

Office:
 Date:/...../.....
 Time:
 Name:

Development Services

Request - Development Application Material

Development Services | 101 Goondoon Street, Gladstone Qld 4680 | 8.30 am to 5.00 pm Monday to Friday | Phone: (07) 4970 0700

Email: info@gladstone.qld.gov.au

Privacy Statement: The personal information collected on this form will be used by Gladstone Regional Council for the purposes of fulfilling your request and undertaking associated Council functions and services. Council is authorised to collect this information in accordance with the *Local Government Act 2009 and other Local Government Acts*. Your personal information will not be disclosed to any third party without your consent, unless this is required or permitted by law. This Council document is subject to the provisions of the *Right to Information Act 2009*.

As per s264 of the *Planning Act 2016* and Schedule 22 of the *Planning Regulation 2017*, public access to planning and development information varies depending on the stage of the Development Application.

Should you require copies of all historical/relevant approvals for a particular subject site, it is recommended you obtain a Standard or Full Planning and Development Certificate. This can be made through Council's Development Services Department by lodging a search request form located on Council's [forms page](#).

1. Applicant Details (print or type)

Name

Company Name

Email Address (non-mandatory requirement)

By providing your email address, you consent to receiving all correspondence in relation to this application, electronically.

Postal Address

Suburb		Postcode	
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Phone: (Business Hours)

2. Development Application Details

DA Reference Number	
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Development Application Description

3. Property Details

Location	
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Suburb		Postcode	
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Property Description

Lot		Plan	
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Lot		Plan	
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4. Select Requested Information

Electronic Copy of all Development Application documents while under assessment.	\$90.00	
Copy of Planning Decision Notice and associated plans (where applicable) that are not available on PD Online.	\$42.00	

Copy of Planning Decision Notice and associated plans (where applicable) that are available on PD Online.	\$42.00	
Large projects by quote or minimum fee whichever is greater. Price on application for an hourly rate of	\$75.00 p/h	
Full set of Approved Plans as available for Residential Building or Plumbing.	\$90.00	
Full set of Approved Plans as available for Commercial Building or Plumbing.	\$168.00	

5. Request Does Not Provide

- Details of historical and/or existing use rights of the premises;
- An assessment of compliance with the approved plan requirements or any relevant approvals or Planning Scheme provisions;
- A copy of any associated reports referred to in a Development Permit; or
- Copies of building approvals, please refer to Council's website for further information on lodging a Building Records or Compliance Search.

6. Applicant Declaration

I declare that:

- The information provided in this form is complete and correct
- I have read the privacy notice

While every care has been taken by Gladstone Regional Council to ensure the accuracy of this information provided, Gladstone Regional Council does not make any representation or warranty about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for any loss, damages or costs (including consequential damage) relating to any use of the information contained within search results.

Date	Signature

Office Use Only

Amount Paid	Receipt Number	Date