

Chief Executive Officer  
Gladstone Regional Council  
PO BOX 29  
GLADSTONE QLD 4680

**Request for Release of Abandoned Vehicle**

Dear Sir

I, \_\_\_\_\_  
[Full Name]

of \_\_\_\_\_  
[Address]

being the lawful owner of a \_\_\_\_\_  
[Colour, Make and Model of vehicle]

which was impounded by Council as an abandoned vehicle on \_\_\_\_\_  
[Date]

hereby request the release of the abovementioned vehicle.

I have attached a copy of Photo Identification and Proof Ownership (Please Tick)

**NOTE: this request will not be processed without Proof of identification (eg. Photo ID such as Drivers Licence) and Proof of ownership of vehicle (eg. Receipt, Car Insurance)**

In making this request, I undertake to remove the vehicle at the time and day appointed to me by Council.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Gladstone Regional Council is collecting your personal information to process this Request for Release of Abandoned Vehicle. The information will be only accessed by authorised council employees. Your information will not be given to any other person or agency unless you have given us permission, or we are required by law.

Please contact Local Law Enforcement on (07) 4970 0700 to arrange payment and submission of this form or for any enquiries.

OFFICE USE ONLY (Please contact Local Laws for cost amount)			
Date:	Receipt No.	Register No.	Officer Name: