

5th March 2020

Cr. Matt Burnett Mayor Gladstone Regional Council PO Box 29 Gladstone Qld 4680

Sent via email

Dear Matt,

As you would be aware, the three-year terms of Graeme Kanofski and Tina Zawila as members of the Gladstone Airport Management Board will expire on 30 June 2020.

They both make a substantial contribution to the governance of the corporation with Tina as Chair of the Finance and Audit Committee and a member of the Nominations and Remuneration Committee and Graeme a member of GAC's Risk and Compliance Committee.

Whilst recognising that the decision to appoint board members rests with Gladstone Regional Council as the Shareholder, the Board of the Gladstone Airport Corporation has resolved to recommend the reappointment of Graeme Kanofski and Tina Zawila each for a further two-year term.

I can advise that both Graeme and Tina are prepared to accept reappointment.

Should Council adopt these recommendations, the new terms for both directors would commence from 1 July 2020.

Should Council not accept these recommendations, I would like to recommend that a process to search for any new directors commence soon, in conjunction with the Chair of Gladstone Airport Corporation, in order to ensure that the Board of Gladstone Airport Corporation continues to operate at full strength.

Thank you.

Yours sincerely

Adrienne Ward Chairman - Board of Directors Gladstone Airport Corporation