

Office: .....
Date: ...../...../.....
Time: .....
Name: .....

Water Services	<b>APPLICATION FOR FIXED STANDPIPE KEY</b>
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**NB** Please send completed "GRC Credit Application" with Standpipe Key application.  
Where customer has previously completed a GRC credit application, completion of an application for fixed standpipe key only is required.

Processing of this application may take up to two(2) business days. Fixed standpipe keys can then be collected by the applicant from Councils Lyons Street Depot.

I/We hereby make application to be granted a key to use Gladstone Regional Councils Fixed Standpipes in accordance with the conditions set out in Councils policy for Metered Standpipes (Mobile and Fixed) & Hydrant Usage. Water will be charged at the current fee according to Councils - fees and charges

Applicants Name:	_____
Business Trading Name:	_____
Postal Address:	_____
ABN OR ACN:	_____
Contact Person:	_____
Mobile Number:	_____
Phone Number:	_____
Email Address (for account purposes)	_____

**Please note that the fixed standpipe key is not transferable to any other party and is the responsibility of the nominated approved key holder.**

*"The Gladstone Regional Council is collecting your personal information on this form to process this request. The information will only be used by authorised council employees for the purposes of this request, or for the purpose of performing other Council functions and responsibilities. Your personal information will not be given to any other person or agency unless you have given us permission to do so or we are required to do so by law."*

**Applicants signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please send completed form to Gladstone Regional Council, PO Box 29, Gladstone QLD 4680 or email to [info@gladstone.qld.gov.au](mailto:info@gladstone.qld.gov.au)

**Office use only**

RECEIPT CODE	RC567
ECM Subject : WS2.3, Precis: Fixed Standpipe Key Application - Business Trading Name	
Process: Records, Rates/Debtors for approval, Water Services standpipe key issue	