

Office: .....  
Date: ...../...../.....  
Time: .....  
Name: .....

## Development Services Request - Assessment and Endorsement of a Survey Plan

Development Services | 101 Goondoon Street, Gladstone Qld 4680 | 8.30 am to 5.00 pm Monday to Friday | Phone: (07) 4977 6851

Email: [Surveyplan@gladstone.qld.gov.au](mailto:Surveyplan@gladstone.qld.gov.au)

Privacy Statement: The personal information collected on this form will be used by Gladstone Regional Council for the purposes of fulfilling your request and undertaking associated Council functions and services. Council is authorised to collect this information in accordance with the *Local Government Act 2009 and other Local Government Acts*. Your personal information will not be disclosed to any third party without your consent, unless this is required or permitted by law. This Council document is subject to the provisions of the *Right to Information Act 2009*.

### 1. Applicant Details (print or type)

Name

Company Name

Email Address (non-mandatory requirement)

*By providing your email address, you consent to receiving all correspondence in relation to this application, electronically.*

Postal Address

Suburb		Postcode	
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Phone: (Business Hours)

### 2. Surveyors Details

Name

Company Name

### 3. Property Details

Location




Suburb		Postcode	
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Property Description

Lot		Plan	
Lot		Plan	
Lot		Plan	

### 4. Development Permit Details

Development Permit Number	
Operational Works Permit	
Other Approvals	
Other Approvals	

### 5. Checklist of Lodgement Documents

(attach additional pages if required)

Survey Plan Provided	
Report Demonstrating Compliance of DA Conditions	
Easement / Covenant Documentation Executed	
Confirmation of Infrastructure Charges Paid	
Confirmation of Rates Paid	
Operational Works Finalised / 'On Maintenance'	
Driveway Conditions Comply	
Building Final(s)	
Plumbing Final(s)	
Fire Wall Certification	
Water Sub-Metering Approved	
Water Connections Approved	
Referral Agency Notice of Compliance	
Electricity Supply Certification	
Telecommunications Supply Certification	
Weeds & Pest Conditions Comply	
Land Dedication Documentation Executed	

Note: Failure to comply with the applicable conditions will result in the application being considered lapsed and all fees non-refundable.

### 6. Applicant Declaration

By making this Assessment request, I declare that all information in this Assessment request is true and correct.  
**Note:** It is unlawful to intentionally provide false or misleading information.

Assessment and Endorsement of a Survey Plan and Easements Docs	\$1,051.00 + \$55.00 per lot	
Re-Sealing Fee	\$209.00	
Endorsement of Easement Documents only	\$209.00	
Date	Signature	

### Office Use Only

Amount Paid	
Receipt Number	
Date	

Email: [Surveyplan@gladstone.qld.gov.au](mailto:Surveyplan@gladstone.qld.gov.au)