use of Premises for a Rooming Accommodation (28 Units) and Managers Residence located at 24 William Street, Gladstone (Ref: DA/21/2019). For clarity, this is not a request under the Infrastructure Charges Economic Incentive Scheme.

**Officer's Recommendation:**

The request to reduce the Infrastructure Rating Charge for Development Application 21/2019 from a Residential Use – Accommodation (Long-term) to Residential Use - Accommodation (Short –term) under the Adopted Infrastructure Charges Resolution (No.1) - 2015: Amendment No.2., located at 24 William Street, Gladstone, be refused.

**G/20/4196 Council Resolution:**

Moved Cr Hansen  
Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

**A Division was called on the motion:**

**In Favour of the Motion:** Crs Burnett, O'Grady, Branthwaite, Goodluck, Churchill, Hansen, Muszkat and Cameron

**Against the Motion:** Cr Trevor

**CARRIED**

**The meeting adjourned for morning tea at 10:15 am  
and reconvened at 10:45 am.**

### **G/3.5. POSITION PARTNERS - SOLE SUPPLIER**

**File Ref:** PE1.1

**Purpose:**

This report seeks resolution from Council to make use of the provisions in section 235 of the Local Government Regulation 2012, that allows for exceptions to the requirement for written quotes or tenders. The use of this provision is sought in relation to the monthly subscription to Position Partners Pty Ltd for the provision of monthly managed reports for landfill compaction completed by the Tana Compactor using existing installed hardware.

**Officer's Recommendation:**

That Council:

1. Resolves, in accordance with section 235(a) of the Local Government Regulation 2012, that Position Partners Pty Ltd is the only supplier available to Council for the provision of monthly managed reports for landfill compaction completed by the Tana Compactor using existing installed hardware; and
2. Authorise the Chief Executive Officer to enter into a subscription with Position Partners Pty Ltd as an ongoing commitment whilst the Tana Compactor is utilized at Council's Landfill facility.

**G/20/4197 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3.6. GARTNER - SOLE SUPPLIER**

**File Ref:** PE1.1

**Purpose:**

This report seeks a resolution from Council to make use of the provisions in s235 of the Local Government Regulation 2012 that allows for the exceptions to the requirement for written quotes or tenders. The use of this provision is sought in relation to a two-year subscription with Gartner Australasia Pty Ltd to Gartner for HR Leaders to provide unmetered support to Council's Human Resources group in development and implementation of key strategies and deliverables.

**Officer's Recommendation:**

That Council:

1. Resolves, in accordance with Section 235(b) of the Local Government Regulation 2012, that it is satisfied that due to the specialised nature of the services sought, Gartner Australasia Pty Ltd should be engaged via subscription for a period of two years; and
2. Authorises the Chief Executive Officer to enter into a contract with Gartner Australasia Pty Ltd for the Gartner for HR Leaders subscription.

**G/20/4198 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

**CARRIED**

**G/3.7. 2019/20 OPERATIONAL PLAN UPDATE REPORT - QUARTER 3**

**File Ref:** CM14.2

**Purpose:**

To present the quarterly progress toward implementation of Gladstone Regional Council's 2019/20 Operational Plan for the quarter ending 31 March 2020.

**Officer's Recommendation:**

That the information contained within the Assessment of the Implementation of the 2019/20 Operational Plan – Quarter 3 report be noted.

**G/20/4199 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

**CARRIED**

**G/3.8. CONSIDERATION OF PROPOSAL FOR COUNCIL SUPPORT FOR SLOUCH HAT MUSEUM AT ANZAC PARK GLADSTONE**

**File Ref:** ED2.1

**Purpose:**

To consider Council's support for the Slouch Hat Museum requested by Mr Graham McVean and the Gladstone Bowls Club Inc.

**Officer's Recommendation:**

That Council provide a Letter of Support for the Slouch Hat Museum Project to Mr Graham McVean and the Gladstone Bowls Club Inc to assist the proponents to seek external funding.

**G/20/4200 Council Resolution:**

Moved Cr Trevor  
Seconded Cr Churchill

Council commit \$75,000 in the 2020/2021 budget for the Business Case and Preliminary Design of the Slouch Hat Museum and enter into a joint venture agreement with Graham McVean and the Gladstone Bowls Club Inc. to jointly undertake the work.

**CARRIED**

## **G/4. DEPUTATIONS**

Nil.

## **G/5. COUNCILLORS REPORT**

Nil.

## **G/6. URGENT BUSINESS**

The following urgent business was received:-

### **G/3.9. BUDGET REALLOCATION - GLADSTONE REGION RISE UP FUNDING INITIATIVE**

**File Ref:** CC11.1

**Cr Glenn Churchill & Natalia Muszkat (declared Conflict of Interest)**  
left the room during the consideration and voting of Item G/3.9.  
(refer G/0.3.4 Disclosure of Interest section of the minutes – page 4)

**Cr Chris Trevor (declared Material Personal Interest)**  
left the room during the consideration and voting of Item G/3.1.  
(refer G/0.3.4 Disclosure of Interest section of the minutes – page 4)

#### **Purpose:**

To allow Council to consider the allocation of further funds to the recovery initiative Gladstone Region Rise Up.

#### **Officer's Recommendation:**

That:

1. Council reallocate \$98,000 of unspent funds from the Community Events budget to the Gladstone Region Rise Up grant initiative to enable full funding of eligible applications received.
2. The Chief Executive Officer be delegated authority to approve grant allocations to eligible applicants within the Gladstone Region Rise Up Fund Guideline and budget allocation.

#### **G/20/4201 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/7. NOTICE OF MOTION**

Nil.

## **G/8. CONFIDENTIAL ITEMS**

### **G/20/4202 Procedural Motion:**

Moved by Cr Trevor  
Seconded Cr Hansen

That in accordance with Section 275 (1) of the Local Government Regulation 2012,  
the meeting be closed to the public to discuss business relating to the following: -

(e) contracts proposed to be made by it.

**CARRIED**

### **G/20/4203 Procedural Motion:**

Moved by Cr Goodluck  
Seconded Cr Muszkat

That Council re-open the meeting to the public.

**CARRIED**

## **G/8.1. TENDER 223-20 GOONDOON STREET PAVEMENT RECONSTRUCTION**

**File Ref:** PE1.1

### **Reason for Confidentiality:**

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

(e) contracts proposed to be made by it.

### **G/20/4204 Council Resolution:**

Moved Mayor Burnett  
Seconded Cr Cameron

That in support of local business through the COVID-19 pandemic Council:

1. Accept the tender from Oaka Constructions QLD Pty Ltd for tender 223-20 Goondoon Street Pavement Reconstruction; and
2. Authorise the Chief Executive Officer to enter into a contract with Doval Constructions (Qld) Pty Ltd for tender 223-20 Goondoon Street Pavement Reconstruction.

**CARRIED**

There being no further business the Mayor formally closed the meeting.

**THE MEETING CLOSED AT 12.55 PM.**

**CERTIFICATION**

I hereby confirm that I have read the minutes and they are a true and correct  
record of the  
proceedings of the meeting.  
I certify that these 18 pages  
form the  
official copy of Gladstone Regional Council  
General Meeting Minutes of the 19 May 2020.

.....  
Mayor Matt Burnett

...../...../.....  
Date

**ATTACHMENTS**