

Driveways

This checklist helps you manage the steps to obtain an approval to construct or modify a driveway to your property.

1. Check

WHO WILL NEED TO BE INVOLVED ?

Who do I need to involve?

Prior to starting this process, it is recommended to seek out an understanding of costs and timing from a Builder as well as a Building Certifier. You may also need a Registered Professional Engineer of Queensland (RPEQ).



BUILDER



BUILDING CERTIFIER



RPEQ ENGINEER

DO I NEED A PERMIT ?



If you are building or modifying an existing driveway crossover comply with the standard drawing requirements you will require a permit only.

DO I NEED RPEQ ENGINEER APPROVAL?



If you have a design that is different to Council's standard drawing for driveway. The alternative design is required to be signed off by a Registered Professional Engineer of Queensland.

IS MY STREET A STATE CONTROLLED ROAD ?



To check if property is located on a state controlled road please visit the Queensland Government's Development Assessment Mapping System (link to website <https://dams.dsdp.esriaustraliaonline.com.au/damappingsystem/>) and search for your property's address using the search bar. Once you have located your property, go to the left side bar and select SARA DA Mapping > State transport > State transport > State transport corridor > State controlled road. This will identify any State Controlled Roads adjacent to your site.

2. Plan

WHAT DO I NEED TO SUBMIT FOR A DRIVEWAY APPLICATION ?



[Development Services - Application to Construct \(and Maintain\) a Driveway \(Vehicle Crossover\) form](#)

Site plan showing the location of the driveway

Prior to pouring concrete you must book an inspection with Council to obtain approval to commence works

Assessment fee as per [Council's Fees and charges](#)

3. Send

Applications can be submitted and paid for using [Council's Online Development Application Portal](#)

4. Start

Once you have the required approval, you can work with the Builder and RPEQ Engineer if required to progress your project. For more information; Please contact Council on (07) 4970 0700 or info@gladstone.qld.gov.au for more information.