

Office:

Date:/...../.....

Time:

Name:

Development Services - Application to Construct (and Maintain) a Driveway (Vehicle Crossover)

Local Government Act 2009, Local Law No. 1 (Administration) 2011
Subordinate Local Law No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2011
Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011

NOTE – WORKS MUST NOT COMMENCE PRIOR TO THE ISSUE OF COUNCIL PERMIT

A non-refundable fee applies per application – refer to current Council Fees & Charges found on Gladstone Regional Council website
Application with payment must be submitted to Council a minimum of ten (10) business days prior to proposed commencement date of work.

APPLICANT DETAILS (Mandatory)

Mr / Mrs / Ms / Miss (Please circle)	Given Name/s:	Surname:
Company Name:		
Contact Number:		
Email (Mandatory):		
Address:		

PROPERTY OWNER DETAILS (Mandatory)

Surname:	Given Name/s:
Contact Number:	
Email (Mandatory):	
Address:	

CONTRACTOR DETAILS

Surname:	Given Name/s:
Contact Number:	
Company Name:	Licence Number:
Email (Mandatory):	
Address:	

Please select proposed driveway type (Mandatory)

<input type="checkbox"/> New driveway	<input type="checkbox"/> Change and/or move existing driveway	<input type="checkbox"/> Secondary driveway (the property must have minimum 30m road frontage)
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Please select proposed driveway zone (Mandatory)

<input type="checkbox"/> Urban Residential driveway – in accordance with Standard drawing CMDG-R-041A & associated conditions	<input type="checkbox"/> Commercial/Industrial driveway – in accordance with Standard drawing CMDG-R-042A & associated conditions
<input type="checkbox"/> Rural Residential driveway – in accordance with Standard drawing CMDG-R-040A & associated conditions	<input type="checkbox"/> Non-Standard driveway

DRIVEWAY SPECIFICATIONS (Mandatory)

Width of driveway:	Distance to boundary:
Length of driveway:	Material used eg. pavers, concrete:
Rural zone only – please provide pipe size:	

Are there any other Council approvals relating to this application such as development applications/operational work?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	If Yes, please provide details of current application/s:
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Proposed works Dates and Times (Mandatory)

Date - Work proposed to be commenced by:

Date - Work proposed to be completed by:

Proposed times of operations are am/pm until am/pm

Daily Overnight Continuously Other – please specify

SITE DETAILS (Mandatory)

Property Address:

Lot and plan:

Site description – Please explain the location on the property of where the proposed driveway is being constructed:
.....
.....

ATTACHMENTS (Mandatory)

The following documents are required to be submitted in conjunction with this application:

- Site plan – showing location and measurements of driveway
- Certificate of Currency for Public Liability of no less than \$20,000,000
- Proof of Dial Before U Dig
- RPEQ Certified Drawings - **Non-Standard driveway ONLY**

CERTIFICATION BY APPLICANT

I hereby certify that:

1. I am the relevant person with authority to make this application and the details provided in this application are correct;
2. I understand that no works are to commence until a Council Permit has been issued for these works;
3. I understand that, if this application is approved, I will be provided with a permit for the ongoing existence of the vehicle crossover (driveway) that will entail conditions which I will be bound to comply with as long as the vehicle crossover (driveway) remains on Council controlled land (the footpath);
4. I acknowledge that if this application is for a Standard vehicle crossover (driveway) that it will comply with the current CMDG drawings and associated standards as supplied by Council;
5. I acknowledge that submission of this application does not constitute grant of approval and Council reserves the right to refuse this application.

I hereby declare that the information I have provided on this form is true and correct.
Name and Signature of Property Owner (Authorised Person where Applicant is a Company)

Name: _____
(please print)

Signature: _____ Date: / /

LODGEMENT

In person at any Council Office during business hours	Post to: PO Box 29, Gladstone QLD 4680	Email to: info@gladstone.qld.gov.au
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PRIVACY ACT PERSONAL INFORMATION COLLECTION NOTICE: The Gladstone Regional Council is collecting your personal information to process this Application for *Application to Construct (and Maintain) a Driveway (Vehicle Crossover)*. The information collected will be entered into Gladstone Regional Council's names and address database and may be used for any necessary Council business. The information will be only accessed by authorised council employees. Your information will not be given to any other person or agency unless you have given us permission, or we are required to do so by law.

OFFICE USE ONLY

Customer Solutions Counter	<input type="checkbox"/> Attachments received	Officer Name:	Date:
	<input type="checkbox"/> Application signed	Application No.:	Receipt No: