

Retaining wall

This checklist helps you manage the steps to obtain an approval to construct a retaining wall.

1. Check

WHO WILL NEED TO BE INVOLVED ?



BUILDING CERTIFIER



RPEQ ENGINEER



BUILDER

DO I NEED A RETAINING WALL ?

If you are proposing a retaining wall you will need to consult with an engineer to prepare a plan showing the location of the wall on your property. If a surcharge loading is imposed on the wall, the height of the wall is one (1) metre or greater, or the wall is located within 1.5 metres of a building or another retaining wall, a building approval will be required.

For all retaining walls it is recommended that an appropriate distance is maintained between the property boundary and the closest part of the retaining wall. Please also ensure that the wall is not within two (2) metres of underground services like sewer mains, stormwater pipes or water supply mains.

2. Plan

WHAT DO I NEED TO ORGANISE BEFORE I LODGE?



Engage a Registered Professional Engineer of Queensland (RPEQ) to select, design and certify the most suitable type of retaining wall for the site

Advise the RPEQ if you are planning another structure that will be near the wall (for example, driveway or building loads adjacent to wall)

Obtain a copy of the engineer-designed section for the wall signed and certified by the RPEQ

Compliance Certificate for Building Design or Specification

Completed DA Application Form 2

Site Plan that has been drawn to scale and with dimensions (measurements) that shows the details of the retaining walls' location, size, design and distance from existing structures

If applicable, the site plan must also show the location of any easements and infrastructure on the site

Cross section of the driveway crossing (if the crossing is on steep land you may be asked to provide additional sections)

Assessment fee as per [Council's Fees and charges](#)

3. Send

Applications can be submitted and paid for using [Council's Online Development Application Portal](#).

4. Start

Engage a registered builder/contractor to build the wall in accordance with your approved design. Ensure you book inspections at the relevant points of construction as set out in your conditions of approval.

For more information please contact Council on (07) 4970 0700 or info@gladstone.qld.gov.au for more information.